

Reporting of Waivers

SUMMARY

1.1 There are a total of 3 waivers within this report.

These cover the period 3rd September 2014 to 6th November 2014.

Broken down by directorate we have.

Directorate	Number of Waivers	Approval route		
		Departmental	Urgent	Cabinet
Resources	2	1	1	
AHH	1		1	
Total Number of Waivers	3	1	2	

RECOMMENDATION

2.1 That the Committee note the contents of this report.

REASONS FOR RECOMMENDATION

3.1 The information is for reporting purposes only; no decision is required by the committee.

SUPPORTING INFORMATION

4.1 Appendix 2 lists those waivers that have been granted during the period 3rd September 2014 to 6th November 2014

OTHER OPTIONS CONSIDERED

5.1 Not applicable.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Emily Feenan Martyn Marples – Director of Finance and Procurement Richard Boneham – Head of Governance and Assurance
For more information contact: Background papers: List of appendices:	Name 01332 64 3271 e-mail ray.poxon@derby.gov.uk None Appendix 1 – Implications

IMPLICATIONS

Financial and Value for Money

- 1.1 Each decision to waive competition requirements, where competition exists, has a financial impact which is taken into account when preparing the application for the waiver.

Legal

- 2.1 The report complies with the requirements of contract procedure rules to report waivers to the Audit and Accounts Committee.

Personnel

- 3.1 None.

IT

- 4.1 None.

Equalities Impact

- 5.1 None.

Health and Safety

- 6.1 None.

Environmental Sustainability

- 7.1 None.

Property and Asset Management

- 8.1 None.

Risk Management

- 9.1 Risks associated have been considered by the Head of Procurement and are being managed as part of the procurement process.

Corporate objectives and priorities for change

10.1 None.

Appendix 2

Type of waiver	Department/ Division Seeking the waiver	Background/Description of the Contract	Annual Value	Request submitted through the waiver	Additional comments and/or reasons the waiver is needed	Date of Approval
Urgent	Resources HR	E-learning portal. 2 years ago the contract to develop an e-learning portal was awarded. Content was developed and the system is now widely used across the Council. It is desired to extend use of the service to schools as part of a sold service which it is hoped will generate significant income.	£49,000	To waive the requirement to competitively tender the requirement and renew the contract with the incumbent supplier, Baker Tilley for a period of 2 years.	A change of supplier would increase costs as content would need to be developed for the new system and would also delay the roll out to schools.	07.10.14
Departmental	Resources	Contract to identify and implement a methodology to tackle budgetary challenges and undertake an assessment of the scope to deliver savings across each of the statutory and discretionary services.	£18,016	To waive the requirement to seek competition and appoint Grant Thornton to undertake the assignment.	Grant Thornton LLP are our current external auditors, as a consequence they have already have a good understanding of the organisation and the functions it carries out. The time taken to gain this understanding is therefore much reduced. The rate proposed has been benchmarked and is in line with Government market rates for assignments of this type.	23.10.14

Urgent	AHH	Provision of Architectural services to undertake RIBA stages 2 to 4 for the conversion to housing of Abbots Hill Chambers, Gower Street Derby.	£54,000	To waive the requirement to seek competition and appoint Conception Architects (Anarchitecture) to undertake the work.	Conception Architects were used by conservation services to undertake the initial feasibility (RIBA stage 1) of the project. The project is now underway and an architect appointment is required as soon as possible.	23.10.14
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