

Time Commenced: 5.00 pm  
Time Finished: 5.40 pm

## SCHOOL ADMISSIONS FORUM 25 JUNE 2003

Present: Ian Samways – Parent Governor (in the Chair)  
Councillors J Hickson and Wynn  
Thomas Johnson - Parent Governor  
David Keys - Community and Voluntary Controlled Schools  
Lance Dean - Foundation Schools  
Neil Plimmer - Foundation Schools  
Rosemary Smith - Roman Catholic Church Diocese  
Andrew Smith – Derbyshire County Council

### 01/03 Apologies for Absence

Apologies for absence were received from Councillor Ahern, David Edwards - Church of England Schools, Carran Stevenson – Community and Voluntary Controlled Schools and Stephen Whiteley - City Technology College.

### 02/03 Late Items Introduced by the Chair

There were no late items.

### 03/03 Declarations of Interest

Name	Type of Interest	Reason
Neil Plimmer	Personal	Governor and Head – Shelton Junior School
Julie Hickson	Personal	Governor- Etwall Primary School
Chris Wynn	Personal	Governor – Beckett Primary and Bemrose Schools
Thomas Johnston	Personal	Governor- Murray Park and St. Clares School
Ian Samways	Personal	Governor – Littleover Community School

<b>Name</b>	<b>Type of Interest</b>	<b>Reason</b>
Lance Dean	Personal	Chellaston School
David Keys	Personal	Governor – Brackensdale School and Mickleover Primary

## 04/03 Minutes of Previous Meeting

**The Minutes of the meeting held on 14 May 2003 were approved as a correct record.**

## 05/03 Composite Prospectus

Cathy Ford advised the Forum that she had received only one response to the request for comments on the Composite Prospectus. These comments were discussed by the Forum.

**Resolved to make the following changes to the Composite Prospectus for Derby Schools for the year 2004/2005:**

- 1. to revise the layout of the booklet**
- 2. to produce a separate booklet for Primary and Secondary Schools. This would make it easier for parents to see what applies to the area that they were interested in**
- 3. to explain the Admission Policy for each School be explained in full, and advise that information on normal areas could be obtained from the individual schools.**

## 06/03 Determination of Admissions

Cathy Ford advised the Forum that the Authority had put forward objections to the Adjudicator, on admission arrangements at two schools in Derby.

The Authority believed that both Schools had not paid due regard to the School Admissions Code of Practice. The Schools had not given top priority to children in public care in their over subscription criteria. The Authority had asked them to revisit their admissions criteria, and both schools would not change or give reasons for their decision.

It was noted that the Authority needed to seek consistency regarding admission arrangements for individual schools. The Authority's objection to

admission arrangements was not a direct conflict with the School but was done to give the adjudicator information enabling them to work with the Authority, the School and parents, in partnership.

**Resolved to support the decision of the authority in objecting to the admission arrangements of St. Peter's Church of England (Aided) Junior School and Borrow Wood Junior School.**

## 07/03      Dates for Further Meetings

Resolved to hold the next meeting of the Forum at 5.00pm on 19 November 2003.

## 08/03      Any Other Business

David Keys stated that he was no longer a member of the School Organisation Committee but would still like to receive the School Organisation Plan. He also stated that the plan would be very useful to all members of the Forum.

Rosemary Smith advised that she would be retiring and the Roman Catholic Church Diocese would be nominating a new representative. The Chair thanked Rosemary for her valuable contribution to the Forum.

MINUTES END