

OAKWOOD NEIGHBOURHOOD BOARD

Minutes of Meeting held on Monday 10 December 2012 The Church on Oakwood, Bishops Drive, Oakwood

Present

Councillor Frank Harwood (Chair)	Derby City Council
Councillor Robin Wood	Derby City Council
Councillor Mick Barker	Derby City Council
Sgt Brian Clifton	Derbyshire Police
Deborah Manzoori	Resident
Stephen Willoughby	Resident
Malwina Bartosiak	Resident

In attendance:

Richard Smail	Partnership Manager, DCC
Jonathan Oakes	Streetpride Area Coordinator, DCC
Dave Randle	Resident

Apologies

Stuart Humphris	Oakwood Business Enterprise
Ruth Hardy	Youth Worker, Children's and Young People Service, DCC
Chris Fairhall	Resident
Terry Simms	Springwood Leisure Centre Manager, DCC
Insp Darren Roberts	Derbyshire Police
Steve Astle	Derby Homes
Ben Parker	Oakwood Youth Club
Joe Weston	Oakwood Youth Club
Kristian Hughes	Oakwood Youth Club

20 -12	WELCOME, INTRODUCTIONS & APOLOGIES Welcomed by the Chair and introductions were made. Apologies were received as outlined above.				
21 12	DECLARATIONS OF INTEREST No declarations of interest				
22-12	LATE ITEMS Morley Road request for action – to be discussed under item 26/12				
23-12	MINUTES OF LAST MEETING The minutes were agreed as a true record of the meeting.				
24-12	MATTERS ARISING NOT ON THE AGENDA <table border="1"> <tr> <td>7/12</td><td>Board Members to action tasks in accordance with the Neighbourhood Plan for discussion/progress at the next Board meeting. Progress - Discussed on 10 December 2012. Agreed that all members feedback updates. The People and Community Sub Group focus their work on the action plan</td></tr> <tr> <td>15/12</td><td>Richard Smail investigates options to develop Cycle routes in</td></tr> </table>	7/12	Board Members to action tasks in accordance with the Neighbourhood Plan for discussion/progress at the next Board meeting. Progress - Discussed on 10 December 2012. Agreed that all members feedback updates. The People and Community Sub Group focus their work on the action plan	15/12	Richard Smail investigates options to develop Cycle routes in
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		<p>Oakwood incl Acorn Way. Progress – completed. Council Sustainable Transport Group responded that Acorn Way requires substantial funding to provide cycle lanes and a safer route that can be used. Part is in the County and no funding exists to deliver such fundamental improvements at this time.</p>	
	15/12	<p>Zoe Jones investigate repositioning Morley Road bus stop adjacent to Ryegrass Road. Progress – Initial response was to retain in current position, however now agreed, since incident 2 weeks ago, to relocate on a trial basis to the lighting column further down the road. Board considered its resolution in item 26/12 below.</p>	
	15/12	<p>Zoe Jones check missing timetable information on Springwood Drive bus stop. Progress - Completed</p>	
	17/12	<p>Police to ensure additional resources are invested in Rymill Drive area in response to request from Councillor Harwood. Progress – completed and ongoing as part of Operation Eason.</p>	
	17/12	<p>Police SNT patrol District Centre at and around 8.50pm at closing time. Progress – ongoing as part of SNT patrol strategy</p>	
	18/12	<p>Richard Smail to ask that a map is produced for Oakwood ward. Progress – Spatial Planning Officers recognise that three wards including Oakwood do not have a Mature Character summary sheet. They are considering exactly what type of local character / neighbourhood information is presented in the Core Strategy, and this could mean they have maps for these three wards. Also reviewing Morley Road as a mature character area to see if it covers part of the road in Oakwood Ward</p>	
25-12	<p>Young People of Oakwood and Social Media</p> <p>No report from the Board Young People as had given their apologies.</p> <p>Dave Randle outlined his ideas and current work undertaken to engage ‘Oakwood’ in Social media including Facebook, Twitter and a new Oakwood website portal.</p> <p>Dave is a local resident who has volunteered to work with Oakwood Neighbourhood Board to act as the central point of contact or ‘administrator’ to deliver the Oakwood social media offer.</p> <p>He outlined how he had noticed other neighbourhoods had their own pages to promote activities, events offers to the community, ask questions, engage and find out where to go to get services and information.</p> <ul style="list-style-type: none"> • Facebook – Oakwoodderby Facebook page was set up by Dave a while ago. Now has 288 likes. • Twitter – Oakwoodderby Twitter site recently set up and now has 9 followers. <p>Both sites have been promoted in C&C of Oakwood.</p> <p>Currently Dave relies on finding out information himself before posting on the sites but is keen to be sent information to allow him to post more information. Anyone can email him at oakwoodderby@gmail.com It is possible for someone to tweet information at meetings, such as the Oakwood Forum, to people who are unable to attend the meeting.</p>		

