

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 25 June 2014 at St Werburgh's Church Parish Rooms, Church Street,

Present:

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| Councillor Poulter Chair) | Derby City Council |
| Councillor Williams | Derby City Council |
| Councillor Jennings | Derby City Council |
| Corinne Eyre | - Church of St Werburgh's |
| Jennifer Slatcher | - Spondon Community Association |
| Mark Davis | - Spondon Traders Association |
| Nic Roulstone | Resident |
| Jonathan Smales | Resident |
| Peter Berry | Resident |
| Sian Howard | Spondon Youth Club |
| Insp Cannon | - Derbyshire Police |
| Samragi Madden | Healthwatch Derby |

In Attendance:

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| Richard Smail | - Neighbourhood Manager - DCC |
| Ruth Hardy | Senior Youth Worker - DCC |

Apologies

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| Susan Miller | Resident |
| Tom Strachan | Neighbourhood Watch |
| Clarissa Norbury-Swannick | Spondon Youth Club |
| Nicola Oakley | Spondon Youth Club |

| Item | | Action |
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| 1/14 | <p>Introductions</p> <p>Councillor Poulter welcomed the board members to the first meeting of the year and in particular new member Samragi Madden from Healthwatch Derby. Samragi outlined the role she aims to play at the board as a representative from Healthwatch Derby and as a local resident as well.</p> <p>Healthwatch Derby was formed in April 2013 as an independent health and social care watchdog. They have been set up for each local authority as one of the recommendations from the public enquiry after the Mid Staffordshire NHS tragedy - taking over the role previously played by LINKs in Derby. In its first year Healthwatch Derby has highlighted many issues, and worked with service providers and commissioners to improve conditions for patients and families. Samragi explained she aimed to bring an independent insight into the service experiences of local residents and raise their issues with a view towards improving services.</p> <p>Apologies as above.</p> | |
| 2/14 | <p>Minutes of Last Meeting and Matters Arising</p> <p>Minutes of last meeting 12 February 2014 agreed.</p> <p>Matters arising noted:</p> | |

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| | <ul style="list-style-type: none"> • 50/13 - Ruth Hardy and Mandy Douglass to make sure promotional flyers shared with all Board members, in e-newsletter and in C&C Magazine. Completed • 50/13 - Richard Smail to report to Children and Young People Service the in principle decision to fund the clubs in 2014/15. Completed. • 50/13 - Ruth Hardy to provide a more detailed proposal of the two youth clubs and activities with costings up to £7,000 to the next Board meeting. Completed. To consider at this meeting. • 51/13 - Police to visit the Youth Clubs to develop relationships. Completed. • 51/13 - Next community speedwatch due in March to be on Dale Road going out. Still to be completed and to consider Safe Drive Campaign at same time • 51/13 - Police to publicise work monitoring Drury Ave no entry. Completed • 52/13 - Richard to inform the groups of their successful applications and proposals. Completed • 54/13 - Highways subgroup to agree Streetpride Devolved budget details for 2014/15. Completed, to be considered at this meeting. • 54/13 - Cllr Poulter to investigate request to install recycling bins on Sitwell Street outside chip shop and Chapelside in place on an existing bin. Completed to consider at this meeting • 55/13 - To share initial plans at Village Hall with the community including STA and SCA and VIC. Completed at Forum in March. Richard Smail to invite Jennifer and Mark to any future meetings. • 55/13 - Richard Smail to investigate details of the type of work that can be included using and invite Highways to indicate their considerations for the section 106 funding for New Raynesway Ray1-04. Completed to consider at this meeting • 55/13 - Richard Smail to investigate what 'grasslands' work for section 106 Hun1-02 can involve. • 55/13 - Richard Smail to feedback Board comments on use of section 106 funding. Completed. | |
| 3/14 | Late Items Agreed Funding proposal for Sitwell Street Road closure | |
| 4/14 | Declarations of Interest None | |
| 5/14 | Youth Club and Young People in Spondon Report Ruth reported that: <ul style="list-style-type: none"> • Youth clubs being well used. • Age group on Tuesday night now lowered to 10/11 year olds and was involving the right young people. • 12 Spondon young people attended activities on Alvaston park. • Locality 1 (covering 4 wards in North East Derby) activity booklet for the summer holidays including sessions funded by the Board due to go out in next two weeks. • Aware of the ASB issues on Hobsons Drive which involve some year 5 young people. Aims to work with these young people from July when the Tuesday club age range is lowered. | |

