

Time started	11.30am
Time ended	11.43am

Urgent Leader of the Council Cabinet Member Meeting 26 November 2020

Present: Councillor Poulter (Chair)

In Attendance Councillor M Holmes
 Steve Caplan – Director of Property Services
 Claire Davenport – Director of Leisure, Culture and Tourism

11/20 Apologies

There were no apologies for absence.

12/20 Identification of Urgent Items to which Call-in will not apply

There were no items.

13/20 Declarations of interest

There were none.

14/20 Minutes of the meeting held on 23 November 2020

The minutes of the meeting held on 23 November 2020 were agreed.

Urgent Key Decision

15/20 Use of Derby Arena for a Covid 19 mass vaccination centre

The Leader of the Council considered an urgent report of the Strategic Director for communities and Place which sought approval for the use of Derby Arena as a mass vaccination centre as part of the national COVID-19 response.

It was reported that Derby City Council had been approached through the Local Resilience Forum to facilitate a location suitable for mass vaccinations in preparation for the approval and distribution of a vaccine to combat COVID-19.

It was noted that the Council could facilitate this at Derby Arena and that Derby Arena was currently closed under current national restrictions. It was also noted that use of Derby Arena had been significantly impacted throughout the pandemic commencing with the first national lockdown on 23 March 2020.

It was reported that the NHS had confirmed that Derby Arena was an ideal facility, in terms of scale and location for use as a mass vaccination centre. It was noted that the use of Derby Arena would greatly assist the local and wider response to the pandemic.

It was reported that the Council would licence the use of Derby Arena to the NHS; the NHS' occupation would be time limited and on a non-exclusive basis. It was noted that the Council would retain the right to use the facility including the gym and other first floor operations and to accommodate the local election and Police and Crime Commissioner election postal vote processing and counts in May 2021.

It was reported that the licence fee was to be agreed with the licensee and would aim to cover the full running costs and market hire costs (loss of income) of the Arena. It was noted that the licensee would also be responsible for the cost of protecting the newly installed floor and for the cost of vacating Derby Arena during the local election and Police and Crime Commissioner election count period.

It was reported that the agreement to occupy would be by way of a non-exclusive licence. It was noted that these did not create any legal interest in property and that there were no other direct legal issues arising from this paper.

The Chair asked whether assurance could be given that the taxpayers of Derby would not be asked to foot the bill for the NHS' use of Derby Arena. The Director of Property Services confirmed that all costs would be covered by the NHS and that the Council's interests would be protected.

The Chair asked whether the facilities that the Council would be continuing to provide at Derby Arena could still be carried out in a COVID secure way. The Director of Leisure, Culture and Tourism confirmed that systems would be put in place to ensure that these facilities could be provided in a COVID secure way whilst the NHS made use of Derby Arena as a vaccination centre.

Decision

- 1. To approve the use of Derby Arena as a mass vaccination centre, on the basis set out in the Report.**
- 2. To delegate authority to the Director of Property Services, following consultation with the Strategic Director of Resources and Strategic Director of Communities and Place to enter into a licence agreement for the use of Derby Arena for a mass vaccination centre.**

Reasons

1. The licensee fee to be paid to the Council would exceed £250,000; this was above the Director of Property Service's delegated approvals within the Scheme of Delegation and therefore required a Council Cabinet approval.
2. The urgency of the request to set up a vaccination centre meant that it had not been possible to convene a Council Cabinet meeting and therefore an Urgent Leader of the Council Cabinet Member meetings was required to meet these urgent timescales. Although the Council did not yet know when a vaccine would be approved and available it was important that the Council did all it could to prepare. The Council would not be able to facilitate the NHS' request if it were to proceed under normal approval timescales.

MINUTES END