	<p>Councillor Barker thanked Dave for his offer to work in partnership on behalf of the Oakwood community and reiterated the need for the site/page to remain none political.</p> <ul style="list-style-type: none">• Oakwood Website – the previous website supported by the Board has now been taken down, it was time intensive to service and did not link to other active Oakwood websites. Dave suggested that a new Oakwood Website portal is created that will provide a link to all the other active websites. There will be a cost for the domain name, but will be less resource intensive while pulling together the Oakwood online community. <p>The Board agreed to support the Oakwood Website Portal model and domain name costs. Dave to progress accordingly, he is aiming to identify an oakwoodderby name to maintain the same wording with social media. Any costs submitted by Dave will be funded from the Communications funding approved in item 28/12 below.</p>																								
26-12	<p>Streetpride Devolved Budget 2013/14</p> <p>Streetpride Devolved Budget - Update on 2012/13 spend plan Jonathan Oakes confirmed the spend plan included just one item, the new lighting and two signs on Oakwood Park and they had had been installed on Diamond Jubilee Walk in the summer.</p> <p>Streetpride Devolved Budget - Proposals for 2013/14 spend plan</p> <p>The Board considered the recommendations from the People and Community Sub group which had met to identify items to allocate funding to from the Streetpride Devolved budget for 2013/14. The Board thanked the sub group for their excellent work and agreed the following:</p> <table><tr><th>Item</th><th>Work requested</th><th>Funding allocated</th></tr><tr><td>1</td><td>Pedestrian Training for Parkview year 2 pupils and Be Bright Be Seen campaign</td><td>£908</td></tr><tr><td>2</td><td>Speed Indicating Device (SID) installations – 3 new locations and 5 return locations. Action: Specific locations to be confirmed.</td><td>£2,985</td></tr><tr><td>3</td><td>Oakwood Park lighting columns on Diamond Jubilee Walk – to complete the lighting from Springwood drive to Gatcombe Close</td><td>£10,000</td></tr><tr><td>4</td><td>Bulky waste collection service - to allocate £1,500 into a 'pot' which is allocated to residents who ask for the service in Oakwood ward. Instead of compactor day scheme.</td><td>£1,500</td></tr><tr><td>5</td><td>Winter Welfare 2013/14 – to further develop the scheme from last year and this year.</td><td>£500</td></tr><tr><td>6</td><td>Extra footway, jitty and highway cleansing Action: Specific locations to be confirmed</td><td>£1,000</td></tr><tr><td>7</td><td>Additional cosmetic tree work on public land Action: Specific trees to be confirmed</td><td>£1,000</td></tr></table>	Item	Work requested	Funding allocated	1	Pedestrian Training for Parkview year 2 pupils and Be Bright Be Seen campaign	£908	2	Speed Indicating Device (SID) installations – 3 new locations and 5 return locations. Action: Specific locations to be confirmed.	£2,985	3	Oakwood Park lighting columns on Diamond Jubilee Walk – to complete the lighting from Springwood drive to Gatcombe Close	£10,000	4	Bulky waste collection service - to allocate £1,500 into a 'pot' which is allocated to residents who ask for the service in Oakwood ward. Instead of compactor day scheme.	£1,500	5	Winter Welfare 2013/14 – to further develop the scheme from last year and this year.	£500	6	Extra footway, jitty and highway cleansing Action: Specific locations to be confirmed	£1,000	7	Additional cosmetic tree work on public land Action: Specific trees to be confirmed	£1,000
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	8	Provide 3 extra street type litter bins in areas where dog fouling and litter a problem. Locations agreed – Acer Croft, Wayfaring Road bus stop and Vestry Road	£1,246
	9	Two new Sleeper benches on Oakwood Park play area	£400
	10	Oakwood Drive/Acorn Way landscaping improvements on raised beds by 'Oakwood Park' signs. Site to be partially cleared by Grounds Maintenance – to look to involve community in the planting scheme – FoCW?	£500
		TOTAL	£20,039
	<p>Morley Road Bus stop - The Board considered the recommendations for action outlined by Traffic Management and the understanding from Public Transport that the bus stop location was being moved for a trial period to the lighting column nearer Ryegrass Close.</p> <p>The Oakwood Board made the following resolution to:</p> <ol style="list-style-type: none"> 1. Fully support Public Transport plan to relocate the bus stop on Morley Road south. But to ask that it is moved to the Lighting Column even closer to the entrance to Ryegrass Road, where local residents have suggested to Councillor Harwood it would be more convenient. While moving to the first column is better than existing location, going even further will be better still and make it the permanent stop with hardstanding. (Noted that as of 10 Dec the temp sign was not on the nearest lighting column). 2. Fully support Traffic Management proposals to lay hazard centre line marking and provide edge of carriageway marking to raise drivers awareness of the bend. . 3. Not fund the installation of a powered column in the Erewash BC land for use by a SID for southbound traffic. Not deemed good value for money when road markings in place, bus stop moved and signs used. <p>The Board asked that the following options are also considered by Traffic Management and if not deemed feasible why not:</p> <ol style="list-style-type: none"> 1. Install a sign advising drivers of the bend or some other warning sign – chevrons, that will draw attention to the risks of speeding at this location 2. Application of a different road surface such as an anti slip road surface 3. Council purchase a solar powered SID from funding provided by the Board. <p>Action: Richard Smail to feedback response to Traffic Management and Public Transport</p> <p>Councillor Harwood asked if some feedback information can be provided to him after he reported the vehicle collision with the bus stop to the Police.</p> <p>Action: Sgt Clifton to provide feedback to Councillor Harwood.</p> <p>There was a brief discussion about the benefits of Community Speedwatch and whether the Oakwood SNT were looking for community volunteers in Oakwood to develop a scheme.</p> <p>Action: Richard Smail to ask for comments from Sgt Young about Community Speedwatch in Oakwood</p>		
27-12	<p>LTP priorities 2013/14</p> <p>The Oakwood Board LTP priorities for 2013/14 were agreed on 24 September 2012. However, Highways Maintenance has advised that the priorities are reconfirmed in light of Priority 2 - Wood Road footway slurry sealing, not being a suitable treatment as the</p>		

