



Derby City Council

Forward Plan

**Published
14 March 2017**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published in May 2017.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	May/June 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Jim Harvey, Principal Energy Officer 640206
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Matthew Wilson, Regeneration Manager 641589
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	41/15 – November 2015
Decision	Use of Section 106 Money for Improvement to Leisure Facilities in Littleover and Blagreaves
What is the decision to be taken?	To approve schemes to improve leisure facilities in Littleover and Blagreaves, using Section 106 money from Heatherton development.
Who will be consulted?	Local ward Members and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124
<p>Summary – £330k of money was secured as part of a section 106 agreement for part of the Heatherton development to be spent on improving leisure facilities within a mile radius of that phase of the estate. Originally intended to be used to help implement a City park on adjacent land, alternative schemes are now being considered in light of the City park proposal no longer being a realistic option. Various proposals have been put forward for using this money and choices will need to be made as there is insufficient money to implement them all. Given the amount of money involved and the range of alternative options being put forward, it is appropriate for Council Cabinet to decide how to spend the money. The Leader has considered the options and is presenting his selection for Council Cabinet's approval.</p>	

Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Catherine William, Head of Service Regeneration Projects 641639
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	24/16 – September 2016
Decision	Enterprise for Education - E4E - Programme Sustainability
What is the decision to be taken?	To consider options for the continuation and ongoing sustainability of the E4E Programme
Who will be consulted?	HR, Finance, Legal, Schools Improvement
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Arshad Iqbal, E4E Manager 641622
Summary – To consider the outcome of research and stakeholder discussions into new funding streams and potential alternative governance models for the E4E programme.	

Reference / Date Inserted into Forward Plan	25/16 – September 2016
Decision	Performance Venue
What is the decision to be taken?	To approve the first phase of development of a new performance venue
Who will be consulted?	Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Samuel Rossilo, Project Manager 641738
Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council.	
Reference / Date Inserted into Forward Plan	30/16 – October 2016
Decision	Property Improvement Capital Programme 2017/18
What is the decision to be taken?	To approve the property projects to be delivered in 2017/18
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital Programme Board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report will set out the 2017/18 proposed planned property capital programme including the budget breakdown for each project. Funding will be prioritised against essential condition issues and health and safety requirements, including upgrading of fire alarms and emergency lighting systems, renewing life expired boilers, heating and air conditioning systems, replacement windows, re-roofing, structural repairs, kitchen upgrades and essential refurbishment.	

Reference / Date Inserted into Forward Plan	54/16 – December 2016
Decision	Future Cemetery Provision for Derby
What is the decision to be taken?	To establish the need for and the process for establishing a new cemetery for Derby
Who will be consulted?	Derby residents and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Gary Marshall, Bereavement Services Manager 07812301635
Summary – The report set out options for the future provision of a cemetery to serve Derby and the process needed to achieve the outcome.	
Reference / Date Inserted into Forward Plan	60/16 – February 2017
Decision	Proposal to Invest in a Private Residential Development on a Commercial Basis
What is the decision to be taken?	To approve the allocation of non ring fenced Right to Buy receipts in order to acquire an equity stake in a residential scheme on the city on a commercial basis
Who will be consulted?	Chief Officer Group, standard consultees and Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – the report seeks authorisation for the Council to provide financial support to a development scheme funded within existing budgets.	

Reference / Date Inserted into Forward Plan	63/16 – February 2017
Decision	Property Investment Portfolio
What is the decision to be taken?	To establish a property investment portfolio which will deliver an income to the Council
Who will be consulted?	Strategic Property Advisor
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334
Summary – To establish an investment portfolio of commercial properties which will deliver an income to the Council over the medium to long term.	
Reference / Date Inserted into Forward Plan	65/16 – March 2017
Decision	The South Derby Growth Zone
What is the decision to be taken?	To approve various matters in relation to the South Derby Growth Zone
Who will be consulted?	Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Chris Morgan, Regeneration Manager 641596
Summary – To update Members on the progress made with the South Derby Growth Zone and to approve various matters to enable further progress to be made.	

