

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 22 October 2014 at St Werburgh's Church Parish Rooms, Church Street,

Present:

Councillor Poulter Chair)
Susan Miller
Tom Strachan
Mark Davis
Nic Roulstone
Samragi Madden
Act Sgt Luke Scribbens

Derby City Council
Resident
Neighbourhood Watch
- Spondon Traders Association
Resident
Healthwatch Derby
Derbyshire Police

In Attendance:

Richard Smail
PCSO Tom Sheridan

- Neighbourhood Manager - DCC
Derbyshire Police

Apologies

Councillor Williams
Councillor Jennings
Corinne Eyre
Jennifer Slatcher
Insp Cannon
Jonathan Smales
Sian Howard
Ruth Hardy
Clarissa Norbury-Swannick
Nicola Oakley

Derby City Council
Derby City Council
- Church of St Werburgh's
- Spondon Community Association
- Derbyshire Police
Resident
Spondon Youth Club
Senior Youth Worker - DCC
Spondon Youth Club
Spondon Youth Club

Item		Action
14/14	Introductions Councillor Poulter welcomed the board members Apologies as above.	
15/14	Minutes of Last Meeting and Matters Arising Minutes of last meeting 25 June 2014 agreed. Matters arising not on agenda: <ul style="list-style-type: none"> • 5/14 – Samragi Madden has spoken to Public health and made them aware of Ruth Hardy and the Young Mums group. • 5/14 - Board members promoting contacting Police on 101 for ASB • 6/14 - All Board members to encourage and communicate to residents to ring the Police on 101 in first instance if experience or see any ASB. • 8/14 - Richard Smail had informed successful funding applications • 10/14- Richard Smail awaiting feedback on details of the type of work that can be included using off site Highways Section 106 funding 	

	<ul style="list-style-type: none"> 12/14 - Neighbourhood working summary was included in the Forum papers 	
16/14	Late Items Agreed Updated funding proposal for Spondon Alight from STA	
17/14	Declarations of Interest None	
18/14	Youth Club and Young People in Spondon Report No report from young people. Councillor Poulter reported the Youth Club had been the beneficiary of £140 from the fund raiser organised by the Councillors.at Spondon Day.	
19/14	Police Report Act Sgt Scribbens reported: <ul style="list-style-type: none"> Staffing – PCSO Thurman joined the SNT and PCSO Tom Sheridan has moved to Chaddesden SNT. PCSO Hodnet is due to leave the SNT by January 2015. Action: Councillor Poulter will write to Divisional Inspector after the next Board meeting <ul style="list-style-type: none"> New Police priority agreed to tackle ASB at Arnhem Terrace Tunnel <p>Councillor Poulter recognised the value of the detailed Police ‘newsletter’ provided in the forum papers including the Crime and ASB statistics. While this is presented to the forum and at Neighbourhood Watch meetings, it allows only a brief summary to be presented at the Board offering up more time for other discussion.</p> <ul style="list-style-type: none"> Councillor Poulter expressed his concern about Borrowash Vics being targeted recently and Act Sgt Scribbens confirmed the SNT have visited and engaged the club. <p>Community Speedwatch – new Police policy means reports of speeding are still to be sent to SNT. If the location falls within the top 100 speeding areas in Derbyshire it will be sent to CREST or Road Police Unit. If not in the top 100 it will be allocated to the SNT who will respond by setting up a Community Speedwatch for Spondon. SNT will provide the training required. All data gathered by the community speedwatch will be responded to by the SNT appropriately. All costs covered by the Police.</p> <p>The Board was asked to promote this new service. Councillor Poulter responded that did not feel the Board should invite residents to take part unsupervised.</p> <p>Councillor Poulter expressed his nervousness about residents being involved without any Police presence on the roadside. Councillor Poulter proposed that the process is maintained where Police are present at roadside and use this to train volunteers until have the confidence to work alone. Capacity can be managed by</p>	Cllr Poulter