	<p>condition of the footways in most places needs reconstruction. There was some doubt about the cost of priority 1, Bishops Drive High Friction Surface but now confirmed it is affordable.</p> <p>The Board agreed:</p> <p>Priority 1 – High Friction Surface Treatment to Bishops Drive road surface between the two Earls Crescent junctions. Board recognised Highways Maintenance will complete required patching repairs in advance. The Board made a specific request that the programming of the repairs/patching work was completed just prior to the new surface treatment to reduce local disruption and to reassure residents that the Council works in a joined up way.</p> <p>Priority 2 – Footways Slurry Seal the following footways, subject to inspection:</p> <ul style="list-style-type: none"> • Birchover Rise • Tansley Rise • Fernilee Gardens • Chinley Road • Wardlow Avenue • Fritchley Close • Mapleton Avenue • Wayfaring Road <p>Reserve - Carriageway Surface dressing: Calver Close (Vestry Rd to end), Chapter Close (Bishops Drive to end), Corbel Close (Bishops Drive to end).</p> <p>The Board noted the Slurry sealing in the LTP 2012-13 programme for the Oakwood area to be completed by March 2013 includes</p> <ul style="list-style-type: none"> • Wingfield Drive, Full extent • Matlock Road, Full extent • Appledore Drive, Full extent
28-12	<p>Neighbourhood Board Budget and Funding Applications 2012/13</p> <p>The Board was advised that the £10,000 available to allocate in 2012/13 to Youth, Safer Highways, and the further £844.47 available to the Board to reallocate has now all been allocated.</p> <p>The Board has £1,792.07 remaining to allocate from the Community Budget.</p> <p>The board considered the following proposals for funding:</p> <ol style="list-style-type: none"> 1. Oakwood Neighbourhood Team – Skate park seed fund - £1,000 <p>The skate ramp session in October 2012 was attended by 86 young people and a group of 6 people agreed to form a committee to identify funding to install a permanent facility on Oakwood park. Oakwood Community Centre management committee has agreed to support the group as a sub group. There is no funding available directly from the City Council to fund the installation, but Leisure Facilities have agreed to take on the maintenance subject to the construction being to their specification. The Steering Group aims to source funding. Board agreed to allocate initial seed funding of £1,000 to be managed by Oakwood Community Centre management committee subject to their support, to allow bids for funding to show match funding is in place.</p>

