



Derby City Council

# Forward Plan

**Published  
14 March 2023**

## What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Democracy Portal five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS. [committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 1 May 2023.

# **Forward Plan**

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## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
15 March 2023	Our City Our River Next Steps	38/20	May 2021
15 March 2023	Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2023/24	33/22	December 2022
15 March 2023	Proposed Plans on Special Educational Needs and Disabilities (SEND) Capital Funding Phase 2/3	35/22	December 2022
15 March 2023	Closure and Redevelopment of Drewry Lane Car Park	36/22	December 2022
15 March 2023	Adults Social Care Fees and Charges 2023/24	40/22	January 2023
15 March 2023	Statutory Consultation on the Future Viability of Ashgate Nursery School	47/22	February 2023

New Items added March 2023	Forward Plan Item No	Directorate
Towards a New Vision for Derby City Centre	49/22	Communities and Place
Development of the Site at Bonsall Avenue / Repton Avenue formally known as Warwick House Care Home	50/22	Communities and Place
Proposed Plans on Special Educational Needs and Disabilities (SEND) High Needs Transformation Programme	51/22	Peoples Services
Derby and Derbyshire Integrated Care Strategy	52/22	Peoples Services

Withdrawn Items	Reason
Bids to Brownfield Release Fund	43/22 Not a key decision

<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR RACHEL NORTH</b>
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	06/22 – July 2022
Decision	Repayment Options for Leaseholders on Major Works Charges
What is the decision to be taken?	A policy to enable Leaseholders to have access to suitable repayment terms on recharges due for Major works undertaken on their block of flats.
Who will be consulted?	Internal colleagues, Customer Voice Tenants Focus Group, Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Kirk, Finance Director and Company Secretary (Derby Homes), 01332 888703 Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Council currently has circa 660 Leaseholders, who lease a flat where the Council is the freeholder for the block of flats. There is an obligation on Leaseholders to pay towards major works undertaken to the communal areas and the fabric of the building. Currently Leaseholders only option is to pay for these charges within one year of them being charged, as per their lease. The Major Works repayment options attempt to balance the need for the Council to recover contributions to these works, whilst allowing fair and transparent repayment terms for Leaseholders.</p>	

Reference / Date Inserted into Forward Plan	44/22 – February 2023
Decision	Compulsory Purchase of Empty Homes
What is the decision to be taken?	Requesting approval to begin compulsory purchase proceedings to bring 4 empty homes into use
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sue Li, Empty Homes, Compulsory Purchase and Enforcement Manager, 01332 640323
Summary – Use of enforcement proceedings to bring empty homes into use where owner are unable or unwilling to do so	
Reference / Date Inserted into Forward Plan	45/22 – February 2023
Decision	External Business Advertising on Refuse Collection Vehicles
What is the decision to be taken?	A report asking to give approval to start a procurement exercise to establish a provider who can arrange the sale of external business advertising on Derby City Council's Refuse Collection Vehicles.
Who will be consulted?	Elected members, Internal Services, Businesses within the city, other local authorities
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mary Wilkins, Commercial Development Officer, 01332 255391
Summary – This item relates to starting a procurement exercise to establish a provider for the sale of external business advertising on Derby City Council's Refuse Collection Vehicles.	

Reference / Date Inserted into Forward Plan	48/22 – February 2023
Decision	Development of Site of The Knoll, Village Street
What is the decision to be taken?	The Council proposes to redevelop this site to provide 18 new homes for rent, subject to planning. Delegated authority to enter into the necessary contracts will be sought.
Who will be consulted?	Ward councillors have been briefed. Neighbouring residents to be informed by letter drop and will have opportunity to comment through the planning process.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Gillie, Housing Regeneration Manager, 01332 643480
Summary – This report is to seek the formal approvals required to deliver a key project within the approved HRA capital programme, which is also a priority in the 2022/23 Council Delivery Plan.	
Reference / Date Inserted into Forward Plan	49/22 – March 2023
Decision	Towards a New Vision for Derby City Centre
What is the decision to be taken?	A report of the main comments made during a series of conversations with stakeholders on the Ambition Document in the summer and autumn of 2022 and the next steps towards the Vision
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager, 01332 642124
Summary – The City Council has been preparing a new Vision for the transformation of Derby City Centre. This will guide development and investment decisions over the medium to long term, providing a framework to ensure a joined up and cohesive approach. An Ambition document was launched in the summer of 2022 and a series of conversations held on it. This report will highlight the main points raised and outline the next steps.	

