



SCRUTINY MANAGEMENT COMMISSION 24 January 2006

Report of the Corporate Director, Corporate and Adult Social Services
and Deputy Chief Executive

Emergency Planning Progress Report

RECOMMENDATION

1. That the Commission note the report

SUPPORTING INFORMATION

- 2.1 At the Scrutiny Management Commission meeting on 1 November 2005, Ian Shuttleworth, the Emergency Planning Officer for Derbyshire County Council, delivered a detailed presentation on the Emergency Planning Procedures for Derby.
- 2.2 Having heard the presentation members requested Quarterly Update reports on Emergency Planning in Derby.
- 2.3 The first quarterly update report has now been provided and is attached as Appendix 2 of this report.

For more information contact: David Romaine 01332 255598 e-mail david.romaine@derby.gov.uk
Background papers: Appendix 1 – Implications
List of appendices: Appendix 2 - Emergency Planning Progress Report

IMPLICATIONS

Financial

1. None arising from this report.

Legal

2. None arising from this report.

Personnel

3. None arising from this report.

Equalities impact

4. Emergency planning is of benefit to all Derby people

Corporate Objectives, Values and Priorities

5. This report has the potential to link with many of the Council's Corporate Objectives, Values and Priorities:

SMC EPlan update

EMERGENCY PLANNING PROGRESS REPORT

The City Council has a Service Level Agreement with the County Council to provide the emergency planning service on behalf of the City Council. Under the Civil Contingencies Act 2004 several new duties were placed on the City Council as a Category 1 Responder. Work has been ongoing to meet the requirements of the Act with emphasis on ensuring the Council fulfils its duties in having business continuity arrangements in place and having a Community Risk Register. Below are the details of work being undertaken and proposed.

Plans

Update City Emergency Plan	Plan contact details updated December 2005. Review of City Emergency Plan to be carried out April 2006 to take account of restructuring of service areas.
Audit and review service procedures	Review of service procedures to be carried out following restructuring of service areas.
Update hazardous site plans	Four plans– updates commenced January 2006, target for completion June 2006.
Update City Centre Evacuation Plan	Plan updated November 2005.
Update Pride Park Football Ground Contingency Plan	Required as part of Safety Certificate. Annual update of Plan due July 2006.
Prepare event plans for events in the City	City Events Group determines which events being held in the City require emergency plans. Three event plans completed since 1 November 2005. Nine further plans currently identified for 2006.
Business Continuity Plan	Business Continuity Plan completed December 2005, distributed January 2006. On going development of plan and strategies in progress. Strategy to be published on City Council website January 2006.
Fuel Plan	To be completed by June 2006.
Update Media Plan	Review of Plan following establishment of Derbyshire Media Emergency Forum August 2006.
Animal Health Plan	To be dovetailed in to County Animal Health Plan and not a stand alone Plan.

Training and Exercises

Business Continuity	Training and exercise programme developed for internal staff. Initial training to commence February 2006, this follows up management briefing already held.
Awareness/response training departmental liaison officers/staff	Awareness training to be determined when audit of service procedures carried out. Response training on completion of review of service procedures.
Awareness training for Members	Arranged for 11 April 2006.
Multi agency table top exercise	Scheduled for April 2006.
Multi agency health table top exercise	Flu pandemic exercise to be held February 2006.
Emergency telephone callout exercise	Held 21 December 2005.
Pride Park Football Club exercises	Rolling programme agreed with Safety at Sports Grounds Advisory Group.

Miscellaneous

Service Liaison Officers Group	Established July 2005 to provide updates and share best practice within departments.
Business continuity promotion	Promotion of Business Continuity to businesses/voluntary sector to commence May 2006.
Risk assessment survey	Initial Community Risk Register completed November 2005. Information available via link on City Council website.
Capabilities work	National Capability Survey due on Evacuation, Mass Fatalities, CBRN, Warning and Informing, Infectious Diseases, Caring for People, Animal Diseases, Mass Casualties, Business Continuity, Flooding, Urban Search and Rescue. Compliance with Civil Contingencies Act 2004 also included.