

## Oakwood Neighbourhood Board

### Minutes of meeting held on Monday 23 March 2009 at The Church on Oakwood, Bishops Drive, Oakwood

**Present:**

Councillor Pauline Latham (Chairman)	Derby City Council
Councillor Robin Wood	Derby City Council
Councillor Frank Harwood	Derby City Council
Rachael Peckham	Resident
Chris Fairhall	Resident
David Bryant	Resident
Terry Parker	Neighbourhood Watch
Rev Lindsay Hughes	Church on Oakwood
Ben Parker	Young Resident
Kristian Hardy-Hughes	Young Resident
Joseph Weston	Young Resident
Inspector Keene	Police
Edith Whitehead	NHS Derby City
Ruth Hardy	Children & Young Peoples Services
Richard Smail	Neighbourhood Manager
Samantha Wright	Minute taker

<b>11/09</b>	<b>Welcome, Introductions and Apologies</b>  Councillor Latham welcomed everyone to the meeting, and there were no apologies received.	
<b>12/09</b>	<b>Minutes of the meeting held on Monday 12 January 2009 and matters arising</b>  The minutes of the meeting held on Monday 12 January 2009 were agreed as an accurate record of the meeting; with the exception of those present at the meeting Lindsay Hughes and Chris Fairhall had been omitted from the minutes.  <b>Matters Arising</b>  It was noted that the 'mosquito' had been installed outside the Chinese takeaway and feedback from shopkeepers and Police indicated it had been working as a deterrent.  Edith Whitehead advised that NHS Derby City could offer helpful advice on healthy eating within the neighbourhood, and the contact person would be Jon Topman.	
<b>13/09</b>	<b>Declarations of Interest</b>  There were no declarations of interest.	

14/09	<p><b>An Introduction to NHS Derby City</b></p> <p>Edith Whitehead gave a presentation to the Board on the role of the NHS Derby City. A new initiative to provide a Neighbourhood Link person to each Neighbourhood Board had started in January 2009 with the aim of developing the links between the Boards and NHS Derby city.</p> <p>Edith outlined the role of NHS Derby City explaining it receives 80% of the total healthcare budget for Derby which it uses to commission services, for example:</p> <ul style="list-style-type: none"> <li>• Local hospitals – DRI, City Hospital and Mental Health Trust</li> <li>• GPs, NHS Dentists, Community Pharmacies, other providers such as those delivering community services (district nurses and health visitors), and voluntary sector organisation</li> <li>• Jointly commissioned services with the Council.</li> </ul> <p>NHS Derby City employs about 150 staff and commissions services based on its 10 year strategy and 5 year plan.</p> <p>The Neighbourhood Link scheme aims to support the engagement and communications strategy that underpins the 5 year plan. The Neighbourhood Link scheme aims to:</p> <ul style="list-style-type: none"> <li>• Increase health providers knowledge and understanding of local communities</li> <li>• Provide a two way route to link with communities regarding health issues</li> <li>• improve the suitability of services commissioned by NHS Derby City</li> <li>• Signpost neighbourhoods to information about health services</li> <li>• Ultimately improve the health of the local population</li> </ul> <p>There are 17 neighbourhoods and 17 staff from NHS Derby City that had volunteered to take part in the scheme.</p> <p>The main aims of NHS Derby City are to improve the health of and achieve equality of outcome for the people of Derby. Continuously improve services commissioned by the PCT on behalf of the people of Derby, and work with communities to build confidence and trust in public services.</p> <p>NHS Derby City can be contacted through their website <a href="http://www.derbycitypct.nhs.uk">www.derbycitypct.nhs.uk</a> or telephone 0800 032 32 35 for Patient Advice and Liaison Service. The offices are based in Derwent Court on Stuart Street, Derby.</p> <p>The Board suggested that the C&amp;C of Oakwood magazine should be used to advertise the services provided by NHS Derby City.</p> <p><b>Action – NHS Derby City to provide David Bryant with some suitable text for him to include in a future article in C&amp;C.</b></p>	<p><b>NHS Derby City</b> <b>David Bryant</b></p>
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	<p>Councillor Wood asked if NHS computer systems could link up with other surgeries around Derby. Edith Whitehead advised that a strategy for sharing and linking medical history could be looked into as a service requirement.</p>	
15/09	<p><b>Oakwood Neighbourhood Priorities, Plans and Actions</b></p> <p>The Board received an update report on the neighbourhood priorities, plan and actions. At the Board meeting on 12 January 2009, the Oakwood neighbourhood priorities were discussed and these were confirmed as the agreed priorities.</p> <ol style="list-style-type: none"> <li>1. Provide more activities and facilities.</li> <li>2. Make Oakwood an inclusive community</li> <li>3. Make Oakwood a safer place to live</li> <li>4. Improve the environment and open spaces in Oakwood</li> <li>5. Develop community and voluntary groups</li> <li>6. Extend local Primary school education</li> </ol> <p>There was a brief discussion about the actions needed to tackle the first five priorities, recognising the sixth priority is a longer term piece of work.</p> <p>The need to have sub groups as the main way to tackle each priority by developing actions was discussed. Two sub groups already exist, Young People Sub Group which is focussed on the priority to provide activities and facilities and the People and Community Sub group which is focussed on making Oakwood an inclusive community; which includes communication, involvement and events.</p> <p>The Board recognised that there are no sub groups currently in place to tackle the following priorities:</p> <ul style="list-style-type: none"> <li>• Make Oakwood a safer place to live</li> <li>• Environment and open spaces in Oakwood</li> <li>• Develop community and voluntary groups</li> <li>• Primary school education.</li> </ul> <p>While there was agreement that the sub groups will identify actions to support other priorities such as the Young People sub group looking to improve the environment. It was agreed that work is needed to identify other sub groups and members.</p> <p>It was suggested that the Friends of Chaddesden Wood Group could be contacted to identify if they could support the priority to improve the environment and open spaces.</p> <p>Councillor Latham asked Terry Parker to see if there are opportunities to improve the networking of Neighbourhood Watch schemes in Oakwood. This would help support a sub group, help link projects, improve feedback to local residents and share ideas for Oakwood.</p>	<p><b>Terry Parker</b></p>

