Children and Young People
Performance Information Directory

Document	Description	Lead	Link
Strategic Planning Documents			
Derby Plan 2011-2026	A 15 year document that sets out the city's vision for 2011-2026; including key outcomes and a list of indicators against which progress will be monitored.	Verna Bayliss - Partnership Manager - City Wide	On Derbynet - http://derbynet/derbynet/download.asp?RefNum=3744
Council Plan 2011-2014	This is a three-year document that contains the city's six key outcomes for improvement (from the Derby Plan) alongside two local ones for the Council. The Plan also includes 'highlight' actions and measures of success.	Heather Greenan – Head of Performance and Improvement	On Derbynet - http://derbynet/derbynet/download.asp?RefNum=3603
Children and Young People's Plan 2012-2013	A summary of priorities for Children and Young People's services for 2012-2013 and key measures of success.	Rita Silvester – Service Director for Commissioning	<To be inserted into CMIS>
Children, Families and Learner's Board Performance Framework 2012-2013	A report which presents 20 key performance measures that were approved by partner's as priorities for 2012/13 (this is the detail that sits behind the Children and Young People's Plan).	Rita Silvester – Service Director for Commissioning Sarah Walker – Improvement Officer for Children and Young People	<To be inserted into CMIS>
Derby Children's Safeguarding Board Business Plan 2012-2013	Key priorities and actions for the Board to deliver over the next twelve months.	Mark Sobey – Board Manager	<To be inserted into CMIS>
Children and Young People Directorate Executive Summary 2011-2014	This document sets out the strategic priorities for the directorate; bridging the gap between the Derby Plan and Council Plan and service priorities in business plans.	Andrew Bunyan – Strategic Director for Children and Young People	On Derbynet – http://derbynet/derbynet/download.asp?RefNum=4292

Document	Description	Lead	Link
Children and Young People Business Plans… Commissioning (12/13 edition)	The department business plans set out of services' key performance measures against which success will be judged. Alongside this there is information on the actions that will be taken to improve performance against each performance measure.	Rita Silvester – Service Director for Commissioning	On Derbynet – http://derbynet/derbynet/download.asp?RefNum=4298
Early Intervention and Integrated Safeguarding (12/13 edition)	The business plans also include more general information about each of the services including; structures, high-level budget information, operational risks and department-wide training priorities.	Jane Parfrement – Service Director for Early Intervention and Integrated Safeguarding	http://derbynet/derbynet/download.asp?RefNum=4300
Learning and Inclusion (12/13 edition)		Lynda Poole – Service Director for Learning and Inclusion	http://derbynet/derbynet/download.asp?RefNum=4302
Specialist Services (12/13 edition)		Mark Barratt – Service Director for Specialist Services	http://derbynet/derbynet/download.asp?RefNum=4301
Derby Winner's Strategy 2011-2014	A three-year strategy for raising attainments across the city.	Christine Tarpey – Head of Quality Standards and Performance	<To be inserted into CMIS>
Keeping Families Together Strategy 2012-2015	A three-year plan to support an increase in more children remaining safely with their families, whilst improving outcomes for children in need / looked after children.	Jane Parfrement – Service Director for Early Intervention and Integrated Safeguarding	<To be inserted into CMIS>
Council Scorecard 2012-2013	The Council Scorecard forms part of the performance management framework and supports the delivery of the Council Plan 2011-14. For 2012-13 there are 17 measures in the scorecard for Children and Young People	Sharon Hancock – Performance Manager	<To be inserted into CMIS>

Document	Description	Lead	Link
Performance Reports / Improvement Information			
Current Performance Reports	The quarterly performance reports present updates against all measures contained in business plans. With assessment of performance against targets, forecasts, direction of travel and supporting comments.	Natalie Tuckwell - Senior Information Officer (Corporate)	Available from DORIS - http://172.16.2.98:8080/CSM/action/console
Historical Performance Reports	Performance reports are prepared for Cabinet each quarter. Report links in DORIS display the most recent report for the most recent quarter. Archived reports are on CMIS or are available from the Performance and Information Team.	Natalie Tuckwell - Senior Information Officer (Corporate)	Past performance reports are available upon request from the Performance and Improvement Team (*There is an archive section being developed in DORIS for past performance reports – once completed the link to this will be added onto the DORIS homepage*)
Performance Surgery Guidance Notes	A high-level summary of the Council's approach to Performance Surgeries, which is a key tool for driving improvement in priority areas. Surgeries are Chaired by the Scrutiny Chair and attended by the Cabinet Member, Lead officers and representatives from the Performance and Improvement Team.	Sharon Hancock – Performance Manager	Being updated – link to be added to CMIS when finalised.
Performance Surgery Templates and Minutes for 2011-2012	At the end of each quarter, to support improvement a selection of performance measures are subject to review at a Performance Surgery. There were 9 measures for Children and Young People's Services reviewed in 2011-12… **Quarter 1** o **NI 72** - Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	Sarah Walker – Improvement Officer for Children and Young People	\<To be inserted into CMIS\>

