



Derby City Council

COUNCIL CABINET

6 December 2017

Report of the Cabinet Member for Finance & Governance

ITEM 10

Contract and Financial Procedure Matters Report

SUMMARY

- 1.1 This report deals with the following items that require reporting to and approval by Council Cabinet under Contract and Financial Procedure rules:
- accept external funding – Department for Communities and Local Government - DCLG Controlling Migration Fund.
 - use of Salix loan funding within the St Lighting programme.
 - additional service finance charges for the vehicles plant and equipment programme.
 - write off of debt for Breadsall Hilltop School as part of the academy conversion process.
 - Use of Peoples Services reserves.

RECOMMENDATION

- 2.1 To approve the acceptance of £965,084 external funding from the DCLG, Controlling Migration Fund detailed in paragraph 4.1.
- 2.2 To recommend to Council Cabinet to approve additional and use of external borrowing of £1.627m from Salix detailed in paragraph 4.5.
- 2.3 To approve the addition of £110,000 service finance charges to fund additions within the Vehicles Plant & Equipment programme detailed in paragraph 4.7.
- 2.4 To approve the write off of debt £13,053, from the Councils systems outlined in section 4.9.
- 2.5 To approve the use of the Peoples service reserves to fund the improvement works and staffing at Perth House and Arboretum House to improve hospital discharge within the Health and Social Care system detailed in paragraph 4.12.

REASONS FOR RECOMMENDATION

- 3.1 To comply with the Council's Contract and Financial Procedure rules.



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Derby City Council Report of the Chief Executive

SUPPORTING INFORMATION

4.1 Accept external funding - Controlling Migration Fund

Funding has been made available via the DCLG to support proposals to mitigate impacts on established residents of high levels of immigration into their communities. The funding is to undertake a population profile, tackle complex family issues and exploitation through an early intervention and support approach. This will support migrants to understand social norms and expectations in the UK.

4.2 The value of the grant is £965,084 over a 24 month period and will deliver against:

- Population profiling
- Early Years and Safeguarding
- Child Sexual Exploitation Prevention Work
- Mentoring for school exclusions
- Rogue Land Lord proactive inspections and Housing Intelligence
- Roma Community Resource Project
- Asylum Seeker Integration

4.3 Grant Agreement and Conditions will be provided by DCLG for formal acceptance before funds are released. In line with the New Communities Strategy, delivery, monitoring and reporting of the projects will be managed by the Cohesion & Integration Manager within Environmental and Regulatory Services.

4.4 It is recommended to approve the acceptance of £965,084 external funding from the DCLG, Controlling Migration Fund

4.5 Salix loan funding

The St Lighting scheme is undergoing a replacement lighting bulbs programme with LED technology. This will be funded through a Salix loan of £14.627m and the Private Finance Initiative - PFI reserve.

4.6 It is recommended that Cabinet approve the addition of the Salix loan of £1.627m.

4.7 Vehicles Plant & Equipment

There were £110,000 of additions to the vehicle plant and equipment programme, previously reported to Council Cabinet in June. This investment will be financed through the service's revenue budget.

- 4.8 It is recommended to approve the addition of £110,000 service finance charges to fund additions within the Vehicles Plant & Equipment programme.
- 4.9 **Debt write off in the Councils system – Breadsall Hilltop school**
To comply with the Council's Contract and Financial Procedure rules. As part of the academy conversion process any outstanding debt at time of conversion is considered as part of the final balance position. This is because the school is no-longer under Derby City Control any outstanding debts at time of conversion need to be written off against the schools balance prior to balances being transferred to the academy.
- 4.10 The amount of £13,053 is stated for Breadsall Hilltop. This debt needs to be written off, removed from the financial ledger and form part of the final balance transfer calculation for the school.
- 4.11 It is recommended to approve write off of debt £13,053, from the Councils systems and this will form part of the final balance transfer calculation for the school.
- 4.12 **Use of Peoples service reserves to fund improvement works at Arboretum House to create a 10 bed hospital discharge unit and embrace staffing at Perth House.**
- 4.13 Derby's offer for the Winter period (4 months) would see Perth House being enhanced to make all 36 beds available for hospital discharges and also an additional bed base of 10 at Arboretum House.
- 4.14 The enhanced offer is proposed that would see an assessment hub established at Perth House managing all 36 beds as an integrated service with Home First on a 24/7 day basis. Perth House would therefore accept people for admission who have higher needs, mainly with dementia, delirium or mental health issues. As this customer group is challenging, this would require an increased ratio of staff to customer to manage their care appropriately and safely, particularly at night time when the person is more likely to have additional care needs.
- 4.15 Arboretum House proposals – additional staff cost of £14,437 for 4 months can be contained within existing budgets.
- 4.16 Perth House proposals - The additional staffing costs would be £216,234 for 4 months and would provide additional Community Care Workers with responsibility for assessment, review and patient flow, as well as additional care workers for all shifts. It is also proposed that an additional senior practitioner is recruited to oversee the CCW's and undertake the tracking function for patients. This post could also act as the link to the Hospital to Home Team.

- 4.17 One off costs - additional IT (cabling for internet access and hardware), building alternations and facilities management will be required in order to ensure both sites are fit for purpose given the increased resident turnover, increased staff presence and increased health & safety risks due to potential infection control issues. The total one off requirement is £120,000.
- 4.18 It is recommended to use Peoples service reserves of £762,000 to fund the total investment for the winter period which would be £336,234 – comprised of £216,234 revenue costs and £120,000 one off costs. The services will be evaluated after the Winter period to determine if they should continue into 2018/19.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Service Director(s) Other(s)	Toni.nash@derby.gov.uk Alison Parkin Items 4.14 to 4.20 approved post COG.
For more information contact: Background papers: List of appendices:	Toni.nash@derby.gov.uk Appendix 1 - implications

IMPLICATIONS

Financial and Value for Money

1.1 As outlined in the report.

Legal

2.1 As outlined in the report.

Personnel

3.1 As outlined in the report.

Equalities Impact

4.1 Many of the initiatives highlighted in this report involve a positive impact on people with protected characteristics.

Health and Safety

5.1 None for consideration.

Environmental Sustainability

6.1 As outlined in the report.

Asset Management

7.1 As outlined in the report.

Risk Management

8.1 None for consideration.

Corporate objectives and priorities for change

9.1 As outlined in the report.