Reference / Date Inserted into Forward Plan	50/22 – March 2023
Decision	Development of the site at Bonsall Avenue/ Repton Avenue formerly known as Warwick House care home.
What is the decision to be taken?	The Council proposes to redevelop this site to provide 22 new homes for rent, subject to planning. Delegated authority to enter into the necessary contracts will be sought.
Who will be consulted?	Internal consultees and ward councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development Manager, 01332 640864
Summary – This report seeks the formal approvals required to deliver a project that can be contained within the approved HRA capital programme. The report will be confidential in order not to disclose the project budget, as this would weaken the Council's position when inviting tenders from prospective contractors.	



<b>CORPORATE RESOURCES</b>	<b>STRATEGIC DIRECTOR SIMON RILEY</b>
Reference / Date Inserted into Forward Plan	39/21 – March 2022
Decision	Refurbishment of the Guildhall
What is the decision to be taken?	To agree the repairs and refurbishment to return the Guildhall into use
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Sadler, Strategic Asset Manager, 01332 643334 and Robbie Kerr, General Manager Derby Live, 01332 641503
Summary – The Guildhall has been closed for 2 years following problems with the building. The essential and desirable works have been identified and this report seeks to give authorisation and budget to deliver the works needed.	

Reference / Date Inserted into Forward Plan	46/22 – February 2023
Decision	Approval and Adoption of a Corporate Debt Management Policy
What is the decision to be taken?	The debt management approach and policy is necessary to provide a framework to assist with improved debt management processes, which will have a direct impact on the level of outstanding debt and required bad debt provision; recovery actions are appropriate and proportionate to the specific areas of debt and reasons and a coordinated and prioritised approach is made by the Council on payment allocation.
Who will be consulted?	All appropriate Heads of Service and council colleagues with a focus on the key income areas, areas of debt concerns and value as well as welfare and citizen considerations. An EIA will be completed to evidence wider consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Amanda Verran, Head of Business Support, 01332 643305
<p>Summary – Derby City Council has both a legal duty and a responsibility to the people of Derby to ensure effective income management and that the income due to the council is paid promptly to support the delivery of council services.</p> <p>This Corporate Debt Policy aims to promote and support proper and equitable debt management processes for all major sources of income owed to the council and to ensure the council minimises debt and maximises rates of collection. The council must ensure that all collection processes comply with the relevant legislation, and the policy has been written to ensure that in doing so, the council's processes are fair to everyone, and that where recovery action is necessary, the council is consistent in its approach and assists customers who experience financial difficulty.</p>	

<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	39/22 – January 2023
Decision	Schools Capital Programme Priority Schemes 2023/24
What is the decision to be taken?	Following the Department for Education's announcement of capital allocations to local authorities, the report will seek Council Cabinet approval of the proposed priority school schemes for 2023/24.
Who will be consulted?	Council Cabinet
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, People Services 01332 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2023/24. The schemes will be subject to the approval of the Council's overall budget for 2023/24 and the Department for Education capital allocation announcement.	

Reference / Date Inserted into Forward Plan	51/22 – March 2023
Decision	Proposed plans on Special Educational Needs and Disabilities (SEND) High Needs Transformation Programme
What is the decision to be taken?	To approve the Special Educational Needs and Disabilities (SEND) High Needs Transformation Programme
Who will be consulted?	Children, Young People and Families, Education, Health, Social Care, Voluntary sector
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Pauline Melvin OBE, Director of Learning, Inclusion & Skills, 01332 640358
Summary – This report highlights the current pressure on the dedicated schools' grant (DSG) resulting from increased levels of demand and complexity within high needs (SEND) system. This report aims to set out a sustainable SEND programme for learners in Derby.	

Reference / Date Inserted into Forward Plan	52/22 – March 2023
Decision	Derby and Derbyshire Integrated Care Strategy
What is the decision to be taken?	To approve the Integrated Care Strategy which is a document which sets out plans to address the health, social care and public health needs of the local area. The preparation of the Integrated Care Strategy is a statutory responsibility of the Integrated Care Partnership.
Who will be consulted?	A range of consultations have taken place
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alison Wynn, Assistant Director of Public Health, 01332 643106
<p>Summary – The Integrated Care Partnership (ICP) is a joint committee of Derby City Council, Derbyshire County Council and Derby and Derbyshire Integrated Care Board. The ICP has a statutory responsibility to develop an Integrated Care Strategy to address the health, social care and public health needs of the local area (Derby and Derbyshire-wide). A draft Integrated Care Strategy has previously been reviewed by the ICP with a final version going to the ICP in April for its approval.</p>	