2. Oak and Acorn - Community events and Communications - £792.07

To provide catering and entertainment for Oakwood community events and communications during the period December 2012 – July 2013 including: Oakwood District Centre Christmas Lights and development of Oakwood Website and communications. This is to supplement the £1,000 allocated in March 2012.

Board was keen to ensure accurate accounts were kept by the Oak and Acorn and submitted for verification. Councillor Barker agreed to continue monitoring the actual spend. The People and Community Sub Group will be involved in planning and confirming the activities and events funded during the year Board agreed to fund £792.07

3. Oakwood Community Centre – Car park markings - £565

Oakwood Community Centre management Committee have asked the Council on behalf of their users to provide 'T' bar parking spaces on Community Centre car park. Leisure Facilities who manage this car park do not have the funding available to complete the work and have confirmed any T markings will also include the disabled bays and keep clear sign previously rejected by the Board.

Oakwood Board agreed not to fund the proposal on the grounds that it was not a priority for the Community Centre management committee and that there was little evidence of real need

Summary:

Board recommends that the Oakwood Ward Committee approves the allocation of funds from the Board Community Budget for the following purposes:

- Skate Park Seed Funding - £1,000
- Oakwood community events and communications - £792.07

The Board recommended that the Oakwood Ward Committee rejects the following application:

- Oakwood Community Centre car park

Budget	Re-allocated from 2010/11 & 2011/12 £	Total budget £	Allocated as at 10 Dec 2012 £	Balance £
Community Budget (£6k)	Nil	6,000	1,792.07	£0
Youth, Highways and Safer Budget (£10k)	844.47	10,844.47	0	£0
Total	844.47	16,844.47	16,844.47	£0

29 -12 Police Report – as part of the Oakwood Plan:

Sgt Clifton updated on the Police actions to support Oakwood to be safe and feel safe. He outlined the information provided in the Oakwood SNT monthly Beat report. It was confirmed that not all Board members receive this report.