	<p>agreeing only a set number during the year at agreed priority locations.</p> <p>Action: Insp Cannon to respond to Councillor Poulter proposal to maintain Police presence at roadside during Community Speedwatch</p>	Insp Cannon
20/14	<p>Healthwatch Derby</p> <p>Samragi Madden outlined the content of the report presented to the Board. Healthwatch is funded by the Department of Health which provides the funds to each local authority to run their own local Healthwatch. While independent of the authority, Derby City Council has agreed for the service to be based in the Council House. She confirmed some 'enter and view' sessions will be arranged in Spondon in the next few weeks and the results will be provided at a future Board meeting.</p> <p>Action: Samragi Madden to present Enter and View results to future Spondon Board meeting.</p> <p>Most feedback comes from people using services at Derby Hospitals and then from GP surgeries. Significant issues commented on include appointment times and hospital discharges. Service User Data Analysis is provided quarterly. All residents, including Board members, are invited to send their views of their health experiences directly to Samragi. An article will be written for the C&C magazine and e-newsletter to advertise this.</p> <p>Action : Samragi Madden to write article for C&C and e-newsletter.</p> <p>Patient Participation Groups (PPG) are in place at some surgeries, they are not mandatory but more are being set up. Mark Davis commented that he understood residents were leaving their PPG as GP's were not listening.</p> <p>Action : Samragi Madden to check which GP surgeries in Spondon have a PPG</p> <p>Impact of housing developments on capacity at doctors and dentists was discussed and Samragi agreed to investigate which surgeries had capacity.</p> <p>Action : Samragi Madden to check which GP surgeries and dentists have capacity in Spondon</p>	<p>Samragi Madden</p> <p>Samragi Madden</p> <p>Samragi Madden</p> <p>Samragi Madden</p>
21/14	<p>Local Transport Plan (LTP) priorities 2015/16</p> <p>The Board considered the options outlined in Appendix 1 of the report and the recommendation from the Highways sub group. This was to continue footway improvements 'slabs out and tarmac back' on Sandringham Drive estate completing Holyrood and Harlech Close and including the footway to Dale Road. A reserve was also agreed to focus on Dale Road.</p> <p>The Board recognised it will mean the 2014/15 LTP work to be started later to allow the work to span the two financial years.</p> <p>Priority 1: Holyrood Close and Harlech Close - design and implement footway maintenance scheme slabs out tarmac back as</p>	

	<p>outlined on plan provided by Highways Maintenance including adopted footpath from Dale Road to Holyrood Close.</p> <p>Priority 2: Holyrood Close and Harlech Close - design and implement footway maintenance scheme slabs out tarmac back as outlined on plan provided by Highways Maintenance including adopted footpath from Dale Road to Holyrood Close</p> <p>Reserve: Dale Road – initial design and investigation work prior to implement footways improvements from the shops on Dale Road to Moor Street to tackle the uneven footways, kerb issues and levels and flooding issues. This could be a potential LTP priority for 2016/17. This also supports the Spondon Neighbourhood Board recommendation to allocate available section 106 funds to improve Dale Road footways.</p>																
22/14	<p>Streetpride Devolved Budget 2014/15</p> <p>The Board noted the Streetpride Devolved budget of £17,333 and agreed the amendments recommended by the Highways sub group.</p> <table border="1"> <thead> <tr> <th>Work requested</th><th>Reason</th><th>Amended allocation</th></tr> </thead> <tbody> <tr> <td>Item 1 - West Road School Safety project</td><td>Increase budget to include all underspends from Item 14. Agreed to use this funding to prioritise protective entrance markings around West Road and Locko Road and by starting the Traffic Regulation Order (TRO) for School Keep Clear schemes. Request Education to allocate their funding contribution to enable raising of the kerb (£3,500) and provide bollards on West Road (£1, 600) to stop vehicles running on the footway near the Guide Hut.</td><td>£4,404.10</td></tr> <tr> <td>Item 2 – PEM at Borrowwood</td><td>reduce PEM cost to £540 as 18 residents only requested. Subject to all being feasible.</td><td></td></tr> <tr> <td>Item 7 – Gulley clearances</td><td>allocate £200 to respond to residents concerns in response to floods and blockages</td><td>£200</td></tr> <tr> <td>Item 14 – Revamp of area by Derbyshire Building</td><td>reduce budget to £1,105 to cover costs of Cherry tree removal and stump removal, bow saws and new lighting. All other planned work to be deferred until 2015/16</td><td>£1,105</td></tr> </tbody> </table> <p>Councillor Poulter suggested that schools need to outline what funding and resources they are putting into improving the safety of their children.</p> <p>Councillor Poulter reported that he had not had confirmation from Education about their commitment to the safety improvements being</p>	Work requested	Reason	Amended allocation	Item 1 - West Road School Safety project	Increase budget to include all underspends from Item 14. Agreed to use this funding to prioritise protective entrance markings around West Road and Locko Road and by starting the Traffic Regulation Order (TRO) for School Keep Clear schemes. Request Education to allocate their funding contribution to enable raising of the kerb (£3,500) and provide bollards on West Road (£1, 600) to stop vehicles running on the footway near the Guide Hut.	£4,404.10	Item 2 – PEM at Borrowwood	reduce PEM cost to £540 as 18 residents only requested. Subject to all being feasible.		Item 7 – Gulley clearances	allocate £200 to respond to residents concerns in response to floods and blockages	£200	Item 14 – Revamp of area by Derbyshire Building	reduce budget to £1,105 to cover costs of Cherry tree removal and stump removal, bow saws and new lighting. All other planned work to be deferred until 2015/16	£1,105	
Work requested	Reason	Amended allocation															
Item 1 - West Road School Safety project	Increase budget to include all underspends from Item 14. Agreed to use this funding to prioritise protective entrance markings around West Road and Locko Road and by starting the Traffic Regulation Order (TRO) for School Keep Clear schemes. Request Education to allocate their funding contribution to enable raising of the kerb (£3,500) and provide bollards on West Road (£1, 600) to stop vehicles running on the footway near the Guide Hut.	£4,404.10															
Item 2 – PEM at Borrowwood	reduce PEM cost to £540 as 18 residents only requested. Subject to all being feasible.																
Item 7 – Gulley clearances	allocate £200 to respond to residents concerns in response to floods and blockages	£200															
Item 14 – Revamp of area by Derbyshire Building	reduce budget to £1,105 to cover costs of Cherry tree removal and stump removal, bow saws and new lighting. All other planned work to be deferred until 2015/16	£1,105															

