

Time Commenced – 6.00pm
Time Finished -7.10pm

Integrating Communities Overview and Scrutiny Board 10 July 2017

Present: Councillor Pegg (Chair)
Councillors Smale, Skelton, Hudson, Anderson, Nawaz

Officers Jayne Sowerby-Warrington – Head of Strategic Asset Management
Andy Thomas – Head of Service – Partnership and Communities

01/17 Apologies for Absence

Apologies for absence were received from Councillors Hassall and Sandhu

02/17 Late items introduced by the Chair

There were no late items

03/17 Declarations of Interest

There were no declarations of interest.

04/17 Minutes of the meeting held on 27 March 2017

These were agreed as a true and accurate record

05/17 Grass Cutting

This item was deferred to the next meeting on Monday 11 September 2017

06/17 Update on Community Buildings and Fly Tipping/Enforcement Officers

The Board received a report of the Chief Executive presented by the Head of Strategic Asset Management which verbally provided the Board with up to date information on Derby City Council community buildings.

The Board heard that there were 26 community buildings which included asset transferred properties and that Derby City Council did not pay any utility bills or any subsidies relating to these properties. Furthermore the Board were told prospective new tenants of community buildings had to complete a pro forma which outlined the responsibilities of a new tenant and were encouraged by Derby City Council to obtain professional business advice.

The Board heard that the Property Rationalisation Group meets once a month to discuss maintenance issues and the progress of on going work undertaken on

community buildings.

Resolved to:

- a) **Note the report**
- b) **To receive updates at the next meeting on the details of sessional lets of Derby City Council owned community buildings**

The Head of Service for Partnerships and Communities verbally provided the Board with up to date information regarding Fly Tipping and Enforcement Officers. The Board heard that five fully trained Community Protection Officers had been seconded from Nottingham City Council, one senior officer and four officers. The project to engage communities in responsible disposal of household waste in order to discourage fly tipping was launched on Monday 17 July 2017 initially in targeted areas in Normanton.

The Head of Service for Partnership and Communities stated that legally binding Section 46 notices would be issued to residents detailing what is expected of them within a 21 day period of the notice being issued if this wasn't adhered to a Fixed Penalty Notice would be issued.

Members of the Board discussed the length of time it took for a bulky waste collection request to be executed and the possible issue of people going out of their own area to fly tip waste. Board members also sought clarification on the work done to promote responsible waste disposal and were informed that leaflets were produced and door knocking undertaken to highlight that a Section 46 Notice had been issued to a neighbour in the same street and the possible consequences of non-compliance. Both Section 46 Notices and leaflets had been produced in different languages.

Resolved to:

- a) **note the report**
- b) **to receive an update at the next meeting of the Section 46 statistics**
- c) **to receive an update at the next meeting on the work undertaken by the seconded Community Protection Officers.**

Remit, Work Programme and Topic Reviews

07/17

The Board received a report of the Chief Executive which set out the Communities Scrutiny Review Board's remit and invited Members to discuss and agree the future work programme and topic reviews for the forthcoming municipal year.

Resolved to:

- 1) **Note the report**
- 2) **Agree topics for the work programme for the 2017-18 municipal year**
- 3) **Receive regular updates on this programme.**

MINUTES END