Reference / Date Inserted into Forward Plan	66/16 – March 2017
Decision	Libraries Review
What is the decision to be taken?	To approve a service delivery model for the Library Service
Who will be consulted?	Public and Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism – Councillor Eldret
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Potton, Head of Library Service 641719
<p>Summary – The report will present an analysis of the consultation exercise that was carried out between September and December 2016 to seek feedback on four options for the future of the Library Service in Derby. Taking these findings as a starting point, the report will propose a new service delivery model that offers the best outcome for library users and other stakeholders while achieving the Libraries MTFP savings target.</p>	
Reference / Date Inserted into Forward Plan	68/16 – March 2017
Decision	Progressing Next Steps for the Proposed New Swimming Pool Complex
What is the decision to be taken?	To approve progressing with the next steps for the proposed new swimming pool complex
Who will be consulted?	Sports England, Amateur Swimming Association, Councillors and Performance Squads
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism 642433
<p>Summary – Phase 2 of the Leisure Facility Strategy is to develop a new Swimming Pool Complex for the City. This has been supported by a Cabinet Pledge to commence site works for the new pool complex by December 2017. This report provides the Cabinet with the next steps of the proposals to achieve this, which could include developing the facility mix for the new Swimming Pool Complex, the designs and the proposed location. It will also enable the feasibility options for the wider site at Moorways to be developed.</p>	

Reference / Date Inserted into Forward Plan	69/16 – March 2017
Decision	Acquisition of Dwellings Funded by the Housing Revenue Account
What is the decision to be taken?	To approve the acquisition of dwellings funded thorough the Housing Revenue Account
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – the report sets out a proposal to acquire new build dwellings funded thorough the Housing Revenue Account to provide affordable rented housing	
Reference / Date Inserted into Forward Plan	70/16 – March 2017
Decision	Review and Amendment of Rent Charges and Policies in Respect of Eaton Court
What is the decision to be taken?	To approve proposals to review and amend rent charges and policies in respect of Eaton Court
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316 and Angelina Novakovic, Housing Strategy Development Officer 640330
Summary – The report sets out proposals to bring rent charges at Eaton Court in line with benchmark rates for shared ownership dwellings in the city and approve other policies in relation to Eaton Court	

CHIEF EXECUTIVE	PAUL ROBINSON
Reference / Date Inserted into Forward Plan	34/15 – November 2015
Decision	Procurement of Projects on the 2016/17 Property and Schools Capital Programme
What is the decision to be taken?	To approve the undertaking of tender processes prior to approval of the Capital Programme to improve the resourcing and delivery of the 2016/17 schools and property programme
Who will be consulted?	Chief Officer Group and Corporate Capital Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report relates to improved delivery of school and property projects on the Capital Programme. By beginning the procurement earlier we will be in a better position with secured resources to implement projects in the school holiday periods and to better programme and resource the property capital projects. No commitment or expenditure from the 2016/17 programme will be made prior to Council Cabinet approval of the programme.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	45/16 – November 2016
Decision	Schools Capital Programme Priority Schemes for 2017/18
What is the decision to be taken?	To approve the Schools Capital Programme priority schemes for 2017/18 subject to the approval of the Council's overall budget for 2017/18
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2017/18. The schemes will be subject to the approval of the Council's overall budget for 2017/18.	
Reference / Date Inserted into Forward Plan	71/16 – March 2017
Decision	Adult Learning Course Fees 2017/18
What is the decision to be taken?	To approve fees to be charges to individuals who enrol on an adult learning course in the 2017/18 academic year
Who will be consulted?	Finance team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Cath Harcula, Head of Adult Learning 642304
Summary – The council receives an allocation of funding for provision of adult learning from the Skills Funding Agency but individual learners are required to contribute to the costs The council sets the fee structure which includes the course fees, concessions and remissions	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
15 March 2017	Infrastructure Programme Board Capital Programmes 2017/18	29/16	October 2016	
15 March 2017	Concessionary Fares Proposals	51/16	December 2016	
15 March 2017	Air Quality Clean Air Zone and Complimentary Measures	61/16	February 2017	
15 March 2017	Incentive Scheme for Tenants	64/16	February 2017	
15 March 2017	Acquisition of Homes in Priority Areas	44/16	November 2016	
15 March 2017	Connected Cycle City Proposed Cycle Route Improvements	52/16	December 2016	
15 March 2017	Review of Charged Parking Areas within the City	62/16	February 2017	
15 March 2017	Becketwell Regeneration – Way Forward	41/16	November 2016	
15 March 2017	Derby Advice – Service Proposal from Derby Homes	59/16	February 2017	