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| | <ul style="list-style-type: none"> • Large number of new young people from Grayburn Avenue and Craddock Avenue Riverside development • Young Mums group is growing in numbers and working with Connexions and Ripplez <p>Suggestion made that Ruth encourages the Young Mums group to link more with Health and Well Being Board with support from Samragi Madden.</p> <p>Action: Samragi Madden to investigate options for the Young Mums Group to be more involved with Public Health Team.</p> <p>Samragi noted that some young people appeared to be smoking cannabis in the West Park nature Reserve area.</p> <p>Action: All Board members to report any such incidents to Police on 101</p> <p>Councillor Poulter thanked Ruth for the work being done with young people in Spondon.</p> | <p>Samragi Madden</p> <p>All Board members.</p> |
| 6/14 | <p>Police Report</p> <p>Insp Cannon reported:</p> <ul style="list-style-type: none"> • A new Sergeant based at Roe Farm covering the North East – Sgt Nick Beeston and also a new PCSO in Spondon called Tom Sheridan • Crime is generally down • Burglary generally down in particular non dwelling burglary where local interventions have taken effect • Police Wildlife cameras used at B&Q to help tackle break ins, but are not suitable for ASB issues • ASB – rise in ASB is main concern at moment, Hobsons Drive, Dale Park and Asterdale club. • West Park pupils had a party on Dale Park, but there were no calls for service to the Police suggesting did not cause a problem at the time. • Setting up two ASB teams to patrol Friday and Saturday nights across Derby North to respond to calls for service in particular ASB. Anyone identified causing ASB will be written to. <p>Jonathan Smales confirmed that the Mosquito on Chapelside is currently working.</p> <p>Hobsons Drive ASB is the current biggest issue with reports over last 2 weeks of young people gathering, noise, damage and drinking and most recent issue on 24 June. A number of interventions have been and will be put in place by partners to respond to the recent problems caused by young people.</p> <ul style="list-style-type: none"> • Local Youth Workers have visited to engage with the young people and direct them to more positive activities. • Neighbourhoods Officer has written to those young people identified warning of the consequences of being involved in ASB • Police Safer neighbourhood Team has increased its patrols to the area. • Parks Team have repaired the damage to the play equipment • Evidence being gathered to see if more actions can be taken on those responsible for the damage • Spondon Neighbourhood Forum will be asked to make this a Police priority | |

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| | <p>Board noted the importance of the need for residents to call the Police to report ASB on all occasions. Action: All Board members to encourage and communicate to residents to ring the Police on 101 in first instance if experience or see any ASB.</p> <p>Confirmed that the next Community Speedwatch locations will be Dale Road as previously agreed and Sandringham Drive. Dale Road session could combine with a Safe Drive campaign where seat belts and use of mobile phones are also monitored. Action: Police to feedback on Community Speedwatch sessions</p> | <p>All Board members</p> <p>Insp Cannon</p> |
| 7/14 | <p>Neighbourhood Board Budget Outturn report 2013/14</p> <p>The Board noted the outturn report.</p> <p>Councillor Poulter expressed his gratitude to all this involved in delivering the many projects aimed at tackling the Boards priorities over the past year.</p> | |
| 8/14 | <p>Neighbourhood Board Community Budget Applications 2014/15</p> <p>The Board noted the budget of £13,867 available in 2014/15. In addition £140 is available to reallocate from an under spend in a previous year and 0.11p is available as carry forward from 2013/14.</p> <p>The Board noted the in principle decision made in February 2014 to allocate funding to the Spondon Youth Clubs and holiday activities for 2014/15 subject to the details of the proposals being presented to a future Board meeting.</p> <p>1. Children and Young People Youth Service – The Board noted the details provided to run and fund the two term time Spondon Youth Clubs and provide Holiday activities during the holidays in 2014/15. The Board expressed their appreciation for the work being done at the youth clubs. Agreed – Board agreed to allocate £6,384 for the two youth clubs and £600 as a contribution to the holiday activities costs – Total £6,984</p> <p>2. Spondon Dynamos — The Board noted the contents of the application for support to set up the new Under 7's Teams with equipment and in particular appreciated the financial contributions being made by the parents to cover the on going costs. The Board we pleased to be able to support the club establish organised football for this younger age group. The Board requested the following conditions:</p> <ul style="list-style-type: none"> • Spondon Dynamos acknowledge the Board funding in publicity and promoted to club members by suitable methods • The Board is invited to visit the club when the project is complete <p>Agreed – Board agreed to allocate £861.13 as a contribution to the equipment and kit as outlined in the application.</p> <p>3. Craddock Avenue Allotment Association The Board noted the contents of the application for support to contribute to the new raised beds being constructed as part of the new allotments site. The Board recognised the efforts made by a number of local residents to get this</p> | |

project off the ground and the support being offered by the Housing Development Team. The contributions from a variety of organisations were also noted but disappointed that Riverside was not able to fund more of the costs. The Board were keen to support the residents who had set up the group and taken on the responsibility for making this project work.

