



Derby City Council

LICENSING COMMITTEE
27 July 2017

Report of the Strategic Director of Communities & Place

ITEM 6

General Licensing Administration & Compliance Activities - Q4 2016/17

SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 4 of the 2016/17 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The statistics for general licensing administration and compliance activities for quarter four of 2016/17 are attached at Appendix 2.
- 4.2 The information contained at Appendix 2 sets out the number of general licensing requests for service received by the Licensing Team and the number of licence and permit applications processed during the particular period.
- 4.3 The statistics for compliance and other licensing activities for the particular period are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	Lucie Keeler
Financial officer	n/a
Human Resources officer	n/a
Service Director(s)	n/a
Other(s)	Michael Kay

For more information contact:	Sandra Mansell, Tel. 01332 641931, e-mail sandra.mansell@derby.gov.uk
Background papers:	None

List of Appendices:	Appendix 1 – Implications Appendix 2 – General Licensing Activities Q4 2016/17 Appendix 3 – General Licensing Compliance Statistics Q 4 2016/17
----------------------------	---

IMPLICATIONS

Financial and Value for Money

- 1.1 None directly arising from this report.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

IT

- 4.1 None directly arising from this report.

Equalities Impact

- 5.1 None directly arising from this report.

Health and Safety

- 6.1 None directly arising from this report.

Environmental Sustainability

- 7.1 None directly arising from this report.

Property and Asset Management

- 8.1 None directly arising from this report.

Risk Management

- 9.1 None directly arising from this report.

Corporate objectives and priorities for change

- 10.1 The proposals set out in this report will **deliver better outcomes for our communities, more efficient and effective services and improved value for money for our customers.**

LICENSING QUARTERLY STATISTICS QUARTER 4

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003							
		NEW PREMISES			CLUB	FULL VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER					
	16 (16)	10 (3)	2 (3)	1 (2)	0 (0)	5 (5) 1 (0) Club	19 (14)	60 (58)	63 (103) 21 (43) Late TEN

	APPLICATIONS – LICENSING ACT 2003						ADMINISTRATIVE CHANGES		PREMISES LICENCES SURRENDERED
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE	PERS	PREM	
	9 (8)	1 (0)	1 (0)	0 (0)	3 (0)	41 (27)	0 (0)	12 (6)	4 (6)

	APPLICATIONS – GAMBLING ACT 2005							
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIF. OF 2 MACHINES
				NEW	VARY	TRANSFER		
	0 (0)	0 (0)	2 (0)	3 (1)	1 (1)	1 (0)	0 (1)	2 (1)

	PERMITS / REGISTRATIONS ISSUED								
	UFEC PERMITS	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES *	SCRAP METAL	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES **
							PREMISES	PERSON	
	0 (0)	29 (14)	3 (8)	4 (6) New 19 (43) Renewal	2 (9)	5 (10)	5 (4)	11 (11)	5 (24)

() denote previous quarter * M
 ** All animal vending and boarding li

[Type a quote from the document or the summary of an interesting point. You can position the text box anywhere in the document. Use the Drawing Tools tab to change the formatting of the pull quote text box.]

per each year

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
173 (185)	5 (5) mins	11 (9) mins

() denote previous quarter

COMPLIANCE STATISTICS QUARTER 4

PREMISES INSPECTIONS				
	NO. of PROGRAMMED INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS		INSPECTIONS WITH PARTNER AGENCIES
	2 (7)	100 (43)		0 (1)

() denote previous quarter

OTHER ACTIVITIES UNDERTAKEN**SUSPENSION NOTICES**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees.

91 suspension notices were issued during period. The total outstanding was £16,235. 81 paid realising £14,155. Of the remaining 10, 4 licences were surrendered following the issue of the suspension notices, 4 suspensions remain in place, but the premises are not currently trading. 2 premises will be subject to a visit and potential formal enforcement action

INSPECTIONS

2 licensing inspections have been conducted during this period.