



AUDIT AND ACCOUNTS COMMITTEE
28 September 2016

Report of the Chief Executive

ITEM 2a

Annual Report 2015/16

SUMMARY

- 1.1 The Council produces an Annual Report each year, highlighting its achievements and progress made in delivering the priorities in the current Council Plan.
- 1.2 The Annual Report will be produced in two parts. Firstly, a summary document which contains highlights and case studies for priorities contained in the Council Plan 2015/16 as shown in Appendix 2.
- 1.3 Secondly, a consolidated version of the Annual Report which includes the Statement of Accounts, Annual Governance Statement and Annual Performance Results will be published together online.
- 1.4 Subject to approval by Audit and Accounts Committee and Council Cabinet, the Annual Report will be published in October 2016.

RECOMMENDATION

- 2.1 To approve the Annual Report 2015/16 for publication.

REASONS FOR RECOMMENDATION

- 3.1 The Annual Report provides evidence to the local community on the Council's achievements and progress against Council Plan priorities for the previous year, and demonstrates good governance and value for money.
- 3.2 The Annual Report also helps meet the Best Value duty and Code of Recommended Practice on Local Government Transparency.

SUPPORTING INFORMATION

- 4.1 The Council produces an Annual Report each year to publicise its achievements and report progress against...
- Priorities contained within the Council Plan.
 - Key Performance Indicators from the Council Scorecard.
 - Medium Term Financial Plan (MTFP).
- 4.2 The audience for the Annual Report is primarily external: members of the public, local community groups, businesses and partner agencies. However the report also meets internal reporting requirements to ensure rigorous review of the Council Plan, MTFP and key performance targets.
- 4.3 As in previous years, the Annual Report has been produced in two parts...
- **Summary Annual Report** - to communicate headline performance and financial information based on the budget monitoring and year-end performance reports.
 - **Consolidated Annual Report** - which brings together governance information such as the Statement of Accounts, Annual Governance Statement and Performance Results. This is consistent with good practice and creates an accessible and transparent online governance resource.
- 4.4 The Annual Report is key to evidencing the delivery of our Council Plan. Performance indicators and measures included in the Plan have been monitored during this year as part of the Council scorecard and directorate business plans. The performance results which underpin the Annual Report were presented to Cabinet on 13 July 2016 and can be found on CMIS –
<https://cmis.derby.gov.uk/cm5/MeetingsCalendar/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/8490/Committee/1882/Default.aspx>
- 4.5 The document will be considered by Council Cabinet on 5 October 2016
- 4.6 Subject to approval by Council Cabinet, the Annual Report will be published on the Council's website <http://www.derby.gov.uk/council-and-democracy/vision-values-priorities/annual-report/>
- 4.7 The proposed publication date is during week commencing 10 October 2016.

OTHER OPTIONS CONSIDERED

- 5.1 It is recommended good practice to publish regular performance and financial information to local communities and stakeholders, therefore not producing the report is not a viable option.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Head of Legal Director of Finance Head of HR Director of Strategic Services and Customer Management Head of Performance and Intelligence Policy and Improvement Manager
For more information contact: Background papers: List of appendices:	Vicky Thornber 01332 643459 victoria.thornber@derby.gov.uk None Appendix 1 – Implications Appendix 2 – Summary Annual Report 2015/16

IMPLICATIONS

Financial and Value for Money

- 1.1 The Annual Report communicates our performance in achieving a balanced outturn compared to the budget published in the medium term financial plan and delivery of value for money.
- 1.2 The costs associated with producing the Summary Annual Report are minimal and are covered in existing budget provision.

Legal

- 2.1 The report addresses the Council's obligations under the Audit and Account Regulations 2015.

Personnel

- 3.1 A small number of performance indicators in the Summary Annual Report relate to personnel matters, such as completion of mandatory e-learning courses on governance and information security.

IT

- 4.1 None arising.

Equalities Impact

- 5.1 The document will be reviewed from an equalities and diversity perspective, including comments from the Council's Diversity Forum.

Health and Safety

- 6.1 None arising.

Environmental Sustainability

- 7.1 None arising.

Property and Asset Management

- 8.1 None arising.

Risk Management and Safeguarding

- 9.1 None arising.

Corporate objectives and priorities for change

- 10.1 The Annual Report provides evidence of performance against priority outcomes contained within the Council Plan.