



Derby City Council

Forward Plan

**Published
14 December 2021**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 11 January 2022.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
8 December 2021	Queen's Leisure Centre Next Steps	40/20	May 2021
8 December 2021	Council Tax Support Scheme 2022/23	08/21	September 2021
8 December 2021	Adoption of the Built Leisure Facilities Strategy	13/21	October 2021
8 December 2021	Preparing a New Local Plan for Derby	15/21	October 2021

New Items added December 2021		Forward Plan Item No	Directorate
Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2022/23		24/21	Communities and Place
Ward Committee and Neighbourhood Partnership Board Governance		25/21	Communities and Place
To authorise a bid for and acceptance of any funding awarded to Local Enterprise Partnership (D2N2) for Low Carbon Growth Fund to support the delivery of Green Homes Grant Local Authority Delivery Phase 3		26/21	Communities and Place
Approval of Derby's Schools Capital Programme priority schemes for 2022/23.		27/21	Peoples Services
Bid for Homes England Affordable Homes Programme 2021-26 grant funding		28/21	Communities and Place
Children's Residential Provision and Placements		29/21	Peoples Services

Withdrawn Items			Reason
None			

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	09/20 October 2020
Decision	Osmaston Regeneration Update
What is the decision to be taken?	To receive an update on Osmaston Regeneration
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 01332 641621
Summary – The report will give an update on the Osmaston Regeneration Project.	
Reference / Date Inserted into Forward Plan	38/20 – May 2021
Decision	Our City Our River Next Steps
What is the decision to be taken?	To receive and update on the Our City Our River next steps
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Principal Project Co-ordinator 07812 300591
Summary – The report will give an update on the plan for Our City Our River next steps.	

Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	
Reference / Date Inserted into Forward Plan	19/21 November 2021
Decision	Market Hall Transformation Phase 2
What is the decision to be taken?	A budget needs to be approved and added to the Capital Programme, including funding from the Future High Street fund, in order to progress with the Market Hall phase 2 scheme internal transformation and public realm works. The report will also consider the estimated operating model.
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Caroline Allen, Assurance Lead. 01332 647875
Summary – This item relates to the delivery of the Market Hall Phase 2 scheme transformation and public realm works, together with the estimated operating model on completion.	

Reference / Date Inserted into Forward Plan	23/21 November 2021
Decision	Grant Award Review of Community Managed Libraries
What is the decision to be taken?	A decision is required on the grant review of Community Managed Libraries. A grant is provided to Direct Help & Advice (DHA) to deliver front line services at 10 library sites in the city
Who will be consulted?	Council departments and key stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Elliott, Library Service Manager 01332 641725
Summary – A Council Cabinet decision in 2021, stated that a grant award review should be completed. The scope included a review of the levels of grant, the grant allocation mechanism and the support packages provided to the Community Managed Library delivery partner.	

Reference / Date Inserted into Forward Plan	24/21 – December 2021
Decision	Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2022/23
What is the decision to be taken?	Approval of capital work programmes for Highways & Transport, Flood Defence and Vehicles, Plant & Equipment. The H&T programme includes s106 and external funding.
Who will be consulted?	Neighbourhood Boards and Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, DMT Cabinet Member.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rizwana Shaheen Hussain, Programme and Policy Team Leader, 01332 641760
Summary – The report sets out proposed Capital schemes and budgets for delivery in 2022/23 for the Highways & Transport, Flood Defence and Vehicles, Plant & Equipment programmes.	
Reference / Date Inserted into Forward Plan	25/21 – December 2021
Decision	Ward Committee and Neighbourhood Partnership Board Governance
What is the decision to be taken?	Improve and simplify the process for administering the delegated ward funding budget
Who will be consulted?	All councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Place and Community Development
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Maria Murphy, Managing Director of Derby Homes, 01332 888522
Summary – This proposal seeks to put forward a more simplified process for administering delegated budgets to enable Councillors to respond more swiftly to local neighbourhood priorities. Given the relatively low level of funding allocations within this budget a more proportionate system is recommended.	

Reference / Date Inserted into Forward Plan	26/21 – December 2021
Decision	To authorise a bid for and acceptance of any funding awarded to Local Enterprise Partnership (D2N2) for Low Carbon Growth Fund to support the delivery of Green Homes Grant Local Authority Delivery Phase 3
What is the decision to be taken?	To authorise the submission of a bid for approximately £1.0 million to support retrofit works under the Green Homes Grant Local Authority Delivery Phase 3 programme
Who will be consulted?	Legal and Finance
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Henry Cipcer, Housing Renewal Manager, 01332 640135
<p>Summary – Local Enterprise Partnership has made £6.5 million available as grant fund to deliver a set of key strategic investments in the Low carbon sector across D2N2. All projects must involve capital expenditure which delivers an end asset related to Low Carbon Growth, no revenue submissions will be accepted to this funding round. Funding will be capped at £1.5m of D2N2 funding per project to enable the pot to invest in numerous key strategic investments and all funding is for capital interventions. The report seeks authorisation to bid for receive a bid for approximately £1.0 million to support retrofit works under the Green Homes Grant Local Authority Delivery Phase 3 programme.</p>	