	<p>planned on West Road. As the Board had increased its commitment then Education could do likewise.</p> <p>Action; Councillor Poulter to contact Education to confirm their contribution to the work on West Road</p>	
23/14	<p>Neighbourhood Board Community Budget Applications 2014/15</p> <p>The Board noted the budget of £13,867 available in 2014/15. In addition £140 is available to reallocate from an under spend in a previous year and 0.11p is available as carry forward from 2013/14.</p> <p>Derby East Live at Home Scheme: Transport costs - Approved £1,000: Request for transport costs to contribute to costs for the next year for Spondon residents attending the lunch club and lite bites. Councillor Poulter confirmed he had visited the organisation to see what support could be offered recognising this is a Council owned building. Funding approved on condition that:</p> <ul style="list-style-type: none"> • More advertising of the service is done including leaflets and articles • The scheme acknowledge the Board funding in publicity by suitable methods <p>Derbyshire Police: Reflectors - Approved £450 Request for funding for reflectors for young people at Spondon Schools. Police going into schools to talk about keeping safe during Road safety week. Board agreed to allocate additional funding in place of the match funding being offered by Safer Spondon. Funding approved on condition that</p> <ul style="list-style-type: none"> • Police acknowledge the Board funding in letters handed out in the schools and in relevant publicity • Board members are invited to attend the school visits <p>Spondon Traders Association(STA) : Spondon Alight – approved £800: Request for support with the Spondon Alight event in particular the illuminated Christmas decoration being produced with St Werburghs School and contribution towards PA system for choirs and insurance. Spondon Traders Association are funding about £2,000 towards the costs. Funding approved on condition that</p> <ul style="list-style-type: none"> • Spondon Traders Association acknowledge the Board funding in publicity and promotional materials <p>Traffic Management: Spondon Alight Road Closure – approved £500 Request to fund the costs of the road closure for Spondon Alight on 22 November. Road closure needed to ensure public safety and to enable STA to deliver the event.</p> <p>Derby Parks: Bollards – approved £374 proposal : The request was to fund wooden bollards to protect planting done by the community. While the work will be completed by Parks this is a</p>	

joint venture with Spondon Village Improvement Committee. Funding approved on condition that

- Spondon Village Improvement Committee acknowledge the Board funding in publicity and promotional materials

Traffic Management: Speeding Tubes – approved £120:

The request was to fund speed in tubes on Arnhem Terrace in response to complaints about speeding in the area.

Summary of the Community Budget allocations 2014/15

Organisation	Project	Total
Children and Young People	Spondon Youth Clubs (£6,384) and holiday activities (£600)	£6,984 (Includes £140)
Spondon Dynamos	Under 7's Team Equipment	£861.13
Craddock Avenue Allotments Association	Raised beds	£1,095
Derby East Live at Home Scheme	Transport costs	£1,000.00
Derbyshire Police	Reflectors for school children	£450.00
DCC Neigh Landscape Works - Derby Parks	Bollards on Dale Park	£374.00
Spondon Traders Association	Spondon Alight	£800.00
DCC Neigh Traffic Management	Road Closure Sitwell Street	£500.00
DCC Neigh - Traffic Management	Speed and volume tubes Arnhem Terrace	£120.00
Total allocated		£12,184.13
Balance		£1,822.98

24/14

Section 106 Funding available in Spondon

The Board noted the report and made comments as follows:

- 1. Ray1-04 – New Raynesway: (£166,614) – to be used on off site Highway works.**

Board recommended to use to bring forward the footway maintenance and drainage improvements required on Moor Street and Dale Road where planned work has come to a halt.

