

Derby Safeguarding Children Board Meeting 14 September 2011 Kedleston Road Training Centre, Derby at 1.00 pm

Present:

Christine Cassell Independent Chair, Derby Safeguarding Children Board
Andrew Bunyan Strategic Director for Children and Young People, Derby City

Council

Suanne Lim Head of Youth Offending Service, Community Safety

Partnership, Vice Chair of DSCB

Jacqui Jensen Director for Integrated Services, Derby City Council Lynn Woods Deputy Director of Clinical Quality and Nursing, NHS

Derbyshire County

Maggie Boyd Director of Clinical Quality and Nursing, NHS Derbyshire

County

Stephen Edgeley Deputy Director of Nursing Derbyshire Healthcare NHS

Foundation Trust

Debbie Platt Detective Superintendent, Derbyshire Police

Rosemary Plang Director of Derbyshire Probation Trust

Liz Adamson Designated Doctor (Adviser)
Ray McMorrow Designated Nurse (Adviser)

Hannah Hogg Head of Service, Legal, Derby City Council

Cllr Evonne Cabinet Member, Derby City Council

Williams

Nathalie Walters Children and Young People's Network Judith Russ Attending for Neville Hall, CAFCASS

Simon Emsley Principal, Lakeside Community Primary School

In attendance:

Nina Martin Head of Service, Children's Quality Assurance, Children and

Young People's Directorate

Mark Sobey Policy Officer, Derby Safeguarding Children Board

ITEM		ACTION
32/11	Welcome and Introductions	
	 Christine welcomed both Andrew Bunyan and Nathalie 	
	Walters to the meeting as new members of the Board.	
	 All members introduced themselves to the group – Lyn 	

ITEM		ACTION	
	Woods informed the meeting that she would be taking over		
	from Maggie Boyd at future meetings.		
	 Apologies were received from Brigid Stacey, Derby Hospitals Foundation Trust and Neville Hall, Cafcass. 		
	(Judith Russ attending for Neville).		
	(odditt) (tabs atteriality for the vine).		
33/11	Previous minutes/matters arising		
	 Confirmed as an accurate record 		
	 Matters arising 		
	 18/11 Self Harm Strategy 		
	Ray reported an agreement from the recent SCR Panel		
	meeting for a 'virtual' launch in November by way of email.		
	Leaflets due to be scrutinised by a panel of young people today and then ready for distribution. The training is		
	available to access on the LSCB training programme – Ray		
	to finalise course content with Bon on his return from leave.		
	Christine expressed the urgency required to move this		
	forward as it was originally planned to be ready for a		
	September launch. A suggestion for a press event was		
	well received and it was agreed that a media launch needs	RMcM	
	to be organised. Ray to follow up. • 19/11 Inspection Feedback	T COLOR	
	 19/11 Inspection Feedback Health Inspection feedback from Ofsted – Ray McMorrow 		
	to arrange for this to be circulated to all Board members.	RMcM	
	 20/11 Governance and Membership 		
	 Maggie Boyd informed the group that the issue of Health 		
	Boards/Clusters is still currently under discussion. Derby		
	City comes under the South Derbyshire Clinical		
	Commissioning Group. Voluntary redundancies have		
	already taken place and costs have to be reduced so the overall 'picture' is still not clear in relation to Safeguarding.		
	Lyn Woods will be the lead for Quality Safeguarding and it		
	was suggested that Lyn does a presentation to a future		
	meeting of the Board and also circulate any relevant		
	structure charts as they become available.	LW	
	Maggie to forward new Cluster information to Sue for		
	circulation.(this was circulated on 29.09.11)	MB/SP	
34/11	Finance		
3 -7 /11	Reserve.		
	 Christine explained to members that Nina has been 		
	doing some work on the budget in relation to the		
	proposed appointment of a Board Manager.		
	 Currently there is £103,000 in reserve. As at March 		
	2010 there had been a £60,000 under spend and then £43.000 was added to 2010/11 budget for the		
	appointment of a Board Manager		
	 Maggie Boyd expressed concern around this under 		
	spend especially as they had been asked to contribute		

