



Derby City Council

# Forward Plan

**Published  
13 October 2020**

## What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 10 November 2020.

# **Forward Plan**

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## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
7 October 2020	None		

New Items added October 2020		Forward Plan Item No	Directorate
Extension to the Private Sector Housing Renewal Policy		06/20	Communities and Place
Adoption of Derby's Tenancy Strategy 2021		07/20	Communities and Place
Air Quality Action Plan		08/20	Communities and Place
Osmaston Regeneration Update		09/20	Communities and Place
Adults Social Care Fees and Charges		10/20	People Services
Market Hall Transformation Project		11/20	Communities and Place
Admission Arrangements for Derby City Community and Voluntary Controlled Schools 2022-23		12/20	People Services
Derby Household Waste and Recycling Centre at Raynesway		13/20	Communities and Place

Withdrawn Items			Reason
Development of Derby's International Relationships		01/19	Decision not required

<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR RACHEL NORTH</b>
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Riverside Site
What is the decision to be taken?	To approve options for the development of the Riverside site formally known as the Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 January 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Principal Housing Development Manager 640318
Summary – To receive an update and recommendations for the development and use of the Riverside site formally known as Britannia Court site.	
Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267
Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.	
Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 December 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Gillie, Housing Regeneration Manager 643480
Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.	

Reference / Date Inserted into Forward Plan	51/19 – February 2020
Decision	Redevelopment of Bute Walk
What is the decision to be taken?	To approve the redevelopment of Bute Walk to provide affordable homes for rent
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 December 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – the site has been identified as a council owned asset that has potential to be redeveloped and brought back into use to provide affordable housing for those in need in the city.	
Reference / Date Inserted into Forward Plan	53/19 – March 2020
Decision	Investment in High Technology Research and Development Facility at Infinity Park Derby
What is the decision to be taken?	To approve the investment to bring forward a high technology research and development centre at Infinity Park Derby
Who will be consulted?	Members and partner stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jon Sayer, Principal Regeneration Manager 643277
Summary – The development of a high technology research and development centre at Infinity Park Derby is a key component to deliver the Council's vision for the high technology park. The paper will detail the reasons for this investment and the business case that supports this project.	

Reference / Date Inserted into Forward Plan	05/20 – September 2020
Decision	Purchase of 3 New Build Homes to Provide Affordable Housing
What is the decision to be taken?	To approve the purchase of 3 new build properties by the Housing Revenue Account (HRA) to be used as affordable housing in the city
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – This is a development of 3 new homes that are available to purchase. There is no affordable housing provision on this site as it is below the S106 trigger. Derby City Council has the opportunity to purchase all of these new homes by the HRA and use them as affordable housing in the city.	
Reference / Date Inserted into Forward Plan	06/20 October 2020
Decision	Extension to the Private Sector Housing Renewal Policy
What is the decision to be taken?	To approve the extension of the Private Sector Housing Renewal Policy until 31 March 2021
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – The current policy is due to expire in December 2020. Extension is sought until March 2021 following which a new policy will be implemented. Preparation of the new policy was delayed due to staff redeployment to support the COVID hub.	

Reference / Date Inserted into Forward Plan	07/20 October 2020
Decision	Adoption of Derby's Tenancy Strategy 2021
What is the decision to be taken?	To approve the adoption of the Tenancy Strategy 2021
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 April 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329

Summary – The 'default' position for most council stock is that it is let on secure, lifetime tenancies. However, there may be strong reasons where a fixed term tenancy, licence, or some other form of non-secure let is more appropriate. The Tenancy Strategy sets out the council's position on these issues, in relation to both its own stock and as a guide to housing associations in relation to their stock.

Reference / Date Inserted into Forward Plan	08/20 October 2020
Decision	Air Quality Action Plan
What is the decision to be taken?	To approve the adoption of the Air Quality Action Plan
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karl Suschitzky, Senior Environmental Health Officer 642020

Summary – A draft version of the AQAP was approved by Council Cabinet to go out to public consultation in January 2020. The public consultation duly took place in March 2020 and this item now relates to the approval of the final AQAP Report.



Reference / Date Inserted into Forward Plan	09/20 October 2020
Decision	Osmaston Regeneration Update
What is the decision to be taken?	To receive an update on Osmaston Regeneration
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 641621
Summary – The report will give an update on the Osmaston Regeneration Project.	
Reference / Date Inserted into Forward Plan	11/20 October 2020
Decision	Market Hall Transformation Project
What is the decision to be taken?	To consider a number of key decisions to enable the delivery of the Market Hall Transformation Project
Who will be consulted?	Market Traders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Steve Caplan, Director of Property 647834
Summary – To provide an update on the delivery of the Market Hall Transformation project and consider a number of key decisions required to progress the project.	

