



Derby City Council

GENERAL LICENSING COMMITTEE
19 September 2013

Report of the Strategic Director of
Neighbourhoods

ITEM 4

Fees for licensing scrap metal dealers

SUMMARY

- 1.1 On 29 August 2013, a report was presented to committee on the proposed changes to the licensing of scrap metal dealers and collectors.
- 1.2 The Home Office have provided guidance on licence fee charges and proposed fees are set out in the report.
- 1.3 The licences are renewable every three years

RECOMMENDATION

- 2.1 To approve the proposed fees for licensing regime for scrap metal as set out in Paragraph 4.3, applicable from 1 October 2013.

REASONS FOR RECOMMENDATION

- 3.1 Paragraph 6 of Schedule 1 of the Scrap Metal Dealers Act 2013 requires that an application must be accompanied by the fee set by the local authority.

SUPPORTING INFORMATION

- 4.1 On 29 August 2013 a report was presented to committee on the proposed changes to the licensing of scrap metal dealers and collectors.
- 4.2 The regime allows for the local authority to re-charge the cost of the licensing process, from administration to compliance. The Home Office have issued guidance on fee setting which is contained for information at Appendix 2.

- 4.3 Having regard to the guidance from the Home Office, the proposed fees are set out below:

Scrap Metal - Site(New and Renewals)	£773.00
Scrap Metal - Collectors (New and Renewals)	£700.00
Site Variation – Site Manager (suitability test required)	£640.00
Site Variation - Site Manager (no suitability test required)	£29.00
Site Variation – Change to Site	£29.00
Conversion from Site to Collectors Licence	£31.00
Conversion from Collectors to Site Licence	£31.00
Change of Name and/or Address	£17.00
Replacement Licence	£12.00
Addition of New Site on to an Existing Site Licence	£103.00

Information regarding the calculation of the fees is provided for information at Appendix 3.

- 4.4 The licences are renewable every three years.

OTHER OPTIONS CONSIDERED

- 5.1 None applicable.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	Amanda Fletcher
Human Resources officer	-
Estates/Property officer	-
Service Director(s)	John Tomlinson
Other(s)	-

For more information contact:	Michael Kay 01332 641940 michael.kay@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Home Office Guidance of Fee Setting Appendix 3 – Information on the Calculation of Fees

IMPLICATIONS

Financial and Value for Money

- 1.1 Theregime allows for the local authority to re-charge the cost of the licensing process. The Home Office have issued guidance on fee setting which has been followed.

Legal

- 2.1 During the course of 2012, the Scrap Metal Dealers Act 2013 was introduced as a Private Members Bill. This received Royal Assent on 28 February 2013 and is due to come into force by means of a commencement Order, on 1 October 2013. The Council will have responsibility for both the licensing administration and enforcement of the Act.

Home Office Guidance has been issued in respect of setting fees and officers have used this to propose a set of fees. The fees need to be determined by the 1 October in time for applications to be received for Temporary Licences from existing licence holders.

Personnel

- 3.1 None arising from this report.

Equalities Impact

- 4.1 No particular group(s) will be disadvantaged by issues arising from information contained in this report.

Health and Safety

- 5.1 None arising from this report.

Environmental Sustainability

- 6.1 None arising from this report.

Property and Asset Management

- 7.1 None arising from this report.

Risk Management

8.1 None arising from this report.

Corporate objectives and priorities for change

9.1 The information set out in this report supports the corporate objectives and priorities to ensure the people of derby will enjoy **good quality services that meet local needs** and **being safe and feeling safe**.