	<p>In order to progress the development of the Oakwood Neighbourhood Plan and actions, the Board needs to develop the sub groups to:</p> <ul style="list-style-type: none"> <li>• Consider and agree at least one aim for each priority</li> <li>• Identify specific actions to tackle the priority.</li> </ul> <p>All Board members were asked to consider joining and contributing to a sub group. Any volunteers to please contact Richard on 01332 258505 or email <a href="mailto:richard.smail@derby.gov.uk">richard.smail@derby.gov.uk</a></p> <p>The Board noted the contents of Appendix 1 in the report which was a draft plan listing the key areas of work for each of the sub groups throughout 2009 until March 2010. The report explained some possible actions to address the priorities recommended by the Community and People Sub Group and Young People Sub Group.</p> <p>The Board agreed excellent progress had been made by the two subgroups and noted the contents of the report.</p> <p>Rachael Peckham reported that a new childrens centre for young mothers and babies aged 0-5 years was planned in the neighbourhood. It was noted that places available at the new centre are very limited. Councillor Latham advised that she was aware of the new centre and stated that she will again be raising her concerns with the Council. Rachael also stated that the next nearest centre was at Cavendish Close school which provides an excellent service but is getting very over crowded.</p> <p>Councillor Harwood reported that the “compactor day” was very successful and residents had disposed of fridges, freezers, boilers and much more. The Board suggested that a “spring clean day” or a “skip day” could be organised for the 2009/10 financial year as part of the environment and open spaces priority.</p> <p><b>Action – Richard Smail to identify costs.</b></p>	<p><b>All Board members</b></p>
16/09	<p><b>Neighbourhood Board Sub Groups</b></p> <p>The new youth shelter had recently been installed and some residents had commented on the impact it had had on the park. One resident had contacted Richard Smail concerned that the new youth shelter had been misused, had attracted graffiti and had created litter problems on the park. The Board noted that the contents of the letter and suggested that the resident is invited to future meetings of the Forum.</p> <p><b>Action – Richard Smail to invite the resident to attend future meetings of the Forum.</b></p> <p>A discussion took place on the work still to be completed with the youth shelter. Richard Smail advised that there will be a tarmac base around the youth shelter, and options are being considered to</p>	<p><b>Richard Smail</b></p>