Document	Description	Lead	Link

	o **NI73** - Achievement at level 4 or above in both English and Maths at Key Stage 2 (Threshold)
	  o **NI92** - Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest
	  o **NI93** - Progression by 2 levels in English between Key Stage 1 and Key Stage 2
	  o **NI94** - Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2
	
	Quarter 2
	  o **NI 61 (SS PM15)** - Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption
	  o **SSPM13** - Percentage of looked after children with a current Personal Education Plan
	
	Quarter 3
	  o **EIISS PM4** - Fewer children with safeguarding plans
	  o **SS PM07 / EIISS PM5** - Children looked after - Children in Care per 10,000 population aged under 18		

Benchmarking and comparative performance reports	For a large proportion of information for children and young people's services we are required to make statutory performance returns. This means there is comparable information against which we can assess our performance with peers. Analysis has been completed and there are a large variety of benchmarking reports	Mohammed Jamil - Senior Information Officer (Children and Young People)	DORIS report library

Document	Description	Lead	Link
	available on the Report Library under the following headings… o Learning o Social care and well-being o School characteristics o Absences and exclusions o Post 16 progression o Key statistics		
Guidance notes for Members on using DORIS and the Report Library	DORIS is the Council's Performance Management System, which contains information on the Council's key indicators, performance measures and business plan objectives. Performance reports are completed monthly for the Council Scorecard (63 measures) and quarterly for all other measures. The system is structured by directorate and department, so reports can be run at a number of different levels. Supporting DORIS the report library is a central repository for management information reports and performance reports. It contains a large amount of historical information for key measures and benchmarking data (please see '*Benchmarking and comparative performance reports*')	Natalie Tuckwell - Senior Information Officer (Corporate)	<mark><Member guides to be inserted into CMIS></mark> OR Full guidance available on the DORIS homepage under 'key documents' and 'user guide' http://172.16.2.98:8080/CSM/action/console

Document	Description	Lead	Link
Inspection Preparation			
Inspection timetable	Children and Young People's Services are subject to a variety of inspections – the attached provides a summary of 'core' inspections, with the latest judgements.	Sarah Walker – Improvement Officer for Children and Young People	To follow – currently under review.
Inspection frameworks… • Protection of Children • Adoption • Fostering service • Children's centres • Residential homes	Children and Young People's Services are subject to a variety of inspections – the inspection frameworks provide detailed information on the different inspection approaches and basis on which judgements are made.		<mark><To be inserted into CMIS></mark>
Inspection reports… • Safeguarding and Looked After Children (2011) • Fostering (2011) • Adoption (2009) • Adult Learning (2011)	The findings of external inspections of Derby's services. Reports are available across a number of services / providers from the Ofsted website.		<mark><To be inserted into CMIS></mark> All inspection reports are available from the Ofsted website… http://www.ofsted.gov.uk/inspection-reports/find-inspection-report
New / proposed inspection frameworks… • Looked after children and care leavers • Multi-agency framework for the protection of children	Ofsted are currently consulting on two new inspection frameworks to come into effect from April 2013 onwards. The consultation documents highlight key changes in the proposed approaches.		<mark><To be inserted into CMIS></mark>

Scrutiny Information

Document	Description	Lead	Link
Tomorrow's People	A guide for Overview and scrutiny Boards about involving Young People in scrutiny	Ellen Bird	http://www.local.gov.uk/c/document_library/get_file?uuid=3b9ba72c-adad-4d85-ae88-ca020d318e06&groupId=10171
Hints and Tips for scrutinising Children's Services	• 10 'must dos' for children's services scrutiny review • Essential questions to ask during a scrutiny review • Where to find out more	Ellen Bird	http://www.idea.gov.uk/idk/core/page.do?pageId=8021096
Engaging Young People	Councillor Workbook	Ellen Bird	http://www.idea.gov.uk/idk/aio/26571732
Managing a scrutiny Review	A Centre for Public Scrutiny skills briefing	Ellen Bird	http://www.cfps.org.uk/publications?item=6996&offset=0
Questioning skills	A Centre for Public Scrutiny skills briefing	Ellen Bird	http://www.cfps.org.uk/publications?item=6994&offset=0
Working with Partners	A Centre for Public Scrutiny skills briefing	Ellen Bird	http://www.cfps.org.uk/publications?item=6997&offset=0
Accountability in Education	A Centre for Public Scrutiny policy briefing	Ellen Bird	http://www.cfps.org.uk/publications?item=7009&offset=0
Safeguarding Children Scrutinyy Guide	The guide is designed to assist both councillors and officers in shaping and developing local safe services. The document includes: • suggestions for approaches to scrutiny • key references and advice for further reading • a series of questions that committee members may want to consider when testing whether local arrangements	Ellen Bird	http://www.cfps.org.uk/publications?item=6964&offset=0

	are robust.		
Corporate Parenting Week Resource Pack	This pack contains some suggestions for local activities	Ellen Bird	http://www.local.gov.uk/c/document_library/get_file?uuid=c29f13f3-e13d-4668-8e1b-959271169cf0&groupId=10171
LGiu Policy Briefing	Adoption scorecards	Ellen Bird	
LGiu Policy Briefing	Munro Review of Child Protection: Progress Report (May 2012)	Ellen Bird	