

23 November 2023

Report sponsor: Director Public Protection and
Streetpride
Report author: Bereavement Services Manager

Bereavement Services Fees and Charges 2024

Purpose

- 1.1 The purpose of this report is to seek approval to set the Fees and Charges levied by Bereavement Services from January 2024.

Recommendations

- 2.1 To note Children's Funeral Fund (CFF) amounts to be claimed from Government from 1st January 2024 as set out at Appendix 2 in line with the conditions of the claim.
- 2.2 To approve the Bereavement Services Fees and Charges effective from 1st January 2024 as set out at Appendix 1.

Reason

- 3.1 The proposed changes will enable Bereavement Services to continue to deliver professional and sensitive services to residents whilst remaining affordable and comparable to other Local Authorities.

Supporting information

- 4.1 Bereavement Services have carried out the annual review of fees and charges in order to effectively deliver the service and remain competitive in the market whilst remaining sensitive to the needs of Derby residents by providing an affordable bereavement service.
- 4.2 The Bereavement Services Memorial Bench Policy was approved November 2022 and is yet to be fully implemented. It is recommended that the fees remain unchanged from the policy report with the exception of the installation fee which it is proposed should be amended to cover the increase in installation costs since the policy was accepted.

Public/stakeholder engagement

- 5.1 As key Stakeholders, Funeral Directors have been informed of the proposed changes.

Other options

6.1 None.

Financial and value for money issues

7.1 The proposed fees and charges have been set comparative to the local market including the need to continue to provide value for money services to residents.

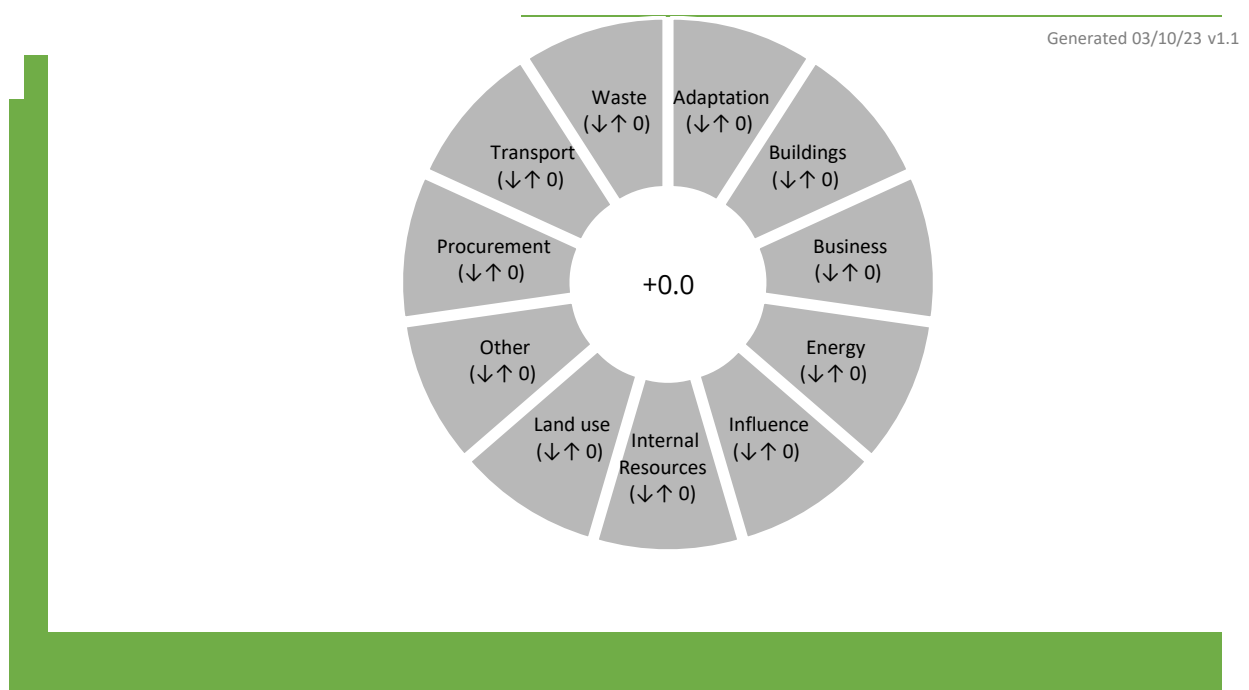
Legal implications

8.1 In accordance with the provisions of section 214 of and paragraph 24 of schedule 26 to the Local Government Act 1972, Derby City Council is defined as a burial authority and therefore has powers to provide a crematorium and raise fees and charges from the provision of such facilities.

