



Derby City Council

Forward Plan

**Published
18 October 2022**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Democracy Portal five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS. committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 8 November 2022.

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- Additional Secondary School Places - Capital Programme allocations to scheme(s)
- Determination of the 2024-2025 admission arrangements for Derby City Community and Voluntary Controlled Schools

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
12 October 2022	Castleward Urban Village – Acquisition and Funding Arrangements Update	18/22	September 2022
12 October 2022	Establishment of a Joint Committee with Derbyshire County Council for the Derby and Derbyshire Integrated Partnership (ICP)	19/22	September 2022

New Items added October 2022		Forward Plan Item No	Directorate
	Update of the Tenancy Strategy 2021	21/22	Communities and Place
	Investigation Report into the November 2019 Derwent Floods in Derby	22/22	Communities and Place
	Derby Racecourse Football Hub Project	23/22	Communities and Place
	Additional Secondary School Places - Capital Programme allocations to scheme(s)	24/22	People's Services
	Community Managed Libraries Review – Update	25/22	Communities and Place
	Implementation of Litter Bin Sensor Technology into Litter Bins	26/22	Communities and Place
	Determination of the 2024-2025 admission arrangements for Derby City Community and Voluntary Controlled Schools	27/22	People's Services

Withdrawn Items			Reason
None			

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	38/20 – May 2021
Decision	Our City Our River Next Steps
What is the decision to be taken?	To receive and update on the Our City Our River next steps
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Principal Project Co-ordinator 07812 300591
Summary – The report will give an update on the plan for Our City Our River next steps.	
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	03/22 – June 2022
Decision	Procurement as part of the Mobility Programme
What is the decision to be taken?	To approve undertaking procurement as part of Joint Mobility as a Service project in partnership with Nottingham City Council
Who will be consulted?	Specialised industry providers and potential users as required to establish an operational scheme
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nigel Brien Head of Traffic & Transport 641833
Summary – MaaS (Mobility as a Service) - update on future programme. MaaS sits within the Transforming Cities project. This further development is to explore the development and procurement of a wider scheme, in partnership with Nottingham City Council, using studies conducted in the region and the experience of testing a limited trial in Derby.	
Reference / Date Inserted into Forward Plan	04/22 – June 2022
Decision	Review of Crematoria and Burial Provision in Derby
What is the decision to be taken?	This report is updating members of the current position of the crematoria service and then to set the direction of travel for future delivery for the service including future burial provision.
Who will be consulted?	Elected members, funeral directors, senior managers, service users, community groups, internal support services
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Christos Zannettou, Commercial Manager 01332 956409
Summary – This report is updating members of the current position of the crematoria service and then to set the direction of travel for future delivery for the service including future burial provision.	

Reference / Date Inserted into Forward Plan	05/22 – June 2022
Decision	UK City of Culture Bid Legacy
What is the decision to be taken?	To define legacy options from Derby's UK City of Culture bid and the role of culture in city regeneration. The report will cover governance options, key projects and short term resource implications to maintain the momentum developed through the bid.
Who will be consulted?	Cultural partners, wider partners and stakeholders such as Arts Council, University of Derby, business community; internal Council teams, artists, creatives and arts audiences.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mike Brown, Arts Development Manager, 01332 641488
Summary – The item will recommend next steps following Derby's bid for UK City of Culture 2025. These will aim to build on the momentum and partner engagement developed through the bid, define cultures contribution to city regeneration, and provide a foundation for any future bid to the UK City of Culture competition.	

Reference / Date Inserted into Forward Plan	06/22 – July 2022
Decision	Repayment Options for Leaseholders on Major Works Charges
What is the decision to be taken?	A policy to enable Leaseholders to have access to suitable repayment terms on recharges due for Major works undertaken on their block of flats.
Who will be consulted?	Internal colleagues, Customer Voice Tenants Focus Group, Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Kirk, Finance Director and Company Secretary (Derby Homes), 01332 888703 Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Council currently has circa 660 Leaseholders, who lease a flat where the Council is the freeholder for the block of flats. There is an obligation on Leaseholders to pay towards major works undertaken to the communal areas and the fabric of the building. Currently Leaseholders only option is to pay for these charges within one year of them being charged, as per their lease. The Major Works repayment options attempt to balance the need for the Council to recover contributions to these works, whilst allowing fair and transparent repayment terms for Leaseholders.</p>	

