



COUNCIL CABINET
7 August 2019

ITEM 12

Report sponsor; Carole Mills, Chief Executive
Report author: Sarah Walker, Policy and
Improvement Manager

Annual Report and Review of Performance 2018/19

Purpose

- 1.1 Every year we produce a short Annual Report, which is published alongside our Annual Review of Performance that presents a summary of our progress against agreed priorities from the last year.
- 1.2 These documents are important in communicating the work that we deliver, our achievements and the challenges we have encountered. They also complement the Statement of Accounts and Annual Governance Statement that, by necessity, are technical in nature and published separately.

Recommendation

- 2.1 To approve the Annual Report and Annual Review of Performance for publication.

Reasons

- 3.1 To inform the public and our key stakeholders about our work in 2018/19.
- 3.2 To recognise the commitment and achievements of our colleagues in 2018/19.
- 3.3 To contribute towards meeting the Council's Best Value Duty and Code of Recommended Practice on Local Government Transparency.

Supporting information

- 4.1 Our Council Plan 2016 - 2019 was approved in February 2016 with a vision of **Derby 2030 – A safe strong and ambitious city:**
 - **Safe** - a place where people are safe and the vulnerable are put first and supported.
 - **Strong** - a place where people work together, can enjoy good health and wellbeing throughout their life, and feel that they belong to a thriving community.
 - **Ambitious** - a place where we support our children and young people to achieve their full potential, skills are valued, jobs and businesses are growing and we have the infrastructure to create a city for the future.
- 4.2 Underpinning our Council Plan we have an annual Council Delivery Plan that sets out the specific actions we intended to take to achieve our vision. The last Delivery Plan was approved by Cabinet in August 2018, and contained a total of 61 objectives/ actions that we aimed to complete/progress during 2018/19.

- 4.3 The Annual Report and supporting Annual Review of Performance both outline the progress that we have made over the last 12 months. They can be read with our quarterly performance reports, which show the progress that we made throughout the year. The Annual Review of Performance covers the status of objectives and measures from the 2018/19 Council Delivery Plan, as at the end of March 2019.
- 4.4 There is no statutory duty to publish an Annual Report however it is good practice to report to our residents, businesses and key stakeholders on our progress, and how we have used our resources (in line with the Best Value duty). Each council has a statutory duty to publish a summary of their financial information, in an accessible way, and we meet this duty by including this information within our Annual Report.
- 4.5 Year-end reporting is an opportunity to reflect on the previous year and draw lessons to inform future practice, and as such is an important element of good governance. The Annual Report and Annual Review of Performance were considered by Audit and Accounts Committee on 30 July 2019.
- 4.6 Subject to approval by Cabinet, the Annual Report and supporting 2018/19 Performance Review Summary will be published on the Council's website by 31 August 2019 (www.derby.gov.uk/council-and-democracy/vision-derby/annual-report).

Public/stakeholder engagement

- 5.1 The Annual Report is intended to be accessible to the public and key stakeholders, making sure that we share information on our progress over the last 12 months.

Other options

- 6.1 None.

Financial and value for money issues

- 7.1 The Annual Report outlines the Council's summary position for funding, spending and balance sheet for 2018/19. Greater detail is contained in the Statement of Accounts 2018/19, including value for money considerations. Our External Auditors will report on our annual statement of accounts and value for money by the end of July 2019, and any issues raised will be addressed in our 2019/20 Team Derby Plan overseen by Corporate Leadership Team and Cabinet, with regular reporting to Audit and Accounts Committee.

Legal implications

- 8.1 As a non-statutory document, there are no constraints on content or format.

Other significant implications

- 9.1 Where an objective or project has a significant impact on the public, then an Equality Impact Assessment will be carried out by the responsible officer in accordance with the Council's Equality, Dignity and Respect Policy.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu - Head of Legal Services	15/07/2019
Finance	Toni Nash – Head of Finance Organisation and Governance	15/07/2019
Service Director(s)	Heather Greenan – Director of Policy, Insight and Communications	16/07/2019
Report sponsor	Carole Mills – Chief Executive	16/07/2019
Other(s)	Ann Webster - Lead on Equality and Diversity	15/07/2019

Background papers:	
List of appendices:	Appendix 1 - Annual Report 2019 Appendix 2 - Annual Performance Review