



DERBY CITY COUNCIL

## GENERAL LICENSING COMMITTEE 21 April 2010

Report of the Corporate Director of Environmental Services

### PERSONAL LICENCE HOLDER TRAINING

#### RECOMMENDATIONS

- 1.1 To consider the information contained in this report and approve the proposal to forward a representation to the Department of Culture, Media and Sport (DCMS) with regard to the requirements to obtain a Personal Licence and be appointed as a Designated Premises Supervisor (DPS) under the Licensing Act 2003.

#### SUPPORTING INFORMATION

- 2.1 The requirements to obtain a Personal Licence under the Licensing Act 2003 are the attendance and successful completion of a recognised accredited course for Personal Licence Holders and the production of a current criminal records check.
- 2.2 On production of the correct documentation to the Licensing Authority, a Personal Licence has to be issued. Once an individual holds a Personal Licence, they can be specified as a DPS for the purpose of authorising the sale of alcohol. Only the Police can object to an application for a Personal Licence or the specification of an individual as a DPS. Any objections must be received with fourteen days of the application and only usually arise if the individual has any convictions or pending convictions for relevant offences. Any objections to a Personal Licence or DPS are referred to General Licensing Sub Committee for consideration.
- 2.3 At a recent Sub Committee hearing in relation to an application for a new Premises Licence, members of the Sub Committee raised concerns about the lack of experience that the proposed DPS had of working in the licensed trade and their apparent lack of understanding of the requirements and responsibilities under the Licensing Act 2003, even though they held a Personal Licence.
- 2.4 The Sub Committee have asked therefore that formal representations are made on behalf of the General Licensing Committee to the DCMS expressing their concerns about the current requirements to become a Personal Licence holder and the specified DPS of a premises.

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**Background papers:** None  
**List of appendices:** Appendix 1 – Implications

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| <b>IMPLICATIONS</b> |
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**Financial**

1. None directly arising.

**Legal**

2. None directly arising.

**Personnel**

3. None directly arising.

**Equalities Impact**

4. None directly arising.

**Corporate objectives and priorities for change**

5. The recommendations contained in this report contribute to the corporate objective of **giving excellent services and value for money.**