Climate implications

9.1 The cost of mercury abatement at Markeaton Crematorium is met by an environmental fee of £55 per adult cremation which is incorporated into the overall cremation fee as seen in the CMA Funeral Directors Price List.

9.2 Report from climate impact assessment



The climate impact for this report is zero following assessment.

Other significant implications

10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu	06.11.2023
Finance	Janice Hadfield	12.10.2023
Service Director	Samantha Dennis	03.10.2023
Report sponsor	As Above	
Other(s)	Doug Walkman	07.11.2023

Background papers:	
List of appendices:	Appendix 1 – Bereavement Services Fees and Charges - 2024 Appendix 2 – Schedule of Children's funeral fund services – 2024

Appendix 1

Crematorium Fees

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
Crema tion Fees					
CR/1	Direct Appointment - Unattended No Service	381	392	08.00 – 8.20	
CR/2	Direct Appointment - Unattended No Service	533	560	08.30 & 09.00	
CR/2a	CFF Funded Childs Funeral Unattended	NIL	NIL	Governme nt funded	
CR/3	Direct Appointment - Attended Simple Service	562	590	08.30 & 09.00	
CR/3a	CFF Funded Childs Funeral Simple Service	NIL	NIL	Governme nt funded	
CR/4	Adult Mid-morning Appointment	623	654	08.30, 09.00,	

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
				09.30 & 10.00	
CR/4a	CFF Funded Childs Funeral Mid-Morning	NIL	NIL	Government funded	
CR/5	Adult Late- morning Appointment	778	817	10.30 & 11.00	
CR/5a	CFF Funded Childs Funeral Late morning	NIL	NIL	Government funded	
CR/6	Adult Mid-day Appointment	829	870	11.30, 12.30, 13.00 & 13.30	
CR/6a	CFF Funded Childs Funeral Mid-day	NIL	NIL	Gove rnme nt funde d	
CR/7	Adult Afternoon Appointment	778	817	14.00, 14.30, 15.00, 15.30	
CR/7a	CFF Funded Childs Funeral Afternoon	NIL	NIL	Government funded	
CR/8	Body parts	533	560	In line with Unattende d appointme nt. 8.00- 8.20	
CR/9	Additional Service Time/Memorial Service	209	219		
CR/10	Representation to Medical Referee	88	92		
	Memorial Fees Garden of Remembrance				
CRM/1	Granite Memorial Vault	1026	1077	10 year lease	
CRM/2	Mulberry Tree	210	216	5 year lease	N e w
CRM/3	Pergola Plaque	354	372	10 year lease	
CRM/4	Kerb Plaque including Vase Path Side	737	774	10 year lease	
CRM/5	Kerb Plaque in Baby Garden	231	243	10 year lease	
CRM/6	Tower Plaque in Baby Garden	231	243	10 year lease	
CRM/7	Additional Vase	148	155		

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
CRM/8	Single Leather Plaque	231	243	5 year lease	
CRM/9	Double Leather Plaque	279	293	5 year lease	
CRM/10	Replacement Plaque Current Lease	148	155		
CRM/11	Mulberry tree replacement leaf	109	114		n e w
CRM/ 12	10 year lease renewal	231	243		
CRM/ 13	Mulberry Tree renewal	111	117		n e w
CRM/ 14	Children's & Leather Memorial Renewal	111	117	10 year lease	
	Book of Remembrance				
CRM/15	2 Line Entry	81	85		
CRM/16	5 Line Entry	109	114		
CRM/17	8 Line Entry	130	136		
CRM/18	Flower Artwork	64	67	Only available with a 5 or more line entry	
CRM/19	Badges, Armorial Crests & other illustrations	77	81	Only available with a 5 or more line entry	
Memorial Cards					
CRM/20	2 Line Copy	42	44		
CRM/21	5 Line Copy	52	55		
CRM/22	8 Line Copy	67	70		
CRM/23	Flower	64	67	Only available with a 5 or more line entry	
CRM/24	Badges, Armorial Crests & other illustrations	77	81	Only available with a 5 or	