L			ACTION
		to the costs involved in recent Serious Case Reviews.	
•	Ongo	oing Budget	
	0	Christine informed members that the budget will be built	
		up from scratch to give clarity for all. When this has	
		been achieved a clear statement will be sent to all	
		members.	
	0	A detailed paper on the Budget will be presented to the	
		December meeting by Nina. The Governance Document will be updated to include quarterly financial reports to	MS
		the board.	IVIS
	0	It was suggested that the under spend could be used on	
	O	the activities of a Board Manager should they have been	
		in place. Christine asked members for an agreement in	
		principal to do this – all agreed.	
	0	Urgent action relating to Ofsted recommendations that	
		could be resourced from this reserve to be identified –	
		Nina to circulate proposal to Board members.	NM
	0	Nina expressed concern that the appointment of a	
		Board Manager was yet to be resolved given the volume	
		of work.	
	0	Christine informed the group that there will be some	
		additional funding from CWDC to support work from	
		Munro – much of this will be around training and development. Amount is not yet known but all will be	
		informed as and when Christine has the detail.	
	0	Christine feels that the development of the budget will	CC/ALL
	O	bring some clarity around Board and agency	
		responsibilities.	
•	Partn	ner Contributions	
	0	Mark Sobey is currently doing some work on the	
		Algorithm and is still waiting for some relevant	
		information from Health.	
	0	All agencies to check they have sent relevant info on	
		Algorithm. Mark to clarify outstanding information from	
		relevant partners	MS/ALL
	0	There is no clear instruction from the DFE on how a	
		formula is constructed to ascertain agency contributions	
		to the Board. Christine offered to write to DfE to	
		recommend that expectations on proportional funding is	
		included in future guidance.	
	0	Nina read out a current list of agency contributions	
		2010/2011 held by LA Finance department. Some members felt their contributions were greater and	
	0	it was clear there was a need to resolve this urgently.	
	0	All partners to confirm the amount of the contribution to	
	J	Nina to ensure consistent and correct figures are held	
		by LA Finance Department.	
		•	ALL/NM

ITEM		ACTION
35/11	 Appointment of Vice Chair This was an agenda item from AOB at the last meeting. The proposal was that this appointment should be made from the chair of the Quality Assurance sub group as per the Governance document. The Board was in agreement and Liz agreed to accept the role. 	
36/11	 Christine suggested the need to develop a media communication strategy for all agencies to use. This could be done jointly with the Children and Families Board. It was noted that different issues arise in the County and City for agencies that cover both. Andrew emphasised the need for a proactive media approach especially when we are aware of cases which will attract media attention. The City currently work closely with the local press who have been invited into the Council to discuss strategies etc. Despite this nurturing pro-active approach it can still result in them using their own agenda at the time it goes to press. Stephen Edgeley has some relevant information and was asked to send a proposed Communications strategy to Mark Sobey. 	SE/MS
37/11	 Andrew reported the completion of the Action Plan in response to the recommendations from Ofsted. This to be shared with Board members (circulated on 15 Sept to all members) In terms of 'rag rating' there are a few reds and ambers and a lot of greens. There is concern around the number of Boards within Health where information is being 'pushed' up and down these boards sometimes resulting in an overlap of work. In terms of immediate priorities most of the 3 month timescales have been addressed or have been expanded to a 6 monthly timescale where appropriate. Christine suggested that members familiarise themselves with the Inspection Consultation available on the Ofsted website. It states that all local services to be scrutinised – Christine has already had a meeting with Ofsted to discuss this and the implications for the Board 	ALL
38/11	Report back from Subgroups A DCSB Feedback Pro Forma has been developed for sub group chairs to give written feedback at future Board meetings. The proforma facilitates 3 key areas:	

ITEM **ACTION** Chair's feedback Actions taken and intended impact Opportunity for the feedback from matters arising **Quality Assurance Group** A report had been prepared from the Sexual **Exploitation Group** which links in with this group. It provided feedback for the Board around the difficulties arising specifically in resources. Jacqui Jensen outlined the tasks of Mandy Macdonald – Child Protection Manager responsible for Sexual Exploitation and the effect of her appointment in that we have had 102 referrals now. Resources are an issue - Mandy has no admin support and the plan was for her to be co-located with the Police. This would take a virtual team approach but none of this has materialised since the appointment was made in April. Eastmead admin have picked up some of the work in Child Protection and they have been funding this. The Strategy group responsible for the development of this post wanted a co-team and the virtual team was a compromise. The large amount of work envisaged was not linked to an expectation of funding but to some assistance from partner agencies in 'kind' Christine re-emphasised the business of this Board as one of scrutiny not of commissioning. The Board have the role to challenge the authority re configuration of resources, funding etc. There is a group still focussing on the Strategy and Implementation Plan and they need to pick this up and then report in to the Children and Families JJ/DP Board. Jacqui Jensen and Debbie Platt agreed to take responsibility for moving this forward. o Members were clear that additional resourcing is not available from their own agencies. o Evonne Williams endorsed the need for this to be treated as a priority and she will look at other authorities to see what they have done with it. Mark reported on Missing Children another group linked to this one. The hours for Runaway workers have been increased. There is a reduction in the general numbers of children who are reported missing although it is becoming apparent that there is a small number of children who frequently are missing. There are concerns about the young people who have not been reported as missing which links to the responsibilities of schools and parents. Debbie is preparing a presentation to Derbyshire Police on

