

ARBORETUM NEIGHBOURHOOD BOARD

Minutes of meeting held 30 January 2008 at PEAR TREE LIBRARY

Present: Cllr Shiraz Khan – Chair Cllr Fareed Hussain Louise Davies – Resident Nasreen Akhtar – Resident Adam Martin - Resident Paul Jeffels – Resident Tahra Waseem – Resident Mohammed Sharief – Community Network Representative		Insp. Shaun Skelton – Police Malcolm Price – DCC Pam Sidhu – Derbyshire Fire and Rescue Pop Gill – CSP Rajeev Nath – CSP, Adviser Gary Robinson – CSP, Adviser Guest: Karen O'Donnell – DCC Corporate Recruitment Advisor
Apologies – Cllr Rehmat Khan Jon Topham – PCT Carrie Bria – Derby Homes Pauline Hough – CSP, Adviser		
1/08	Welcome and Apologies Councillor Shiraz Khan welcomed everybody to the meeting of the Arboretum Neighbourhood Board	
2/08	Late Items for the Agenda No Late Items	
3/08	Declarations of Interest No declarations of interest	
4/08	Minutes and Matters Arising Previous Minutes were agreed. The Board agreed to carry the following actions forward: <ul style="list-style-type: none"> • Approach Normanton Business Cluster/City Growth to identify and engage a representative for the neighbourhood board. • Circulate draft version of the Neighbourhood Agreement • Investigate previous consultation for Harrington St and provide update to board. • Issue suggestion form with all invites to Neighbourhood Forums 	Mohammed Sharief/Paul Jeffels Pop Gill Pop Gill Rajeev Nath
5/08	Neighbourhood Plan Updates Policing – The Board were advised that the Gerrard St area and the area North of Osmaston Rd are covered by Insp. Richard Keene of Derby North Section. Insp. Shaun Skelton updated the Board on current priorities and activity for the Pear Tree Section of Arboretum Ward. Generally crime is down in the area, with a 28% detection rate. Currently, Pear Tree Section are targeting Criminal Damage, Violent Crime and Vehicle Damage as the issues causing most concern. The Police are working through the Neighbourhood Team and Crime Prevention Team to target burglaries, implementing Smart Water, Security Advice/Fittings and Gating of private entry ways. A Kerb Crawling radio and bill board campaign will be starting in February, with high visibility policing and warden patrols. Domestic Violence is also a concern – 30% of incidents have had positive responses and actions.	

Pop Gill advised the Board that priorities for North Section reflected those covered by Insp. Skelton. Pop Gill will be meeting with DS Malc Bibbings to review issues and problems in the area and will report back at the next meeting.

Fire Safety – Pam Sidhu advised the Board that the Phoenix Project, funded through Urban/SRB, has now finished. An evaluation of the project has been completed and is available on request. Pam will continue to contribute updates on priorities in the plan to the board.

Cleaner – Malcolm Price updated the Board on key waste strategy priorities. Waste Management are mapping trends on a GIS system and will be able to report trends on a quarterly basis. Due to the large scale problems with the dumping of household rubbish/bin bags being left on streets, four streets will be analysed followed by a campaign of awareness and education. A Cleanliness Standards Survey will be completed each month against national standards, to be reported on a rolling average, quarterly. This will link to the development of a Customer Satisfaction Survey on environmental quality. Pear Tree Junior School is a pilot school for recycling – in Jan 2007 the recycling rate was 3% and in Jan 2008 rose to 24%. It is hoped the recycling message will be taken home by pupils and influence the neighbourhood. The Arboretum Ward will also feature as a pilot for dual recycling litter bins, replicating blue and black bins. The Bins on street campaign has not yet progressed to the ward. Cllr Hussain asked the board to consider options for alternative waste collections, for example skip days.

Highways and Transport – Pop Gill reported that the recommended 08/09 priorities have been submitted aggregated with the rest of the city and submitted to Council Cabinet for a final decision on the 08/09 works programme. The conversion of Grove St car park, Grove St and Leonard Close to pay and display will come into force on 25 February 2008. The final round of public consultation ends on 04 February and the scheme is expected to be implemented on 17 March 2008. The Resident Only Parking scheme is progressing for Mill Hill Lane and Twyford St. Resident consultation did not support the implementation of Resident Only Parking on Avondale Rd, Lime Avenue, Mill Hill Rd and Swinburne St. However, residents are aware that they may suffer as a consequence of the scheme progressing on the two nearby streets. A meeting has been held with Mr Razak - the owner of PAK foods – in relation to the introduction of bollards along Normanton Rd and Pear Tree Rd. Three drop down bollards will be placed across the entrance to the delivery bay, which PAK Foods will control. Works are expected to commence towards the middle of March. In addition to the bollards, new street furniture – cycle stands/bins – will be installed.

Agreed

Insp. Keene met with Pop Gill to review involvement with the Board and a recommendation was made, and accepted, for Insp Keene to be copied into all Board communications, with attendance at Board meetings when there is a need. Any subsequent representation for Resident Only Parking, from residents on Avondale Rd, Lime Avenue,