Reference / Date Inserted into Forward Plan	13/22 – August 2022
Decision	South Derby Growth Zone - use of Compulsory Purchase Order (CPO) Powers and Details of Collaboration Agreements
What is the decision to be taken?	To note details of collaboration agreements between project partners and seek approval to delegate use of Compulsory Purchase Order (CPO) powers to Derbyshire County Council (DCoC), in order to acquire land in Derby city required for highways works, as DCoC is leading on the highways works.
Who will be consulted?	Strategic Directors and Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Chris Morgan, Principal Regeneration Manager, 01332 641596
<p>Summary –The South Derby Growth Zone (SDGZ) is the name given to the wider development area, to the south of the City and extending into South Derbyshire, which includes Infinity Park Derby and Infinity Garden Village (IGV). In order to unlock the majority of the housing and employment growth, a new A50 junction and link road is required. DCC is a partner in a Levelling Up Fund bid, led by DCoC. The project partners have been successful at the first stage of Levelling Up Funding, with a £49.6m award, subject to the completion of a Full Business Case. In order to secure the land required for the highways works, DCoC will need to use CPO powers, with authority to use those powers delegated from DCC. DCC will also need to enter into 2 collaboration agreement(s) with the project partners - 1 between the public sector partners, 1 between the public and private sector partners.</p>	

Reference / Date Inserted into Forward Plan	14/22 – August 2022
Decision	Private Sector Housing and Health Impact Assessment 2022
What is the decision to be taken?	To consider a report on the impact that poor quality private sector housing is having on the health of Derby's residents and to authorise the consideration of recommended actions to address these health inequalities.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Donna Hallows - Housing & Health Strategy Officer, 01332 956502
<p>Summary – This report is to make Members aware of the findings of the Private Sector Housing and Health Impact Assessment report 2022. It advises that tackling Derby's unsatisfactory private sector housing can play a crucial role in addressing health inequalities and reduce health care costs.</p>	
Reference / Date Inserted into Forward Plan	15/22 – August 2022
Decision	Private Rented Housing Conditions
What is the decision to be taken?	To consider a report on the condition of privately rented properties in Derby & to authorise the consideration of intervention options to address the poor quality of these homes.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Donna Hallows - Housing & Health Strategy Officer, 01332 956502
<p>Summary – This report summarises the key findings of a recent stock condition survey of a sample of Derby's private rental properties, located mainly in the areas of Normanton, Arboretum, Abbey & the city end of Mackworth. It requests authorisation to consider appropriate intervention options to address the poor quality of privately rented homes in Derby, particularly in these areas.</p>	

Reference / Date Inserted into Forward Plan	21/22 – October 2022
Decision	Update of the Tenancy Strategy 2021
What is the decision to be taken?	To update the Tenancy Strategy 2021 to include the use of Flexible Tenancies for certain types of Council-owned homes, namely homes of 4 or more bedrooms and homes which are significantly adapted to accommodate a disabled occupant
Who will be consulted?	A public consultation has taken place. Registered Providers with stock in Derby and Relevant Statutory Agencies & charities
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Donna Hallows - Housing and Health Strategy Officer, 01332 956502
<p>Summary – The council has a shortage of homes in its stock which have 4 or more bedrooms or significant adaptations for a disabled occupant. By applying a 5 year Flexible Tenancy to these properties, the council can review the occupant's need for these homes and reduce the pressure on demand. These tenancies will apply to new Council tenancies only; they will not apply to council tenants currently on secure tenancies.</p>	

Reference / Date Inserted into Forward Plan	22/22 – October 2022
Decision	Investigation Report into the November 2019 Derwent Floods in Derby
What is the decision to be taken?	The Council should approve the publication of the Investigation Report into November 2019 Derwent Floods in Derby City. The publication of a report into this event is a statutory function of the Council as a Lead Local Flood Authority.
Who will be consulted?	Partner flood Risk Management Authorities (RMAs) have been consulted. Strategic Leadership Team has also been made aware of the document
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ashley Dunn - Acting Team Leader, 01332 641796
Summary – As a significant flood event, the Council as a Lead Local Flood Authority must publish the results of an investigation into the Derwent floods of 8th November 2019. The report highlights what led to the floods, where was affected and makes recommendations on how to manage or mitigate future floods.	
Reference / Date Inserted into Forward Plan	23/22 – October 2022
Decision	Derby Racecourse Football Hub Project
What is the decision to be taken?	To approve the redevelopment of the existing Racecourse Playing Fields pavilion, grass pitch facilities and site infrastructure
Who will be consulted?	Key stakeholders, the public, funding partners and prospective leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Owen Swift, Physical Activity & Sport Manager, 01332 641266
Summary – Redevelopment of the existing Racecourse Pavilion and site infrastructure, including car parking facilities, and construction of new Artificial Grass Pitches to be part-funded by the Football Foundation along with the Council.	