	<p>install a litter bin near to the shelter.</p> <p>Overall the Board felt that the youth shelter had engaged with young people and helped to resolve issues with young children meeting around the District Centre and leisure centre. Ruth Hardy reported that she had received good positive feedback from young people, and advised that local young people had taken ownership of the new shelter. Ruth Hardy confirmed that a group of young people from the Youth Club will take part in a project providing murals on the shelter working with "Baby J Enterprises" The work on the shelter will be carried out during the Easter Holiday programme.</p> <p>Inspector Keene stated that there had been some minor incidents reported with young people climbing on the roof of the shelter and some graffiti had appeared. Inspector Keene advised that the Community Watch Patrol visit Oakwood Park as part of their route.</p> <p><b>People and Community Sub Group</b></p> <p>David Bryant updated the Board on the recent publication of the C&amp;C magazine. The Oakwood District website continues to be developed with good feedback received from residents.</p> <p>The group has been developing the Board involvement in the Big One. The Board asked David Bryant to ensure an article on the Big One is published in the booklet to advertise and promote the event. Rachael Peckham suggested the Board promote their work by providing handouts, information and freebies at the Big One, for example "wrap slaps" which fit around children's wrists and glow in bright colours.</p> <p><b>ACTION: David to ensure article in C&amp;C about Big One</b></p> <p>Proposed that the vintage jaguar car will be part of the Board display – thanks to Chris Fairhall. Richard Smail advised that the stall managed by the Board will be covered under the Council's insurance. Councillor Harwood reported that the organisers for the Big One event are meeting on Thursday 2 April 2009. Councillor Harwood said that he would raise the issues on public liability insurance at the meeting.</p> <p>Rev Lindsay Hughes circulated a proposal from the Church on Oakwood to hold a Community Market/Craft event on the District Centre car park and an Oakwood and Community Carols event at Christmas. The suggested date for the event would be a Friday 27 November 2009 from 4.00 to 8.30 pm.</p> <p>The suggested dates for the Community Carols around the Christmas Tree on Oakwood would be 22 or 23 December 2009 between 5.00 to 6.00 pm. The Board noted the brief and would like to support the event.</p>	<p><b>David Bryant</b></p>
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	<p><b>Young People</b></p> <p>Ruth Hardy gave a brief update on the Young People's Group which had met on Wednesday 18 March 2009. The meeting was also attended by local residents Mark Smith and Stuart Felce.</p> <p>The Board noted the reports from the Subgroups</p>	
17/09	<p><b>Neighbourhood Reports</b></p> <p><b>Police Update</b></p> <p>Inspector Keene gave an update on policing within the neighbourhood. There had been 23 crimes reported from January to March 2009 on theft from vehicles, these had been mainly sat-navs and handbags stolen from cars. Most of the vehicles had been left unsecured. David Bryant said he will include a reminder to keep cars secure in the next edition of the C&amp;C magazine.</p> <p>The Police are continuing to work closely with the Neighbourhood Watch teams. Issues regarding the security of Springwood Leisure Centre are being addressed after being targeted on a number of occasions. .</p> <p>An off-licence within the neighbourhood will shortly be prosecuted for serving alcohol to under age people.</p> <p>Overall the Oakwood neighbourhood remains a very safe area to live. Crimes had reduced by 15% compared with last year's reported figures on crime. Property damage had reduced by 46%; reported assaults had reduced by 44%. However, the number of burglaries on dwellings had risen by 38% from April 2008 to March 2009, averaging a total of 1 burglary a week. Vehicle crime had risen by 22% due to cars being broken into or stolen. Inspector Keene advised that the Police are focussing on the issues regarding vehicle crimes.</p> <p>Anti-social behaviour had reduced by 12%, at 9 reports a week. Councillor Harwood asked if there had been any reports received regarding the use of motorcycles in the area. Inspector Keene stated that there had been a low number of reports received.</p> <p>Richard Smail stated that the perception of crime and the Council's work is measured. It is important that the Board helps to try and improve the perception issue to talk to local residents offering them reassurances. The Board said it would be a good idea to communicate the results compiled by the Police to local residents.</p> <p><b>ACTION – To raise awareness using articles in C&amp;C of Oakwood</b></p> <p>Suggested that work could be done with estate agents to strengthen people's views on the neighbourhood.</p> <p>Ruth Hardy thanked the Police and PCSO's for a fantastic job in</p>	<p><b>Police and David Bryant</b></p>

	the area and a good working relationship with the young people	
<b>18/09</b>	<p><b>Neighbourhood Board Funding 2008/09</b></p> <p>It was noted that work had been in progress regarding installing the Vehicle Actuated Sign on Bishops Drive and will be in place shortly.</p> <p>Richard Smail advised that the Council was proposing that each Neighbourhood Board will receive a new pot of funding of £10,000 to spend on Highways in 2009/10 – details yet to be agreed. There was also the existing £6,000 in the Community Budget and an additional £10,000 to proposed towards making Oakwood safer, youth provision and highways work within the area for the 2009/10.</p>	
<b>19/09</b>	<p><b>Any Other Business</b></p> <p>Richard Smail reminded the Board to complete a Board Member application form, to be returned by 14 April 2009</p> <p>Ruth Hardy advised that she is in the process of arranging a disco for young people to take place on Saturday 2 May 2009.</p> <p>The Board thanked Councillor Latham for chairing the Neighbourhood Board meetings from March 2008 to March 2009.</p>	
<b>20/09</b>	<p><b>Date of Next Meetings</b></p> <p>The date of the next Neighbourhood Board meeting will be held on Monday 15 June 2009 at 7.00 pm at The Church on Oakwood, Bishops Drive.</p> <p>The date of the next Forum meeting will be held on Thursday 23 July 2009 at the Oakwood Community Centre at the new time of 6.30pm.</p>	