ITEM			ACTION
		Missing CYP. She will send it to Mark for comment	DP/SP/
		and once completes onward circulation to the	MS
		Missing Ch Group and potentially an agenda item for	
		the next meeting.	
	0	Liz reported on Quality Assurance meeting. There	
		were a number of actions in the Business Plan	
		around Domestic Violence and about safeguarding	
		being effective.	
	0	Two specific actions in the Business Plan – Private	
		Fostering, which has been picked up by the TLD	
		Group, and another around the website.	
	0	Lots of work has been ongoing around re-configuring	
		the group by establishing hubs and setting out a	
		framework.	
	0	Case File audits have been set up for October	
		involving field workers – exploring why a referral was	
		made and an 'in depth 'analysis of this.	
	0	· ,	
		with the agenda. Mark explained that the Quality	
		Assurance Framework will support the DSCB in	
		assessing whether activity being undertaken to keep	
		children safe is effective.	
	0	Liz then gave a summary of this explaining there are	
		issues around key processes and the performance	
		side of this.	
	0	Board members approved the process so far and	
		this will be extended with Early Intervention as a	
		second element to the framework and this work will	
	Corio	be completed by the QA Group.	
		ous Case Review Panel	
	0	A change to the format of the meeting was agreed.	
		Action Plan updates from Serious Case Reviews to	
		be presented to the Panel in report form in future	ALL
		meetings. Board members to check this is being done in their agencies.	ALL
	0	A discussion took place around the requirement of	
	0	the Panel to notify Ofsted of certain Serious	
		Incidents – document in draft form currently and has	
		a bearing on the media strategy. To be linked to the	
		development of the media strategy.	
	• Child	Death Overview Panel	
		Liz reported finalising Annual Report for 2010 which	MS
	O	will be presented at the next meeting.	
	0	The joint protocol for the response to unexpected	
	Č	deaths in both City and Shire is proving difficult to	
		finalise. The paediatric set up is different between	
		county and city and this does create difficulties in	
		developing a joint strategy. There may be some	
		appendices to the final protocol to reflect this.	
Ī			•

ITEM **ACTION** Liz reported some reduction in number of cot deaths since the introduction of Safe Sleeping guidance. A failed bid to get resources for an evaluation of six months worth of assessments has resulted in looking at existing resources. Health Visitors practices have been reviewed following a recent case where the family had reverted to unsafe practices. There is an issue of the chairing of this group. The current chair has taken on a new role and feels he no longer has the capacity to fulfil the role of chair. There is a dilemma about the chair's independence and also that they need to be a member of one of the 2 Boards. This is unresolved currently - Liz will chair the next meeting where a decision needs to be made. Liz to keep the Board up to date with this LA situation. **Policy and Procedures Group** The first meeting was held on 20 July – terms of reference agreed and now in the process of confirming membership. o A risk analysis has been undertaken to determine whether the safeguarding procedures should be reviewed before or after the Government revision of the national guidance. The decision was to await the final guidance from Government then to re-write procedures. Areas were identified as requiring priority amendment in the interim and these were -Early Intervention and MAT teams and Sexual Exploitation. Early Intervention to be an agenda item at next meeting in October for circulation after 'sign off'. LADO procedures will also need to be reviewed. Board members agreed that the interim work on procedures was the way forward. The options for procedures re-write are to be scoped – either internal or an outside agency. **Training Learning and Development Group** Suanne produced the Feedback Pro Forma to share with Board members. Joint working arrangements with Derbyshire have been established and all the actions on all the areas are well on track. A self assessment document to provide the effectiveness of training, workforce needs etc was circulated to all partners at the beginning of August with a deadline of 29th August. Only 2 self assessments were returned – Derbyshire Probation Trust and Youth Offending Service. Suanne asked

for the document to be re-circulated with an

ITEM		ACTION
	extended deadline of 14 October. Can Board members check with their representatives to get this information back to the TLD group?	SP/ALL
39/11	Draft Domestic Abuse/Sexual Violence strategy and action plan	
40/11	 This was circulated with the agenda. A draft document for comment from this group. The primary author is the Safeguarding Adults lead in Derbyshire. It is currently with Karen Johnson and Andrea Parkin to give it a Derby perspective. Members expressed disappointment with it and felt it was more of a briefing document than a strategy. They felt that there was no recognition that local authorities are different, insufficient strategy on children, no deadlines on the actions and little mention of available research. Christine suggested that members pull together comments and suggestions. A letter then to be sent to Andrea Parkin and Karen Johnson endorsed by Christine as strong representation from the Board. Comments to be sent to Nina as soon as possible please. Governance Document for sign off All agreed for sign off subject to the addition of the Quarterly Financial report. 	ALL/NM
	 Evonne Williams asked for agreement for the Board minutes to be sent to the Overview and Scrutiny Officer for 	
	C & YP Commission.Sue Phillips to action	SP
41/11	 Items of Urgent Business Stephen Edgeley reported on the PREVENT agenda. This concerns partnership working to prevent terrorism. Stephen to contact the lead for Derby and present a paper to the Board. 	SE
42/11	Next Meeting WEDNESDAY 14 DECEMBER 2011 KEDLESTON ROAD TRAINING CENTRE AT 1PM.	