



STANDARDS COMMITTEE

31 October 2023

ITEM 05

Report sponsor: Director of Corporate Governance, Property and Procurement and Monitoring Officer
Report author: Democratic Services Officer

Standards Committee Forward Plan

Purpose

- 1.1 This report provides members opportunity to regularly review and update items on the committee's work programme.
- 1.2 The Standards Committee holds a broad range of responsibilities in respect of maintaining high standards of behaviour amongst councillors and co-opted members and monitoring the effectiveness of several codes and protocols relating to councillor conduct.
- 1.3 The Forward Plan is attached at Appendix 1.
- 1.4 At its meeting of 25 January 2022, it was resolved that the Councillors' Code of Conduct be added to the Standards Committee Forward Plan for the next meeting and would be regularly reviewed thereafter. The Code of Conduct is attached at Appendix 2 for this purpose.
- 1.5 The procedures for the assessment and review of allegations of breaches of the Councillors' Code of Conduct are attached at Appendix 3 for the same purpose.

Recommendations

- 2.1 To add any additional items or make alterations to the Forward Plan for future consideration by the Standards Committee.

Reasons

- 3.1 To ensure the Standards Committee can effectively fulfil its responsibilities to uphold high standards of conduct and ethical governance within Derby City Council.
- 3.2 To provide the Standards Committee with opportunity to consider and discuss its work programme for future meetings, to address emerging issues and identify areas for further investigation that fall under its terms of reference.

Supporting information

- 4.1 The recommendation is intended to provide the Standards Committee with opportunity to discuss matters relating to councillor conduct that fall outside of the committee's regular review of progress of complaints.

- 4.2 The Scheme of Delegations contained within the Council Constitution reserves the following matters to the Standards Committee:
- Promotion and maintenance of high standards of conduct by councillors and co-opted members
 - Assisting councillors and co-opted members to observe the Councillors' Code of Conduct
 - Advising Council on the adoption or revision of the Councillors' Code of Conduct
 - Monitoring the effectiveness of the Councillors' Code of Conduct
 - Monitoring the effectiveness of related codes or protocols
 - Advising on training for councillors and co-opted members on matters relating to the Councillors' Code of Conduct
 - Assessing and reviewing complaints about councillors and co-opted members.
- 4.3 The Standards Committee has recently reviewed the Councillors' Code of Conduct and the Procedure for the consideration of complaints against councillors, following recommendations from the Committee on Standards in Public Life and the publication of the Local Government Association's Model Code of Conduct. Council agreed changes to the Code of Conduct and the Complaints Procedure in September 2021.
- 4.4 The draft Forward Plan seeks to identify other items for consideration that are of relevance or are in response to identified best practice; that respond to trends and patterns identified in complaints made against councillors; or that require regular review.
- 4.5 The Standards Committee will continue to receive regular updates on the volume and outcome of councillor complaints, alongside the items identified for discussion on the Forward Plan.

Public/stakeholder engagement

- 5.1 Items for inclusion on the Forward Plan will be identified by the Monitoring Officer, in consultation with the Chair of the Standards Committee.
- 5.2 The Forward Plan will be reviewed at each meeting of the Standards Committee and agreed by majority vote.

Other options

- 6.1 To do nothing. This is not advised as the recommendations contained in this report are intended to strengthen the role of the Standards Committee in upholding high standards of conduct and governance.

Financial and value for money issues

- 7.1 None directly arising, aside from potential savings referenced at paragraph 10.1 – any financial implications will be addressed when items included on the Forward Plan are reported to the Standards Committee.

Legal implications

- 8.1 None directly arising – any legal implications will be addressed when items included on the Forward Plan are reported to the Standards Committee.

Climate implications

- 9.1 None.

Socio-Economic Implications

- 10.1 None.

Other significant implications

- 11.1 Regular review of key documents relating to councillor conduct by the Standards Committee will assist all councillors and co-opted members to maintain the highest standards of behaviour, leading to fewer complaints requiring external investigation and ensuring any reputational risk to the authority is minimised.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal		
Finance		
Service Director(s)	Emily Feenan - Director of Corporate Governance, Property and Procurement and Monitoring Officer	23/10/2023
Report sponsor		
Other(s)		

Background papers:	None
List of appendices:	Appendix 1 – Standards Committee Forward Plan Appendix 2 – Councillors' Code of Conduct Appendix 3 - Procedures for the assessment and review of allegations of breaches of the Councillors' Code of Conduct

Standards Committee Forward Plan

Meeting	Item
Tuesday 8 August 2022	<ul style="list-style-type: none"> • Protocol on councillor safety, lone working and online communications • Committee on Standards in Public Life – Leading in Practice
Tuesday 31 October 2023	<ul style="list-style-type: none"> • Procedures for the assessment and review of allegations of breaches of the Councillors' Code of Conduct

Agreed items to be added to the Forward Plan for the 2023/24 municipal year:

- 1. Mandatory and discretionary training for Members**
- 2. Best practice guidance in relation to the use of social media (as discussed at the meeting held on 1 November 2022)**
- 3. Protocol relating to access to facilities and resources (which were last reviewed in Autumn 2019).**