The Board agreed to fund 50% of the amount requested on the following conditions that:

- Craddock Avenue Allotments Association acknowledge the Board funding in publicity and promoted to club members by suitable methods
- The Board is invited to visit the site when the project is complete
- Craddock Avenue Allotments Association applies to other funding sources to help it achieve its aims

The Board requested that their financial support for the raised beds is recognised by the group. The group are encouraged to continue to look for additional funding.

Agreed – Board agreed to allocate £1,095 as a contribution to the raised beds as outlined in the application.

Action: Richard Smail to inform the groups of their successful applications, proposals and conditions.

Richard Smail

Summary of the Community Budget allocations 2014/15

| Organisation | Project | Total |
|----------------------------------------|------------------------------------------------------------|-------------------|
| Children and Young People | Spondon Youth Clubs (£6,384) and holiday activities (£600) | £6,984 |
| Spondon Dynamos | Under 7's Team Equipment | £861.13 |
| Craddock Avenue Allotments Association | Raised beds | £1,095 |
| Total allocated | | £8,940.13 |
| Total available | | £14,007.11 |
| Balance | | £5,066.98 |

9/14

Streetpride Devolved Budget 2014/15

The Board noted the Streetpride Devolved budget of £17,333. The Board considered the current spend plan as listed in Appendix 2 in the report and the invitation to provide the outstanding details required to complete the Streetpride spend plan for 2014/15. The Board discussed the projects and agreed the spend plan with the following amendments to be recommended to the ward committee:

- Item 1 - School Safety Project West Road – noted Education are not obliged to contribute but have agreed to make a contribution matching the Boards contribution of £1,545. Board agreed to increase budget by including the overall under spend and £60 under spend from PEMs take up for Borrowwood school area and for removing the Village hall

wall project. Thus increasing budget to £2,209.10

- PEM's Borrowwood school – agreed to reduce by £60 as take up from 18 houses only. Re allocate to West Road PEM's.
- SIDs – agreed to allocate only £708 for 3 returns and remove request for £500 for Dale Road SID. To be reallocated to Sitwell St Road Closure.
- Sitwell Street Road closure – (Late item) this closure is needed to allow Spondon Day to proceed on 28 June. Only just learnt that there is now a £500 cost for such road closures. Cllr Poulter stated he had made representations to the Council about this cost and asked if such costs were always charged. He had asked that any future Board requests to Streetpride for support will be considered favourably. Agreed to allocate £500
- Skips - Agreed to allocate £500 from un allocated funds for skips in March 2015 on Sandringham Drive and Edmund Road.

Agreed not to fund the project to reduce height of Village Hall wall estimated at costing over £5,000 for repairs and traffic management as do not feel the benefits warrant the cost. Therefore this budget of £1,104.10 was now available to be reallocated to skips and West Road safety project.

The Board agreed the spend plan as listed below:

| Activity and Purpose | Notes | Status | Cost |
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| 1. School safety project West Road/Church Street – in response to parking Campaign. Improve safety for children and reduce parking concerns on West Road/Church Street. To mitigate existing problems and potential problems due to expansion of Springfield School. | Education now offered (June 2014) £1,545 towards Billy and Belinda - no other mitigation - Cllr Poulter to contact Education possible solutions include <ul style="list-style-type: none"> • PEM • Billy and Belinda bollards • Raising kerbs • Build out by Guide Hut • Traffic regulation order | On going Awaiting details of actual work | £2,209.10 |
| 2. Protective Entrance Markings – Borrowwood School To improve safety for children as part of the Spondon School Safety Campaign | Contribute £30 towards 20 PEM's at £60 each. Offered to residents around Borrow wood for a specific time, first come first served with a contribution of £30 towards cost. 18 residents responded so far. | Confirmed | £600 |
| 3. Park That Car at Borrowwood School To improve safety for children as part of the Spondon School Safety Campaign | Costs include Posters, leaflets. To be delivered in Autumn term | Confirmed | £1,095 |
| 4. Togo Nogo Blast Off Road safety show To reinforce the 3 skills learnt (and paid for by the Board in 2013/14) by year 2 pupils at the 4 primary schools | This funding will complete the training for the year 2's in 2013/14 academic year. No Pedestrian training to be funded for year 2's from Sept 2014. | Confirmed | £760 |
| 5. Speed Indicating Device (SID) installations Respond to residents concerns in speeding 'hot spots' | Three returns all un bagged (£236 each) in this order: Sandringham Drive Moor St Locko Rd. To be in place for all 52 weeks in year. Agreed not to fund new location | Confirmed | £708 |