Reference / Date Inserted into Forward Plan	13/20 October 2020
Decision	Derby Household Waste and Recycling Centre Raynesway
What is the decision to be taken?	To approve the continued use of the MiPermit booking system at the site
Who will be consulted?	The on site contractor
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Drury, Head of Streetpride 641406
Summary – The report will seek formal approval to keep the system which was introduced to ensure the safe operation of the site and surrounding access roads, reduce queues and reduce the impact on local businesses.	

<b>CORPORATE RESOURCES</b>	<b>STRATEGIC DIRECTOR SIMON RILEY</b>
Reference / Date Inserted into Forward Plan	48/19 – January 2020
Decision	Fibre Network Infrastructure
What is the decision to be taken?	To approve the Council entering into a collaboration agreement to deliver a full fibre network infrastructure across Derby
Who will be consulted?	Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tony Morton, Senior Estates Surveyor 643348
Summary – CityFibre have committed to the development of Derby as a Gigabit City which will provide a full-fibre network infrastructure with connections to over 100,000 private dwellings and 16,500 businesses.	
Reference / Date Inserted into Forward Plan	57/19 – February 2020
Decision	Single Discretionary Policy Scheme
What is the decision to be taken?	To approve the Single Discretionary Policy Scheme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is required for the updated SDA Policy. This has been refreshed to bring elements of it up to date, including incorporating changes to the Council Tax Hardship Scheme, introduced by the Government in response to the Covid-19 pandemic.	

<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	56/19 – May 2020
Decision	Derby Adult Learning Service Strategic Plan
What is the decision to be taken?	To approve the strategic approach the Derby Adult Learning is taking to deliver Education Skills Funding Agency Community Objectives
Who will be consulted?	Council Cabinet
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Anna Mimms, Acting Head of Service, Derby Adult Learning Service 717924
Summary - This strategy outlines how Derby Adult Learning Services will prioritise the development of curriculum and integration of services for optimising social mobility into Derby City Council services and strategic objectives.	
Reference / Date Inserted into Forward Plan	03/20 - August 2020
Decision	Derby Local Area SEND Strategy
What is the decision to be taken?	To consider approving the Derby Local Area SEND Strategy
Who will be consulted?	Children, Young People and Families, Education, Health, Social Care, Voluntary Sector and Providers
What documents will be considered?	The Local Area SEND Vision and Strategy, SEND Co-production Charter
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny
For More Information Contact	Pauline Anderson OBE, Director of Learning and Skills, 640358
Summary - This high level strategy provides shared and clear direction for Local Area SEND, to drive strong outcomes for children, young people and their families. It creates a framework for joint delivery of services to ensure that children and young people in Derby City with SEND can live their best life. The strategy has been co-produced, as reflected in the co-production charter that sits alongside the strategy. These documents meet key requirements of the Derby City Local Area SEND Written Statement of Action.	

Reference / Date Inserted into Forward Plan	04/20 – September 2020
Decision	Strategic School Place Planning
What is the decision to be taken?	To consider an update on strategic school place planning, along with proposals for managing changes in pupil numbers.
Who will be consulted?	Statutory consultation in line with School Organisation Regulations for Council maintained schools.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 November 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning 642720
<p>Summary -</p> <p>The Council closely monitors pupil numbers and trends. The report will provide an update on school place planning and proposals for accommodating anticipated future demand for places.</p>	
Reference / Date Inserted into Forward Plan	10/20 October 2020
Decision	Adults Social Care Fees and Charges
What is the decision to be taken?	To approve the fees and charges for Adult Social Care for the coming financial year
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 February 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Cath Young, Head of Commissioning and Market Management 642703 and Colyn Kemp, Head of Business Intelligence 642634
<p>Summary – The report sets out the proposed fees and charges to be paid to providers for standard community and residential services commissioned by the Council and the proposed charges to customers for both residential and community care services for 2021/22.</p>	

Reference / Date Inserted into Forward Plan	12/20 October 2020
Decision	Admission Arrangements for Derby City Community and Voluntary Controlled Schools 2022-23
What is the decision to be taken?	To confirm the admission arrangements for Derby City community and voluntary controlled schools comply with the requirements of the Schools Admissions Code 2014 and the School Admission Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 February 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Sansum, Admissions Manager 642727
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.	