Reference / Date Inserted into Forward Plan	25/22 – October 2022
Decision	Community Managed Libraries Review - Update
What is the decision to be taken?	To provide an update, and further recommendation on the CML Review. To seek necessary approvals for sufficient time and funding to be approved.
Who will be consulted?	Direct Help and Advice, Community Action Derby
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Place, Community Development and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Charles Edwards Head of Community Safety and Integration, 07342 078191
Summary – The report will provide and update and further recommendations on the CML review and set out the next steps.	
Reference / Date Inserted into Forward Plan	26/22 – October 2022
Decision	Implementation of Litter Bin Sensor Technology into Litter Bins
What is the decision to be taken?	To approve the implementation of litter bin sensor technology into litter bins on streets and open spaces.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sam Kelly & Lee Wheatley - Streetpride Service Managers, 01332 641582.
Summary – The report seeks approval to implement litter bin sensor technology into litter bins. This will monitor the fill level of the bins and alert us when a bin is reaching full capacity and requires emptying. This will enable us to operate efficiently, using technology to work smarter and only empty bins when they require emptying, and reducing the number of overflowing bins in the public domain.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	39/21 – March 2022
Decision	Refurbishment of the Guildhall
What is the decision to be taken?	To agree the repairs and refurbishment to return the Guildhall into use
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jayne Sowerby - Warrington Head of Strategic Asset Management and Estates 01332 643337 and Robbie Kerr General Manager Derby Live 01332 641503
Summary – The Guildhall has been closed for 2 years following problems with the building. The essential and desirable works have been identified and this report seeks to give authorisation and budget to deliver the works needed.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	11/22 – August 2022
Decision	Proposed Plans on Special Educational Needs and Disabilities (SEND) Capital Funding Phase 2/3
What is the decision to be taken?	To approve the Special Educational Needs & Disability (SEND) 'Living My Best Life', Capital Programme in Derby Phase 2
Who will be consulted?	Children, Young People and Families, Education, Health, Social Care, Voluntary sector
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Pauline Anderson OBE, Director of Learning, Inclusion & Skills, 01332 640358
<p>Summary – This report explains the plans on provision for SEND in Derby City within the remit of SEND Capital Programme at Phase 2. The proposed SEND provisions have been developed following a consultation with all stakeholders and outlines a shared and clear direction for Local Area, to drive strong outcomes for children, young people and their families. This programme creates a continuum of support to ensure that children and young people in Derby City with SEND can live their best life, accessing the right support, in the right place and at the right time.</p>	

Reference / Date Inserted into Forward Plan	12/22 – August 2022
Decision	Initial Consultation on the Future Viability of Two Maintained Nursery Schools
What is the decision to be taken?	The Council has been approached by two of the city's maintained nursery schools seeking assistance with options to ensure their future viability. The Council has worked with the schools to look at options and is seeking approval to carry out an initial consultation exercise on the preferred option.
Who will be consulted?	Once Council Cabinet approval has been received, a six week consultation exercise will be carried out with all stakeholders, including school staff, governors, parents and local councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 November 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, Tel. 01332 642724
Summary – The Council has been approached by two of the city's maintained nursery schools seeking assistance with options to ensure their future viability. The Council has worked with the schools to look at options and is seeking approval to carry out an initial consultation exercise on the preferred option.	

Reference / Date Inserted into Forward Plan	20/22 – September 2022
Decision	Discretionary Travel Assistance for Eligible Students aged 16 – 19 with Special Educational Needs and Disabilities (SEND)
What is the decision to be taken?	To consider changes to the way the Council provides discretionary travel assistance for eligible students aged 16 – 19 with Special Educational Needs and Disabilities
Who will be consulted?	Young People, parents and carers, family stakeholders, partners and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, Tel. 01332 642724
Summary – Proposals to consider changes to way the Council provides discretionary travel assistance for eligible students aged 16- 19 with Special Educational Needs and Disabilities (SEND) and the rationale for the proposals.	
Reference / Date Inserted into Forward Plan	24/22 – October 2022
Decision	Additional Secondary School Places - Capital Programme allocations to scheme(s)
What is the decision to be taken?	To seek necessary approvals for the commencement of capital programme scheme(s) to provide additional secondary school places to meet demand for places.
Who will be consulted?	Consultation with Secondary school sector undertaken. Planning permissions to be sought as necessary.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, Tel. 01332 642724
Summary – Approval is required to update the Council's Capital Programme to include scheme(s) to provide additional secondary school places to meet demand for places.	

Reference / Date Inserted into Forward Plan	27/22 – October 2022
Decision	Determination of the 2024-2025 admission arrangements for Derby City Community and Voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2021 and the School Admissions Appeals Code 2022
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Sansum, Admissions Manager, 01332 642727
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.	