	<p>Mill Hill Rd and Swinburne St will be reviewed favourably.</p> <p>Actions</p> <p>Update on number of Smart Water Kits issued and how effective they have been.</p> <p>Insp. Keene to be added to Board membership.</p> <p>Update at next meeting on Derby North Section policing issues.</p> <p>Update at next meeting on analysis of household waste/bin bags.</p> <p>Update at next meeting on Dual recycling litter bins.</p> <p>Update at next meeting on the Bins on Street Campaign</p>	<p>Gary Robinson</p> <p>Pop Gill</p> <p>Pop Gill</p> <p>Malcolm Price</p> <p>Malcolm Price</p> <p>Malcolm Price</p>
6/08	<p>Wider Themes and Priorities</p> <p>The Board had previously touched on the subject of including additional priorities within the Neighbourhood Plan. Mohammed Sharief led a discussion on Employment and ESOL provision and informed the board that 40% of JobCentre Plus Benefit recipients live in the ward. Arboretum Ward receives Deprived Area Funding through JobCentre Plus, which has been incorporated into the LAA. There is a view that a disproportionate number of people are seeking ESOL provision to what is available. It is recognised that the provision available may not be available at the most convenient times or locations, and with insufficient child. The Multi Cultural Centre and Derby College provision is means tested and not open to those without recourse to public funds. Pop Gill suggested that there were also implications for Key Stage 1 Literacy Levels in the Ward due to the high level of school entrants from the new communities. Paul Jeffels suggested alternatives through on line language courses. Adam Martin informed the Board that free ESOL classes would be commencing at the St Augustines Community Centre.</p> <p>Cllr Fareed Hussain requested that the Board prioritise the under achievement of Arboretum children in Education. An Education Reference Group meets and an Assistant Directors Education report is compiled by Mick Seller, which needs to be reported to the Board regularly. The report details actions being taken to address under achievement and comparisons across the city.</p> <p>Agreed</p> <p>The Board agreed:</p> <p>Employment as a Priority for the Plan. Review unemployment in the Ward and open discussions with Jobcentre Plus regarding the Deprived Area Funding.</p> <p>ESOL as a Priority for the PLAN. Review the availability and suitability of ESOL provision. The outcome would be the availability of more ESOL provision in the Ward.</p> <p>Educational Under Achievement as a Priority for the Plan. Linked to the to the Education Reference Group</p>	

	<p>Actions ESOL provision and Providers to be consulted on gaps in provision</p> <p>Deprived Area Funding to be raised with JobCentre Plus and formal involvement with the Board to be discussed</p> <p>Formal Letter to be sent to Mick Seller requesting regular reports from the Education Reference Group.</p>	<p>Mohammed Sharief/Adam Martin</p> <p>Pop Gill</p> <p>Pop Gill</p>
7/08	<p>Budgets and Funding Community Budget –The Board has £2,405 available to allocate by the end of March 2008. The Board reviewed the criteria for allocation. Applications can be received from any group or organisation which will use the funding to benefit residents within the Ward. The funding can be spent by the applicant at any time, but the Board is required to make approvals by 31 March 2008. Cllr Hussain questioned whether the budget could be carried over into 08/09. Participatory Budget – Of the £110,000 available to spend on open spaces, the Board has £11,000 unallocated. The position with a carry forward to 08/09 is being reviewed. The Board considered options to allocate the amount to:</p> <ul style="list-style-type: none"> • Bass's Recreation Ground - security improvements • Moore St/Upper Bainbrigge St – conversion of grassed areas to car parking • Arboretum Square – car parking facilities <p>Agreed The Board agreed to consider applications for the Community Budget which contributed to one or more of the Arboretum Neighbourhood Priorities as agreed for 07/08. Actions Community Budget Guidance and Application form to be circulated to Board Members for promotion.</p> <p>Position on Carry Forward to 08/09 to be confirmed.</p>	<p>Pop Gill</p> <p>Pop Gill</p>
8/08	<p>Board Membership and representation Vacant Positions – The Board has received a written resignation from Tahra Waseem – Resident. The current Board representation is:</p> <ul style="list-style-type: none"> • 3 Councillors • 4 Residents • 2 Community/Voluntary Sector Representatives • 6 Service Representatives <p>Rajeev Nath has written to organisations with links to young people and set up a youth forum to seek representatives. Interest has been shown by one young person, who has requested the opportunity to attend a Board meeting before making an application to join. Further letters and mail shots will be sent to community centres and groups to raise awareness. Agreed The Board agreed to invite the young person to the next Board</p>	

	<p>meeting, and to await responses to the mail shot before committing to a course of action. The Board also agreed to target the north end of Arboretum Ward to reflect a consistent geographical representation..</p> <p>Actions Approach Normanton Business Cluster/City Growth to identify and engage a representative for the neighbourhood board.</p> <p>Invite Young Person to next board Meeting</p> <p>Invite applications for Board membership from community centres and community groups</p>	<p>Mohammed Sharief/Paul Jeffels</p> <p>Rajeev Nath</p> <p>Rajeev Nath</p>
09/08	<p>Arboretum Engagement and Communication Plan Due to time constraints, the Board was unable to discuss this item in detail. A draft plan was circulated and will be discussed at the next meeting.</p> <p>Action Arboretum Engagement and Communication Plan to be placed on the Agenda for the next meeting.</p>	<p>Pop Gill</p>
10/09	<p>Towards a More Representative Workforce The Board received a report by Karen O'Donnell that sets out the Council's commitment to address the acute under-representation of people from the Pakistani community within its workforce and the under-representation of BME people among the upper tiers of the Council's management workforce, through the formation of a partnership with JET.</p> <p>Agreed The Board endorsed this approach and agreed that reports on performance and evaluation be submitted to the Board, in line with the Education Reference Group reports.</p>	<p>Mohammed Sharief/Karen O'Donnell</p>

Dates of Future meetings

Board meetings –

Wednesday 05 March, 4.30 – 6.30, Pear Tree Library

Wednesday 16 April, 4.30 – 6.30, Pear Tree Library

Forum meetings –

Thursday 06 March, 6.30 – 7.30, St James Centre

Thursday 27 March, 6.30 – 7.30, St Chads School

Thursday 05 June, 6.30 – 7.30, St James Centre

Thursday 12 March, 6.30 – 7.30, St Chads School