- 2. CitC1 – 01a – City Contracting Station Road: (£22,325) –**

	<p>to be used on improvements to maintenance of transport facilities within A52/A6005/A6096 Nottingham Road corridor.</p> <p>Board recommended to use to bring forward the footway maintenance and drainage improvements required on Moor Street and Dale Road where planned work has come to a halt</p> <p>3. Hun1-02 - Huntley Avenue: (£2,000) - to be used by September 2018. For grasslands</p> <p>Officers recommend extending the wildflower meadow on Dale Road Park in Spring 2015. The Board agreed with the proposal to extend wildflower meadow on Dale Park.</p> <p>4. Hun1-03 – Huntley Avenue : (£69,025) to be used by September 2018 for improvements to Public Open Space</p> <p>The Board noted the original plans for specific activities had been discussed at various meetings with the community and Parks Team. The Board confirmed that there was a need to understand more about the drainage issues before any detailed improvements or new facilities can be considered and agreed. Awaiting outcome of information from Derby Parks.</p> <p>5. SpoRes1-04 – Huntley Avenue: (£53,312) to be used by September 2023 for highways improvements within the A52 corridor including Dale Road.</p> <p>Board recommended to use to bring forward the footway maintenance and drainage improvements required on Moor Street and Dale Road where planned work has come to a halt.</p> <p>Action – Richard Smail to feedback Board comments on use of section 106 funding</p>	
25/14	<p>Spondon Neighbourhood Board Sub Group Reports</p> <p>Highways Cleaner Greener –</p> <p>Councillor Poulter reported that the sub group is taking the lead on developing the Streetpride Devolved budget for 2015/16. Also working with a working party looking at the space behind the Village Hall. Dates set two weeks before Board meetings. Noted the Acorn Way planning application resubmitted.</p> <p>Communications -</p> <p>No current meetings. A communications budget is still held by Spondon Community association on behalf of the Board to support communication projects. Over £500 available.</p> <p>C&C of Spondon articles and Spondon e-newsletter providing monthly information about the Board</p> <p>Safer Spondon</p> <p>Susan Miller reported:</p> <ul style="list-style-type: none"> • Attend the SNT neighbourhood Awareness events at B&Q • Take Smartwater and other equipment for sale 	Richard Smail

	<ul style="list-style-type: none"> • In ASDA on Tuesday for Community Awareness Day • Cycle etching days attended. • Corinne and Angie Doughty tend to support Susan but all Board members welcome to help and support the group and Nicola agreed to help out. • Quarterly Neighbourhood Watch meetings take place coordinated by Tom Strachan. <p>Spondon Youth Initiative</p> <p>No report.</p> <p>Village Rejuvenation Team (VRT) -</p> <p>Mark Davis provided an update:</p> <ul style="list-style-type: none"> • VRT main theme at Forum and a presentation provided about the organisation • Considering a new name • Welcomed the District Centree improvements recently announced by the Council but would have liked to have seen some benefit in Spondon • Village Hall car park lining still to be completed • A survey is being planned to gauge more information about what people are looking for when shopping in and visiting Spondon. This will help inform future Spondon Days and more. Suggested that could use Survey Monkey. Susan Miller offered to support the project. 	
26/14	<p>Neighbourhood working in Spondon</p> <p>The Board noted the report outlining the extensive work and projects being undertaken in Spondon.</p> <p>Noted new Neighbourhood Officer – Sonia Hardy will start in November.</p>	
26/14	<p>Dates of Future Meetings</p> <p>Board meetings for 2014/15 on a Wednesday at 6.30pm in St Werburghs Church: 10 December and 11 Feb 2015</p> <p>Forum meetings: 11 March 2015</p>	

Summary of actions

19/14	Councillor Poulter will write to Divisional Inspector after the next Board meeting
19/14	Insp Cannon to respond to Councillor Poulter proposal to maintain Police presence at roadside during Community Speedwatch
20/14	<p>Samragi Madden to present Enter and View results to future Spondon Board meeting.</p> <p>Samragi Madden to write article for C&C and e-newsletter.</p> <p>Samragi Madden to check which GP surgeries in Spondon have a PPG</p> <p>Samragi Madden to check which GP surgeries and dentists have capacity in Spondon</p>
22/14	Councillor Poulter to contact Education to confirm their contribution to the work on West Road
24/14	Richard Smail to feedback Board comments on use of section 106 funding