

## **Outline Work Programme and Topic Reviews**

### **SUMMARY**

- 1.1 At the first meeting of the Planning, Housing and Leisure Board, the Overview and Scrutiny Officer agreed to bring the Board work programme and topic review updates as a standing item to all future Board meetings. The work programme can be found at Appendix 2.
- 1.2 Members expressed a desire to look in more detail at issues relating to homeless provision in the city. The scoping report for this topic review was agreed by Members in November 2012. The overview and scrutiny officer will update members on the progress of this topic review at the meeting.

### **RECOMMENDATION**

- 2.1 To recommend any future items to be included on the Work Programme.
- 2.2 To note the topic review update and make any comments or recommendations.

### **REASONS FOR RECOMMENDATION**

- 3.1 To ensure that the Board has a clear work programme for the forthcoming municipal year.
- 3.2 To ensure that the Board is kept informed on progress with regards to the Homelessness topic review.

### **SUPPORTING INFORMATION**

- 4.1 The Overview and Scrutiny Board should agree a work programme for the year to enable Board Members, the supporting Scrutiny Officer and departmental officers to plan in advance for meetings throughout the year in a strategic way.
- 4.2 The work programme is not restrictive, and Board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board Agenda at the Chair's discretion.

- 4.3 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the Commission wishes to conduct in-depth reviews in the current year, it is suggested that members should aim to agree a topic for review at the earliest opportunity.

#### OTHER OPTIONS CONSIDERED

- 5.1 None.

This report has been approved by the following officers:

<b>Legal officer</b>	Not Applicable
<b>Financial officer</b>	Not Applicable
<b>Human Resources officer</b>	Not Applicable
<b>Estates/Property officer</b>	Not Applicable
<b>Service Director(s)</b>	Not Applicable
<b>Other(s)</b>	Mahroof Hussain, Overview and Scrutiny Manager

<b>For more information contact:</b>	Clare Harrison 01332 643648 <a href="mailto:clare.harrison@derby.gov.uk">clare.harrison@derby.gov.uk</a>
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications Appendix 2 – Work Programme

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 None arising directly from this report.

**Legal**

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented includes power to recommend that the decision be reconsidered by the person who made it.

**Personnel**

- 3.1 None arising directly from this report.

**Equalities Impact**

- 4.1 Effective scrutiny benefits all Derby people.

**Health and Safety**

- 5.1 None arising directly from this report.

**Environmental Sustainability**

- 6.1 None arising directly from this report.

**Property and Asset Management**

- 7.1 None arising directly from this report.

**Risk Management**

- 8.1 None arising directly from this report.

**Corporate objectives and priorities for change**

- 9.1 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life.