

Report sponsor: Samantha Dennis
Report author: Dawn Deakin

Housing Standards Service Fees and Charges

Purpose

- 1.1 The housing standards service regularly reviews its fees and charges. This is to ensure that they reflect the cost of delivering services, take into account comparator rates for these services within the sector where permitted, ensure that inflationary cost increases are taken into account, and that budget income targets are achieved.
- 1.2 The housing standards service fees and charges for the periods 2021/222 and 2022/23 are set out at Appendix 1.

Recommendation(s)

- 2.1 To approve the housing standards service fees and charges as set out at Appendix 1.

Reason(s)

- 3.1 To enable the Service to achieve its budgeted costs of providing the service.

Supporting information

- 4.1 The housing standards service regularly review their fees and charges. This is necessary to ensure that:
 - Inflationary cost increases are incorporated into the charging structure where applicable.
 - Any additional costs (or efficiencies) of providing the service are incorporated.
 - Fees and charges reflect the cost of delivering the service and/or charging levels for that sector.
- 4.2 The housing standards service fees and charges for the 2021/222 and 2022/23 periods are set out at Appendix 1.
- 4.3 The Council has discretion to set the fees, and these have been reviewed on a cost recovery basis. The final column of the table in Appendix 1 sets out a narrative for any changes being proposed.

- 4.4 All prices are shown inclusive of VAT where it is applicable, unless explicitly stated otherwise.

Public/stakeholder engagement

- 5.1 No specific activity has taken place. The fees and charges have been set to reflect the income targets for the service area and/or to recover the costs of providing the service.

Other options

- 6.1 Not applicable.

Financial and value for money issues

- 7.1 The fees and charges have been set to reflect the costs of delivering the service.

Legal implications

- 8.1 Increases to fees and charges have only been applied to those items where the Council has the discretion to set fees and charges for the services it provides.

Climate implications

- 9.1 None.

Other significant implications

- 10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu	02/03/22
Finance	Janice Hadfield	02/03/22
Service Director(s)	-	
Report sponsor	Samantha Dennis	01/03/22
Other(s)	Michael Kay	03/03/22

Background papers:	None
List of appendices:	Appendix 1 – Housing Standards Service Fees and Charges

Housing Standards Service Fees and Charges

Description of Charges	2021/22 (£)	2022/23 (£)	<p>Fees and charges are calculated on cost recovery basis.</p> <p>Due to the nature of properties and hazards that we are finding, often there will be more than five hazards found.</p> <p>In order to reflect the additional time, it takes to score and write schedules for these additional hazards an hour has been added.</p> <p>The enforcement notices have now been split into two one charge for up to five hazards and one charge for five hazards or more.</p>
Enforcement Notice for up to five hazards	499.00	600.00	
Enforcement Notice for over five hazards	N/A	668.00	
2 nd Enforcement Notice for same property up to five hazards	276.00	412.00	
HMO 5-year licence new	883.00 split into 2 payments (572 & 311)	997.00 split into 2 payments (626 & 371)	
HMO 5-year licence renewal	797 splits into 2 payments (511 & 286)	804 splits into 2 payments (528 & 276)	
HMO 5 yearly licence multiple applications	As above for first then a discount of £100 per additional application thereafter when applied for at same time	As above for first then a discount of £100 per additional application thereafter when applied for at same time	
Copy of complete version of HMO public register	50.00	50.00	