Reference / Date Inserted into Forward Plan	28/21 – December 2021
Decision	Bid for Homes England Affordable Homes Programme 2021-26 grant funding
What is the decision to be taken?	To authorise the Council and Derby Homes to enter into a consortium and to bid for Homes England as a qualified investment partner for grant funding under the 2021-26 Affordable Homes Programme
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Affordable Homes Programme provides grant funding to support the capital costs of developing affordable housing for rent or sale. As the Government’s housing accelerator, Homes England will be making available £7.39 billion from April 2021 to deliver up to 130,000 affordable homes by March 2026 – outside of London.</p>	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	09/21 – September 2021
Decision	Council Tax Base for 2022/23
What is the decision to be taken?	To approve the Council Tax Base for the financial year 1 April 2022 - 31 March 2023
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services 01332 643774
<p>Summary – The Council has a legal requirement to calculate a Council Tax base for each financial year and to notify its Council Tax base to both The Police and Crime Commissioner for Derbyshire and Derbyshire Fire & Rescue Authority. The Council Tax base is an estimated figure of the number of domestic properties expressed in terms of 'band D' equivalents in the Council's area during the financial year concerned. It is used to determine a headline charge for band D properties in the city. Charges for other bands are calculated as defined fractions of the headline charge.</p>	

Reference / Date Inserted into Forward Plan	21/21 – November 2021
Decision	Changes to Discretionary Rate Relief Policy for 2022/23
What is the decision to be taken?	The Council's discretionary rate relief policy sets out the broad criteria for when we will grant discretionary rate relief, from business rates. Following announcements at the Autumn Budget 2021, changes are required to the scheme from 1 April 2022
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services 01332 643774
<p>Summary – The Council operates a discretionary rate relief scheme for business rates which sets out the broad criteria when we will award discretionary rate relief, resulting in reduced or remitted business rates bills, for businesses. The Government, in the Autumn Budget 2021, have announced changes to existing discretionary rate reliefs that will be effective from 1 April 2022. As these changes are fully funded by Government this requires amendments to our policy to make sure businesses get the benefit of such changes.</p>	
Reference / Date Inserted into Forward Plan	22/21 – November 2021
Decision	Marketing of Part of the Council Estate
What is the decision to be taken?	To approve the potential to lease out part of the council estate
Who will be consulted?	Should there be interest, any parties impacted by letting the space will be consulted.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sandra Flannery, Head of Corporate Buildings and FM Services. 01332 641822
<p>Summary – Due to changes in how services operate we potentially have 'spare space-capacity' within the council estate that could support other government departments or commercial businesses giving a new income stream to the Council.</p>	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	10/21 – September 2021
Decision	Adult Social Care Fees and Charges 2022/23
What is the decision to be taken?	To review of fees and charges for Adult Social Care services for 2022/23
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Cath Young, Head of Commissioning and Market Management 01332 642703
Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2022/23.	
Reference / Date Inserted into Forward Plan	17/21 – October 2021
Decision	Determination of the 2023-2024 Admission Arrangements for Derby City Community and Voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2021 and the School Admissions Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Sansum, Admissions Manager, 01332 642727
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.	

Reference / Date Inserted into Forward Plan	20/21 – November 2021
Decision	Anchor Charter
What is the decision to be taken?	To agree to sign up to an Anchor Charter. The major anchor organisations across Derby and Derbyshire have worked together and developed an Anchor Charter as a way of securing commitment from individual organisations and provides a framework to make changes to support and benefit communities.
Who will be consulted?	City Partnership Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smith, Strategic Director for People Services 01332 643556
<p>Summary – Anchor organisations are large institutions that are 'anchored' in their surrounding communities. They have sizeable assets that can be used to support local community wealth building and development, through things like procurement and spending power, workforce and training, buildings and land. For the first time in Derby, all the major anchor institutions across the whole footprint such as city and county councils, NHS and businesses like Rolls Royce, have been working together on agreeing a set of strategic priorities. This includes the development of an Anchor Charter with the aim of harnessing the power of anchor institutions and maximising impact on delivering against agreed strategic priorities. Each anchor organisation agreed to take the Anchor Charter through their internal governance processes to get sign up.</p>	

Reference / Date Inserted into Forward Plan	27/21 – December 2021
Decision	Approval of Derby's Schools Capital Programme priority schemes for 2022/23.
What is the decision to be taken?	Following the Department for Education's announcement of capital allocations to local authorities, the report will seek Council Cabinet approval of the proposed priority school schemes for 2022/23.
Who will be consulted?	Council Cabinet
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, People Services 01332 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2021/22. The schemes will be subject to the approval of the Council's overall budget for 2021/22 and the Department for Education capital allocation announcement.	
Reference / Date Inserted into Forward Plan	29/21 – December 2021
Decision	Children's Residential Provision and Placements
What is the decision to be taken?	To provide Council Cabinet with an update on Children's residential placements, including consideration of options to make improvements to the children's residential provision in Derby.
Who will be consulted?	Some initial discussions have taken place with external providers of residential children's homes.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alice Sanghera, Head of CYP Commissioning. 07747486150
Summary – The item relates to children's residential provision. Council Cabinet will receive a progress update, together with suggested next steps.	