	<p>Action: Richard Smail to ensure copies are sent to all Board members.</p> <ul style="list-style-type: none"> • Tackling ASB/Youth Nuisance : Two ASB incidents at the Leisure Centre in the last month. No incidents of ASB at the District Centre. However, there was a robbery at Bet Fred shop. • Burglary and Theft :- One Burglary non dwelling and three dwelling burglaries in the last month Operation Eason involving extra patrols and plain clothes officers to tackle burglaries in hotspots. Requested that these include Rymill Drive and Cresta Grove. <p>Action: Police to continue to ensure additional resources are invested in Rymill Drive area</p> <ul style="list-style-type: none"> • Auto crime – theft from vehicles is the only crime currently not decreasing generally. ‘Lock it or Lose it’ posters being erected in the neighbourhood: <p>Sgt Clifton advised that the Oakwood SNT was not being abstracted to the city centre as part of a shoplifting campaign. Councillor Barker expressed his appreciation for this commitment to Oakwood. Councillor Harwood expressed his sincere thanks to Sgt Clifton for his report and for his active input and involvement throughout all the agenda items at the Board meeting</p>
30-12	<p>Oakwood Neighbourhood Plan Update:</p> <ul style="list-style-type: none"> • People and Community Sub Group <p>The group had a successful meeting to recommend the Streetpride devolved budget proposals. This meeting saved valuable time at the Board meeting and was a useful way of engaging more ideas and creativity from resident Board members. At future meetings the group needs to:</p> <ul style="list-style-type: none"> • Take the lead on developing cultural events and activities • Identify details of how Streetpride funding is used. <p>Board noted the group needs to coordinate their own meetings and not to wait for Richard Smail to arrange a meeting. This coordination has been done by Malwina in the past but other members are asked to take the lead with this. Councillors Harwood and Barker will both support the sub group. Malwina suggested that the resident Board members can contribute more to articles in C&C of Oakwood. Deborah proposed that resident Board members submit brief outlines of who they are and what they aim to achieve and these can be put in future C&C of Oakwood editions to promote the Board activities and role.</p> <p>Action: All resident Board members to submit a brief summary to Richard Smail to go into C&C of Oakwood magazine.</p> <ul style="list-style-type: none"> • Planning and Development Sub group <p>The sub group met in October, with a number of residents who are not Board members and considered a way forward to engage Oakwood residents in the Preferred Growth Strategy consultation in Derby. The a group agreed and put to together an article in C&C of Oakwood promoting the exhibition on 27 November and answering questions prompted by residents who had heard about ‘plans’ on</p>

	<p>the grapevine. Dave Randle had seen comments on the Oakwood facebook page and had been able to provide responses and information to inform people of the facts and opportunities to comment. Councillor Wood is supporting this sub group.</p> <ul style="list-style-type: none"> Oakwood Lights Councillor Barker fed back on the success of the event. More people attended than last year, over 100 and feedback from residents had been positive. It was good to see the Christmas lights also on the District Centre canopy. There were 7 stalls at the Oak and Acorn and the event was supported by the Mayor. Plans are to be bigger and better in 2013 and to avoid clashes with other school and community events the date is set at Saturday 7th December 2013. Councillor Harwood thanked Councillor Barker for his work to deliver the event Oakwood district Centre It was noted that Birds was opening a store in the District Centre on 14th December and had kindly donated mince pies to the Lights Switch on. Action: Councillor Harwood to write to Birds thanking them for their support and welcoming them to Oakwood Oakwood Skate Park Richard Smail reported that 8 residents had expressed an interest in joining the Steering Group. He thanked those who have continued to show interest and proposed to invite the group to meet in the new year. The group is welcome to arrange its own meeting! Richard reported that Deborah had started the ball the rolling trying to source some ideas for funding and is suggesting sponsorship as a way forward. Richard would invite those who had expressed an interest to attend the Forum on Tuesday 18th December. Winter Welfare Oakwood Winter Welfare was being amended slightly this year. The Board was funding bags of grit but not shovels. The Forum meeting would launch the scheme but no grit would be handed out on the night. Residents are being asked to express an interest in becoming a snow warden or to have some grit which will then be delivered to them by an Oakwood councillor. This was another example of where Oakwood facebook and twitter can play a part in helping to promote Board activities in the ward
31-12	<p>DATE & TIME OF NEXT MEETING</p> <p>The Board had a brief discussion about Board and Forum meeting times being different. Agreed to raise at next Forum meeting to identify if 6.30pm is the preferred time for the Forum.</p> <p>Next Board Monday 11 March 7pm, Church on Oakwood</p>

SUMMARY OF ACTIONS – 10 December 2012

26/12	Richard Smail to feedback response from Board about Morley Road to Traffic Management and Public Transport
26/12	Sgt Clifton to provide feedback on Vehicle collision on Morley Road to Councillor Harwood

26/12	Richard Smail to ask for comments from Sgt Young about Community Speedwatch in Oakwood
29/12	Richard Smail to ensure copies of Oakwood SNT Beat report are sent to all Board members
29/12	Police to continue to ensure additional resources are invested in Rymill Drive area
30/12	All resident Board members to submit a brief summary to Richard Smail to go into C&C of Oakwood magazine
30/12	Councillor Harwood to write to Birds thanking them for their support and welcoming them to Oakwood