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| | | on Dale Road due to cost – consider a powered column in 2015/16. | | | |
| | 6. Bulky waste collection service Reduce fly tipping and support households clear bulky waste | Agreed to start on 1 October 2014. | Confirmed | £1,000 | |
| | 9. Plant bulbs in grassed areas/parks Respond to forum feedback to improve landscape | To purchase plants, bulbs and seeds at £350 each for two locations and to work with Community/schools to do the planting. 1. Open space behind Village hall – snowdrops and crocus 2. West Road - on bank by new trees. Working with Derby Homes | Confirmed | £700 | |
| | 10. Waste Bins More strategic placement of existing bins, inclusion of recycling bins to promote recycling | Site visit with Councillor Poulter and Simon Aitken confirmed: 1. Litter bin outside co-op to be removed and returned to Stores Road to be refurbished. 2. Plastic bin replaced with double recycle unit – need removal, a double concrete pad and bin installed. 3. Fibreglass bin replaced with double recycle unit – need removal, double concrete pad and bin installed. 4. Double fibreglass bin outside chip shop replaced with double waste bin with ashtray and 240 litre capacity. 5. waste bin by Village club replaced with a new bin of (existing refurbished). | Confirmed | £1,400 | |
| | 13. Footway Maintenance, To improve footways by slurry sealing to lengthen lifespan | Slurry seal the following, with £3.5k support from Highways Maintenance: 1. Argyll Close - £2993.22 2. Rannoch Close – £1641.28 3. Lochinvar Close - £2984.33 | Confirmed | £4,000 | |
| | 14. Revamp area next to the Derbyshire Building Soc To consider benches, landscaping etc to improve the area for the community | Details being developed. Parks looking at options. New gulley to be installed at end of August to resolve 'Spondon Puddle' on the footway. Funding could be used to complement the work behind village hall. | Confirmed | £3,500 | |
| | 15. Grit supplies To make footways safer in winter | Grit in 4kg bags provided for use in 2014 – already distributed to two locations. Available now | Confirmed | £420.90 | |
| | 16. Road Closure and Diversion signs To close road for Spondon day | Production and distribution of Road closure signs as part of the application to close Sitwell Street for Spondon day | Confirmed | £500 | |
| | 17. Skips To help residents remove bulky | Delivery of two skips - ,.locations to be confirmed | Awaiting details | £500 | |

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| | waste | suggested Sandringham Drive and Edmund Road | | | |
| | Total | | | £17,333 | |
| | Budget | | | £17,333 | |
| | Balance | | | £nil | |
| 10/14 | <p>Section 106 Funding available in Spondon The Board noted the report and made comments as follows:</p> <p>1. SRSp2-01 – Rhapsody Development (£16,024.91) to be used by March 2021. Improvements to Public Open Space. Board confirmed proposals to enhance area around Village Hall as outlined at the last meeting and as shared at the Forum in March. Latest plans being produced by Parks in response to feedback from Forum, SCA and VIC. Action: To delegate to Highways and Planning and Dev sub group planned for 30 July to progress</p> <p>2. Ray1-04 - New Raynesway (£166,614) - no time limit confirmed. Off site Highways work. Board noted no time limit on when to spend confirmed. No response received from Highways on type of work to include. Action: Richard Smail to investigate details of the type of work that can be included and invite Highways to indicate their considerations.</p> <p>3. Hun1-02 - Huntley Avenue: (£2,000) - to be used by September 2018. For grasslands Officers recommend extending the wildflower meadow on Dale Road Park sown in early 2014. The Board noted the recommendation and requested more details of what will be involved. Action – Richard Smail to request more details from Parks about the Grassland proposal.</p> <p>4. Hun1-03 – Huntley Avenue : (£69,025) to be used by September 2018 for improvements to Public Open Space The Board noted the Parks Team revised proposal to provide a fitness trail, outdoor gym and trim trail with options to provide more play equipment at other play areas in Spondon. The Board confirmed that they wanted to see more options available especially facilities for young people such as wheeled sports area or fitness trail. Board would like to attract greater age range of users to the park. Board delegated the Spondon Councillors to make further enquiries with Parks on the plans outlined and options. Board delegated the Highways and Planning and Development sub group to consider these suggestions at their next proposed meeting on 30 July 2014. Action: Councillors to make further enquiries about options with Parks and Sub group to consider at future meeting.</p> <p>5. SpoRes1-04 – Huntley Avenue: (£53,312) to be used by September 2023 for highways improvements within the A52 corridor including Dale Road. Board suggested to use to bring forward the footway maintenance required on Moor Street and Dale Road where planned work has come to a halt.</p> | | | | <p>Highways Sub Group</p> <p>Richard Smail</p> <p>Richard Smail</p> <p>Spondon Councillors</p> <p>Richard Smail</p> |

