



DERBY CITY COUNCIL

## SCRUTINY MANAGEMENT COMMISSION 29 SEPTEMBER 2008

Report of the Director of Regeneration and Community

### EMERGENCY PLANNING PROGRESS REPORT

#### RECOMMENDATION

- To note the Report.

#### SUPPORTING INFORMATION

The Emergency Planning Progress Report is attached as Appendix 2. This outlines the work completed or being carried out by the Emergency Planning Division. The information below details specific areas of work for note:

##### FLOODING

The Pitt Review on flooding has now been published. The Government's response to the 92 recommendations is awaited. These recommendations will inform the ongoing flood contingency planning.

##### RISK ASSESSMENT

The "Hazard Review" for Derbyshire identified 66 potential events to be Risk Assessed. The majority of hazards have been assessed. The Community Risk Registers, including the register specific to Derby are "hosted" on the County Council's Website but directly accessible from the City's website. Two Hazards were assessed to have a "Very High" risk for Derby, these are Pandemic Influenza and Serious Flooding from main rivers (similar to the Carlisle Floods). "High" risks included disruption to services and supplies e.g. Communications, Electricity and Health Services. A "Risk Treatment Plan" (the further actions needed) for the higher risks is being implemented to improve resilience against these risks.

##### WARNING AND INFORMING

A Warning and Informing Plan has been prepared. It sets out the principles that will be followed by local authorities, the emergency services and other responding agencies in communicating with stakeholders and the public. It details how responders will work together to maintain arrangements to warn and inform the public before, during and after emergencies.

##### EMERGENCY PLAN

The City Council's Emergency Plan has been reviewed.. Service Area Procedures are being prepared to underpin these arrangements.

## **BUSINESS CONTINUITY**

The Council's Business Continuity Plan has been reviewed. A Flu Pandemic Framework has been prepared and is included in the Council's Business Continuity Plan.

## **ELECTED MEMBERS PLAN**

An Elected Members Plan is being prepared and will be issued in October.

## **TRAINING AND EXERCISES**

A multi agency table top exercise, to test the Council's Emergency Plan, is scheduled for October. In August a multi agency table top exercise was carried out to test the emergency plan for the Darley Park Concert. In March 2009 an exercise will be held to test the Council's Business Continuity Plan.

Multi agency tactical and strategic exercises will be held in the next few months to validate the pandemic flu and flooding plans.

<b>For more information contact:</b> Elizabeth Partington 424 1868 <b>Background papers:</b> Appendix 2 Emergency Planning Progress Report <b>List of appendices:</b>
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## **Appendix 1**

### **IMPLICATIONS**

#### **Financial**

1. None arising from this report.

#### **Legal**

2. None arising from this report.

#### **Personnel**

3. None arising from this report.

#### **Equalities impact**

4. Emergency planning is of benefit to all Derby people.

#### **Corporate Objectives, Values and Priorities**

5. This report has the potential to link with many of the Council's Corporate Objectives, Values and Priorities.

## DERBY CITY COUNCIL EMERGENCY PLANNING PROGRESS REPORT 2008/9

PLANS	TARGET DATES	COMMENTS
City Emergency Plan	Review and update June 2008. Review and update December 2008.	Completed
Service Area Procedures	April - To be agreed with liaison officers as to whether procedures are required and in what format  September - Agreed procedures to be produced  January - Reminder to Service Areas to review	
Business Continuity Plan	On going development of Plan and Strategies.  Interim review of Plan July Annual review of Plan January Service Area Procedures	Review of Plan to take account of restructuring and relocation of service areas. Complete  Ongoing work on procedures
Animal Disease Plan	Generic Plan, Annexe A – Avian Flu, Annexe B – Foot and Mouth – based on LACORS template.	Due for completion October
CBRN Joint Working Protocol	Update December	Multi Agency Plan
City Centre Evacuation Plan	Update September	Substantial amendments to incorporate new City Centre development.
Elected Members Plan	October	
Event Plans	Plans to be issued a minimum of one week prior to event.	City Events Group determines which events require emergency plans. Thirteen to be prepared this year.
Flood Plans		Multi Agency Plan
Fuel Plan	Based on new DTI Guidance	Multi Agency Plan
Gold Control Plan	April	
Hazardous site plans	Update May	Completed Rolls Royce, Sinfin, Rolls Royce, Raynesway, Reckitt Benckiser, Celanese Acetate, Spondon.

<b>PLANS Cont'd</b>	<b>TARGET DATES</b>	<b>COMMENTS</b>
Humanitarian Assistance Plan	October	Multi Agency Plan. To include Rest Centres/Survivors Reception Centre, Friends and Family Reception Centres, Humanitarian Assistance Centres
Influenza Pandemic Plan (Derbyshire wide)	Ongoing work	Multi Agency Plan
Mass Fatalities Plan	September	Replaces Temporary Mortuary Plan.
Motorway Closure	October	New Plan
Pipelines Plan	September	Multi Agency Plan.
Pride Park Football Ground Contingency Plan	Update July	Required as part of Safety Certificate.
Radiation Response Plan	Update December	Multi Agency Plan.
Recovery Plan	Update November	Multi Agency Plan
Resilient Communications Plan	September	Draft to Cabinet Office
Vulnerable People Protocol	September	
Warning and Informing Plan	Completed September	Incorporates old Media Plan.
<b>TRAINING AND EXERCISES</b>		
Business Continuity	Training and exercise programme developed for internal staff. Ongoing training for all staff with a response role.	March
Emergency Plan	Awareness training ongoing	Table Top Exercises for management teams ongoing.
Event Plan	August	Table Top Exercise for Darley Park Concert
Flooding	February	
Gold Exercise	May and June	Multi Agency
Members Awareness Training	As required	Presentation to Scrutiny Management Commission 29 September
Multi agency table top exercise	October	.
Emergency telephone callout exercise	Office hours call out due September	Out of office hours callout due March.
Pandemic Flu	October and November	Tactical and Strategic Exercises

<b>TRAINING AND EXERCISES Cont'd</b>	<b>TARGET DATES</b>	<b>COMMENTS</b>
Pride Park Football Club exercises	Ongoing.	Rolling programme agreed with Safety at Sports Grounds Advisory Group.
Project Argus	June September	Two sessions held Westfield and rest of City Centre Westfield Centre
Rest Centre Training	April	To be annual event
Schools Workshop	To be agreed	
<b>MISCELLANEOUS</b>		
Community Cohesion Planning	To be agreed	
Service Liaison Officers Group	Held quarterly	Established July 2005 to provide updates and share best practice within departments.
Emergency Control Centre		Ongoing.
Business continuity promotion		Being done jointly with all Derbyshire local authorities. Promotion of Business Continuity to businesses/voluntary sector. Government to issue toolkit and promotional leaflet.
Response to emergencies	Ongoing	Joint on call arrangements for Duty Emergency Planning Officers.
Risk assessment survey	Review of Community Risk Register	Community Risk Register on website.
Flooding		To include Strategic Flood Risk Assessment/Lower Derwent Strategy/Pitt Review