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
				more line entry	
Keepsakes					
CRM/25	3" Decorative Keepsake Urn	31	33		
CRM/26	Decorative Full size Urn	153	161		
CRM/27	3"Decorative Bass Heart	36	38		
CRM/28	5"Decorative Brass Heart	46	48		
CRM/29	Necklaces	100	105		
Ashes into Glass				All Ashes to Glass Tributes are set in a National Contract Agreement	
Tribute Ring CRM/25 CRM/26 CRM/27	Silver Gold White Gold	295 375 395	295 375 395		
Signet Ring CRM/29 CRM/30 CRM/31	Silver Gold White Gold	345 425 495	345 425 495		
Heart Ring CRM/32 CRM/33 CRM/34	Silver Gold White Gold	325 475 495	325 475 495		
Halo Ring CRM/35 CRM/36 CRM/37	Silver Gold White Gold	395 695 725	395 695 725		
Halo Heart Ring CRM/38 CRM/39 CRM/40	Silver Gold White Gold	425 725 775	425 725 775		

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
Halo Signet Ring CRM/41 CRM/42 CRM/43	Silver Gold White Gold	445 745 795	445 745 795		
Round Penda nt CRM/44 CRM/45 CRM/46	Silver Gold White Gold	245 375 425	245 375 425		
Heart Penda nt CRM/47 CRM/48 CRM/49	Silver Gold White Gold	295 495 525	295 495 525		
Halo Penda nt CRM/50 CRM/51 CRM/52	Silver Gold White Gold	395 775 795	395 775 795		
Halo Heart Penda nt CRM/53 CRM/54 CRM/55	Silver Gold White Gold	445 795 825	445 795 825		
Cuff Links CRM/56 CRM/57 CRM/58	Silver Gold White Gold	345 565 595	345 565 595		
Halo Cuff Links CRM/59 CRM/60 CRM/61	Silver Gold White Gold	545 1095 1195	545 1095 1195		

	DESCRIPTION OF CHARGES	CUR REN T CHA RGE (£)	PRO POSE D CHA RGE (£)	COMME NTS	
Earrin gs CRM/62 CRM/63 CRM/64	Silver Gold White Gold	195 345 395	195 345 395		
Halo Earrin gs CRM/65 CRM/66 CRM/67	Silver Gold White Gold	295 545 595	295 545 595		
Charm Bead CRM/68 CRM/69 CRM/70	Silver Gold White Gold	125 175 195	125 175 195		
Paper weight CRM/71	Memorial Paperweight	195	195		
	Miscellaneous Charges				
CR/11	Strewing of cremated remains from elsewhere	115	121		
CR/12	Provision of extra biodegradable container for cremated remains.	5	8	Increase to cover supplier cost	

Wesley Media items	Description of Charges	Existing	Proposed	Comments
WM/1	Live Wecasting- including 7 days on demand	56	59	
WM/2	Tribute screen single image / photograph	21	22	

WM/3	Visual Tribute up to 25 photographs	64	67	
WM/4	Visual Tribute up to 25 photographs, no music	45	47	
WM/5	Visual Tribute each additional 25 photographs	21	22	
WM/6	Family Video File	22	23	
WM/7	Visual Recording of Service (DVD/USB)	56	59	
WM/8	Visual Recording of Service with Visual Tribute embedded (DVD/USB)	72	76	
WM/9	Downloadable MP4 video file Recording of Service	36	38	
WM/10	Downloadable MP4 video file Recording of Service with Visual Tribute embeded	56	59	
WM/11	Additional Copies of Visual Recording (DVD/USB)	23	24	
WM/12	Audio Recording of Service (DVD/USB)	56	59	
WM/13	Additional copies of Audio Recording (DVD/USB)	23	24	
WM/14	Downloadable MP4 video file of Visual Tribute only	23	24	
WM/15	Visual Recording of Visual Tribute only (DVD/USB)	23	24	
WM/16	Downloadable MP4 Family Video File	22	23	
WM/17	Recording of the family Video File (DVD/USB)	56	59	

Cemetery Fees

	Description	Existing	Proposed	Comments
Exclusive Rights of Burial: 50 years				
CE/1	Earthen Grave	1268	1331	
CE/2	Casket or Vaulted Grave	1514	1590	
CE/3	Mausoleum	POA	POA	
CE/4	Cremation Grave	241	253	
CE/5	Childs Grave under 16 years (NVF)	87	91	
CE/6	CFF funded Children garden grave	NIL	NIL	Government funded
CE/7	10 year extension to Exclusive Rights	254	267	
CE/8	Exclusive Right Premium cremation grave (1.5 grave space)	361	379	
Interment Fees				
CE/9	Adult: to a depth of 4'6"	762	800	

