

Report sponsor: Strategic Director for Corporate Resources
Report author: Democratic Services Officer

Terms of Reference and Work Programme

Purpose

- 1.1 The Communities Board will have an opportunity to study its terms of reference and remit (see 4.1 and 4.2) for the forthcoming municipal year.
- 1.2 Members of the Board will also have an opportunity to consider and agree the Communities work programme for the 2020/21 municipal year (attached at Appendix 1) and any topic reviews the Board may wish to undertake.

Recommendations

- 2.1 To note the report.
- 2.2 To consider and agree the work programme for the 2020/21 municipal year and any topic reviews.

Reasons

- 3.2 To ensure that the Board have had an opportunity to consider and agree the work programme for the 2020/21 municipal year and a topic for review.

Supporting information

4.1 Terms of Reference of Overview and Scrutiny Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions
2. make reports or recommendations to Council or the Council Cabinet or any joint or Neighbourhood Board/Forum in connection with the discharge of any functions
3. consider any matter affecting the area or its inhabitants
4. consider decisions that have been called-in for reconsideration, and decide whether to ask the decision maker to reconsider the decision or to refer it to full Council
5. carry out policy development and review functions as shown in Article 6 of the constitution that they consider to be necessary
6. provide an annual report to full Council on their workings and make recommendations for future work programmes

7. carry out any other statutory duties and responsibilities allocated to local authority scrutiny committees.

4.2 The terms of reference for this board cover the service areas below, and fully encompasses both the Communities, Neighbourhoods and Streetpride Cabinet Member portfolio and the Leisure, Culture and Tourism Cabinet Member portfolio:

- Community Cohesion & Safety
- Neighbourhood agenda
- Highways and Grounds Maintenance
- Street Cleansing
- Refuse and Waste Management
- Environmental Health, Trading Standards, Bereavement Services and Food Safety
- Housing Enforcement
- Building Control
- Leisure Facilities
- Libraries
- Culture(including Derby Live)
- Tourism
- Parks/Golf/Nature Reserves

4.3 This item gives councillors an opportunity to consider and comment upon the work programme for the 2020/21 municipal year and a topic for review.

4.4 The work programme is not restrictive, and board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board agenda at the Chair's discretion.

Public/stakeholder engagement

5.1 None.

Other options

6.1 None.

Financial and value for money issues

7.1 None arising directly from this report.

Legal implications

- 8.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented includes power to recommend that the decision be reconsidered by the person who made it.

Other significant implications

- 9.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	N/A	
Finance	N/A	
Service Director(s)	N/A	
Report sponsor	N/A	
Other(s)	Alex Hough – Acting Head of Democracy	12/11/2020

Background papers:	Part 4 Derby City Council Constitution Overview and Scrutiny Procedure Rules
List of appendices:	Appendix 1 – Draft Work Programme 2020/21

Draft Work Programme 2020/21

Meeting Date	Agenda Items
Monday 14 August 2020	<ul style="list-style-type: none"> • Public Protection Officers Update • Work Programme 20/21
Monday 14 September 2020	<ul style="list-style-type: none"> • Public Protection Officers Update • Our City Our River – Flood Defence Effectiveness • Work Programme 20/21
Monday 23 November 2020	<ul style="list-style-type: none"> • Contributions of Leisure, Culture and Tourism to Economic Recovery • Update on developments for Football Facilities • Work Programme 20/21
Monday 25 January 2020	<ul style="list-style-type: none"> • Community Safety Priorities • Food Laws Plan • Various Waste Policies