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| | Action – Richard Smail to feedback Board comments on use of section 106 funding | |
| 11/14 | <p>Spondon Neighbourhood Board Sub Group Reports</p> <p>Highways Cleaner Greener –</p> <p>Councillor Poulter reported that the last sub group meeting on 9 April had updated the Streetpride Devolved Budget 2014/15 projects, considered the progress on the plans for the space behind the Village Hall and considered the progress on the Village Hall parking plans. He proposed future meeting dates are agreed in advance such as on first Wednesday of the month before each Board meeting.</p> <p>Action: Richard Smail and Councillor Poulter to identify dates for Sub group</p> <p>Communications -</p> <p>Councillor Williams reported that Spondon continues to benefit from an excellent variety of communications methods to share information and gather views and feedback. The recently distributed Spondon Achievements booklet being one example. C&C of Spondon articles and Spondon enewsletter providing monthly information.</p> <p>The Board will have a stall at Spondon Day.</p> <p>Action: All Board members to identify when they can support the stall at Spondon day.</p> <p>Safer Spondon</p> <p>Reported that Susan Miller and Corinne continue to take the Safer Spondon stall to events and attended St Werburghs recently. They will have a stall at Spondon Day though Susan will not be able to attend.</p> <p>Noted that the Board would link its stall with the Safer Spondon stall and that Mandy Douglass had produced a rota to ensure Board members could all contribute. Councillor Poulter thanked those who had agreed to help out and Mandy for agreeing to set up and take down on the day.</p> <p>Spondon Youth Initiative</p> <p>Councillor Williams reported that there is no current work in progress.</p> <p>Village Rejuvenation Team -</p> <p>Mark Davis provided an update and circulated the notes from the last VRT meeting. He outlined the plans to extend the car parking spaces at the Village hall, review the disabled car parking spaces offer a loading bay or something similar – final design to be confirmed.</p> <p>He updated on the ideas to improve area behind the village hall and was keen to see as many ideas as possible put forward and to involve as many people as possible. Mark confirmed a £60 invoice from C&C is due to be paid from VRT funds</p> <p>Councillor Poulter thanked Mark for the work being done by VRT</p> <p>Spondon day 2014</p> <p>Mark Davis updated on the plans for Spondon day on Saturday. Spondolics in</p> | Cllr Poulter & Richard Smail |

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| | place this year, aiming to showcase Spondon and help sustain the village as a destination. He thanked everyone for their support to plan the event. | |
| 12/14 | Neighbourhood working in Spondon The Board noted the report outlining the extensive work and projects being undertaken in Spondon. Action: Richard Smail to ensure the neighbourhood working summary is included in the Forum papers | Richard Smail |
| 13/14 | Dates of Future Meetings Board meetings for 2014/15 on a Wednesday at 6.30pm in St Werburghs Church: 22 October, 10 December and 11 Feb 2015 Forum meetings: 15 October 2014 and 11 March 2015 | |

Summary of actions

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| 5/14 | Samragi Madden to investigate options for the Young Mums Group to be more involved with Public Health Team |
| 5/14 | All Board members to report any ASB incidents to Police on 101 |
| 6/14 | All Board members to encourage and communicate to residents to ring the Police on 101 in first instance if experience or see any ASB. |
| 6/14 | Police to feedback on Community Speedwatch sessions |
| 8/14 | Richard Smail to inform the groups of their successful applications, proposals and conditions. |
| 10/14 | To delegate to Highways and Planning and Dev sub group planned for 30 July to progress |
| 10/14 | Richard Smail to investigate details of the type of work that can be included and invite Highways to indicate their considerations. |
| 10/14 | Richard Smail to request more details from Parks about the Grassland proposal |
| 10/14 | Councillors to make further enquiries about options with Parks and sub group to consider at future meeting |
| 10/14 | Richard Smail to feedback Board comments on use of section 106 funding |
| 11/14 | Richard Smail and Councillor Poulter to identify dates for Sub group |
| 12/14 | Richard Smail to ensure the neighbourhood working summary is included in the Forum papers |