CE/9a	CFF Funded Childs Interment 4'6"	NIL	NIL	Government Funded
CE/10	Adult: to a depth of 6'0"	895	940	
CE/10a	CFF Funded Childs Interment 6'0"	NIL	NIL	Government funded
CE/11	Adult: to a depth of 7'6"	1049	1101	
CE/11a	CFF Funded Childs Interment 7'6"	NIL	NIL	Government funded
CE/12	Vaulted grave	1188	1580	Extra increase to cover cost from supplier
CE/13	Cremated Remains	138	145	
CE/14	Cremated Remains Saturday interment additional charge	POA	POA	
CE/15	Body parts	139	146	
CE/16	Use of cemetery chapel	94	99	
CE/17	Wooden shoring	224	235	
CE/18	Top soil for backfill	POA	POA	
CE/19	Adult: woodland	762	800	
CE/20	Strewing of cremated remains: woodland	142	149	
CE/21	Saturday & Out of Hours funeral surcharge per hour	87	91	This fee is per member of staff required
CE/22	Sunday & Bank Holiday funeral surcharge per hour	131	138	This fee is per member of staff required
Exhumations				
CE/23	All Exhumations	POA	POA	External Supplier
Memorials and Inscriptions				
CEM/1	Not exceeding 3'6 height/3" width/4"thick	288	302	
CEM/2	Not exceeding 4'6 height/3" width/4"thick	297	312	
CEM/3	Not exceeding 2'0 height/6" width/4"thick (baby section only)	114	120	
CEM/4	To purchase and erect a temporary memorial	50	53	

CEM/5	Memorial vase: not exceeding 12"	60	63	
CEM/6	Plaque or Tablet	60	63	
CEM/7	Kerb set: full set 7' x 3'	245	257	
CEM/8	Kerb set: full set 8' x 4' Muslim section	359	377	
CEM/9	Kerb set: baby section & mini kerb Plaque: tablet	52	55	
CEM/10	Additional inscription	38	40	
CEM/11	Replacement of existing memorial	52	55	
CEM/12	Additional work to existing memorial	52	55	
Miscellaneous Charges				
CE/24	Change of grave ownership	52	55	
CE/25	Replacement/updating of deeds	52	55	
CE/26	Strewing of cremated remains from Markeaton	60	63	
CE/27	Strewing of cremated remains from elsewhere	115	121	

Memorial Benches	Description of Charges	Existing	Proposed	Comments
BSM/1	Markeaton wooden bench	700	700	No change as new policy
BSM/2	Recycled plastic bench	550	550	No change as new policy
BSM/3	Recycled plastic bench with arms	600	600	No change as new policy
BSM/4	Bench memorial plaque	161	161	No change as new policy
BSM/5	Installation and 5 year lease	500	575	Due to increase in installation cost
BSM/6	5 year lease renewal	231	231	No change as new policy

Appendix 2

SCHEDULE OF CHILDREN'S FUNERAL FUND SERVICES

2024

CREMATORIUM CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
CR/CFF/1	Direct Appointment - Unattended No Service	275	289	08.30 & 09.00
CR/CFF/2	Direct Appointment - Attended Simple Service	289	303	08.30 & 09.00
CR/CFF/3	Mid-morning Appointment	320	336	08.30, 09.00, 09.30 & 10.00
CR/CFF/4	Late- morning Appointment	400	420	10.30 & 11.00
CR/CFF/5	Mid-day Appointment	427	448	11.30, 12.30, 13.00 & 13.30
CR/CFF/6	Afternoon Appointment	400	420	14.00, 14.30,15.00 & 15.30

CEMETERY CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
	Exclusive Rights of Burial: 50 years			
CE/CFF/1	Earthen Grave	1268	1331	
CE/CFF/2	Children's Garden Grave	317	333	25% of Earthen Grave Fee
	Interment Fees			
CE/CFF/3	4'6"	405	425	
CE/CFF/4	6'0"	460	483	
CE/CFF/5	7'6"	539	566	
CE/CFF/6	Children's Garden Grave in adult section.	392	412	
CE/CFF/7	Woodland Interment	392	412	