

INTEGRATED CARE PARTNERSHIP

08 February 2023

ITEM 11

Report sponsor: Andy Smith, Strategic Director of Peoples Services
Report author: Alison Wynn, Assistant Director of Public Health, Derby City Council

Schedule of Integrated Care Partnership meetings

Purpose

- 1.1 To inform members of the Integrated Care Partnership (ICP) the dates of upcoming meetings and reporting deadlines.

Recommendation

- 2.1 To note the dates of future meetings and reporting deadlines.

Reason

- 3.1 To ensure members of the ICP are aware of the dates of the ICP, reporting and publication deadlines to enable timely proposals of agenda items and receipt of reports.

Supporting information

- 4.1 The ICP is now a formally constituted joint committee of Derby City Council, Derbyshire County Council and Derby and Derbyshire Integrated Care Board and is hosted by Derby City Council.
- 4.2 As a committee of the Council, it is required to meet in public and publish the agenda and reports for each item five clear working days in advance of the meeting.
- 4.3 A schedule of meetings for the calendar year have been agreed. To ensure that these dates are held within ICP member diaries, these dates are confirmed in the table below. In addition to the meeting dates, deadlines for the receipt of approved cover reports are also highlighted for members alongside the publication/ circulation date of the agenda and associated reports.

ICP Meeting	Deadline for reports (midday)	Publication/ Circulation Date	For note - Bank Holidays
Wed 19.04.23	Wed 05.04.23	Tues 11.04.23	Easter Good Friday and Easter Monday are on 07.04.23 and 10.04.23
Wed 07.06.23	Wed 24.05.23	Tues 30.05.23	Spring Bank Holiday 29.05.23
Wed 09.08.23	Thurs 27.07.23	Tues 01.08.23	
Wed 18.10.23	Thurs 05.10.23	Tues 10.10.23	
Wed 13.12.23	Thurs 30.11.23	Tues 05.12.23	

Dates from May 2023 onwards are subject to ratification by the constituent Councils' Annual General Meetings. At that point, dates for meetings running until May 2024 will be agreed to coincide with the full municipal year.

- 4.4 Agenda-setting meetings – including representatives of Derby City Council, Derbyshire County Council and ICB - will be held in advance of the ICP to agree the agenda. Proposed items for future meetings of the ICP should be sent to lindsay.stephens@derby.gov.uk and alison.wynn@derby.gov.uk.

Public/stakeholder engagement

- 5.1 Not applicable.

Other options

- 6.1 None considered.

Financial and value for money issues

- 7.1 None arising.

Legal implications

- 8.1 As a joint committee of the executives of Derby City and Derbyshire County Councils, the ICP is subject to statutory requirements relating to public access to meetings, agendas and reports. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 require that a copy of the agenda and every report for a meeting must be available for inspection by the public at the offices of the local authority and on the local authority's website at least five clear working days before the meeting.

Climate implications

- 9.1 None arising.

Socio-Economic implications

- 10.1 None arising.

Other significant implications

- 11.1 None arising.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal		
Finance		
Service Director(s)		
Report sponsor	Andy Smith, Strategic Director of Peoples Services	31/01/2023
Other(s)	Alex Hough, Head of Democracy	31/01/2023

Background papers:

List of appendices: