



Derby City Council

## LICENSING COMMITTEE 9 November 2017

# ITEM 8

Report of the Strategic Director of Communities & Place

### General Licensing Administration & Compliance Activities - Q2 2017/18

#### SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 2 of the 2017/18 financial year.

#### RECOMMENDATION

- 2.1 To note the contents of the report.

#### REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

#### SUPPORTING INFORMATION

- 4.1 The statistics for general licensing administration and compliance activities for quarter two of 2017/18 are attached at Appendix 2.
- 4.2 The information contained at Appendix 2 sets out the number of general licensing requests for service received by the Licensing Team and the number of licence and permit applications processed during the particular period.
- 4.3 The statistics for compliance and other licensing activities for the particular period are attached at Appendix 3.

#### OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	n/a
Financial officer	n/a
Human Resources officer	n/a
Service Director(s)	n/a
Other(s)	Michael Kay

For more information contact: Background papers:	Sandra Mansell, Tel. 01332 641931, e-mail <a href="mailto:sandra.mansell@derby.gov.uk">sandra.mansell@derby.gov.uk</a> None
---	--

<b>List of Appendices:</b>	Appendix 1 – Implications Appendix 2 – General Licensing Activities Q2 2017/18 Appendix 3 – General Licensing Compliance Statistics Q 2 2017/18
----------------------------	---

<b>IMPLICATIONS</b>
---------------------

**Financial and Value for Money**

1.1 None directly arising from this report.

**Legal**

2.1 None directly arising from this report.

**Personnel**

3.1 None directly arising from this report.

**IT**

4.1 None directly arising from this report.

**Equalities Impact**

5.1 None directly arising from this report.

**Health and Safety**

6.1 None directly arising from this report.

**Environmental Sustainability**

7.1 None directly arising from this report.

**Property and Asset Management**

8.1 None directly arising from this report.

**Risk Management**

9.1 None directly arising from this report.

**Corporate objectives and priorities for change**

10.1 None directly arising from this report.

## General Licensing Activities Q2 2017/18

REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003							
	NEW PREMISES			CLUB	FULL VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
	ON	OFF	OTHER					
18 (11)	7 (3)	2 (2)	3 (1)	0 (0)	8 (3) 0 (0) Club	16 (17)	50 (56)	66 (87) 24 (33) Late TEN

APPLICATIONS – LICENSING ACT 2003								
MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE	ADMINISTRATIVE CHANGES		PREMISES LICENCES SURRENDERED
						PERS	PREM	
6 (7)	0 (0)	0 (0)	0 (0)	1 (1)	37 (36)	1 (0)	26 (10)	0 (2)

APPLICATIONS – GAMBLING ACT 2005								
NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIF. OF 2 MACHINES	UFEC PERMITS
0 (0)	0 (0)	0 (0)	NEW	VARY	TRANSFER	0 (0)	1 (2)	0 (0)
			0 (0)	2 (1)	0 (0)			

OTHER LICENCES / PERMITS / REGISTRATIONS ISSUED								
STREET COLLECTION	HOUSE TO HOUSE	SMALL SOCIETY LOTTERIES *	STREET TRADING	SCRAP METAL	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES **
11 (17)	8 (4)	5 (8) New 18 (18 Renewal)	15 (21)	1 (2)	11 (6)	PREMISES	PERSON	3 (4)
						9 (8)	11 (17)	

( ) denote previous quarter \* Major  
 \*\* All animal vending and boarding licenses

[Type a quote from the document or the summary of an interesting point. You can position the text box anywhere in the document. Use the Drawing Tools tab to change the formatting of the pull quote text box.]

year

## RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
181 (176)	6 (6) mins	11 (9) mins

( ) denote previous quarter

**General Licensing Compliance Statistics Q 2 2017/18**

<b>PREMISES INSPECTIONS</b>				
	<b>NO. of PROGRAMMED INSPECTIONS</b>	<b>% COMPLIANT WITH LICENCE CONDITIONS</b>		<b>INSPECTIONS WITH PARTNER AGENCIES</b>
	16 (7)	83 (86)		0 (0)

( ) denote previous quarter

**OTHER ACTIVITIES UNDERTAKEN**

**SUSPENSION NOTICES**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees.

23 suspension notices were issued during the period. The total outstanding was £3940.

21 paid realising £3325. Of the remaining 3, 1 licence was found to have lapsed, 2 suspensions remain in place, but are not currently trading.

**INSPECTIONS**

16 licensing inspections have been conducted during this period.