

Time began	1.30pm
Time ended	1.47pm

Business Finance and Democracy Cabinet Member Meeting 11 September 2013

Present: Councillor Russell

In Attendance: Councillors Carr and Martin

05/13 Apologies

There were none.

06/13 Late Items

There were no late items.

07/13 Declarations of Interest

There were no declarations.

08/13 Minutes of the Previous Meeting

The minutes of the meeting held on 24 July 2013 were agreed as a correct record and signed by the Chair.

09/13 Performance Reporting – Quarter One 2013/14

A report of the Chief Executive was considered which set out the quarter one performance results for the Council Scoreboard. This included a dashboard summary of performance and an improvement report for those measures forecast not to meet their year end target.

The Council scorecard which contained 71 priority measures was considered at Council Cabinet on 11 September 2013. The quarter one position for all relevant performance measures and departmental plan objectives were available on the DORIS performance system.

The Cabinet Member noted that the dashboard summary contained fourteen measures within her portfolio area. The Strategic Director for Resources updated the Cabinet Member on each of the relevant indicators.

Following consideration of performance measure LPI52e (Performance of Resources complaints responded to within 10 days), it was reported that there would be a report to the Council Cabinet later in the year that would include details that would enable Members to differentiate between types of complaints.

The Strategic Director of Resources reported that performance measure L&D PM11 (Percentage of Care Proceedings concluded within 26 weeks of issue), was indicating to date at the half way stage as on target. It was noted that currently the target was a monitoring exercise but from 1 April 2014 there would be financial penalties should this not be met.

The Cabinet Member raised concern regarding performance measure CP08f (Average working days per employee (full time equivalents) per year lost through sickness absence – Excluding Schools), noting that the target was ambitious compared to other public sector areas, it was requested that it would be beneficial to have further detail on long term sickness absences. Officers stated that there was a scheduled surgery with the Chair of the Resources and Governance Scrutiny Board and any further information would be provided to the Cabinet Member.

The Strategic Director of Resources informed the Cabinet Member that performance measure F&P PM28 (Achieve a Balanced Revenue Outturn) was green for the year end forecast with an aim to balance the budget but to recognise that throughout the year there would be pressures, but with an expectation that Directorate's would mitigate these.

Resolved to note the quarter one 2013/14 performance results.

MINUTES END