

ITEM 4

NORMANTON NEIGHBOURHOOD BOARD

Minutes of the meeting held on Monday 24 August 2009 at Austin Neighbourhood Base

Present:	Councillor H Dhindsa	- Chair
	Councillor C Williamson	- Derby City Council
	Stuart Felce	- Neighbourhood Manager
	Liz Reedy	- Community Safety Partnership
	Peter Pegg	- Resident
	Charan Rattu	- Resident
	Jackie Wyper	- Community Champion & Resident
	Gopa Nath	- Surtal Asian Arts
	Phil Rees	- Derby Homes
	Trevor Sherwin	- Derbyshire Fire & Rescue Service
	Adrian Piggott	- NHS Derby City
	Jill Lamb	- Resident
	Dave Lamb	- Resident
	Trevor Lamb	- Resident
	Samantha Wright	- DACP Minute Taker

Apologies: Councillor A Nath and Pam Thindal of Derbyshire Fire and Rescue Service

42/09	WELCOME, INTRODUCTIONS AND APOLOGIES The Chair of the Board welcomed everyone to the meeting. Adrian Piggott explained his role and responsibilities within NHS Derby City. A copy of a promotional leaflet encouraging residents to have blood tests was circulated at the meeting along with a copy of a city map identifying health resource facilities available in the area. Action – Adrian Piggott to forward a copy of the blood test leaflet to Stuart Felce for circulation.	
43/09	DECLARATIONS OF INTEREST Gopa Nath declared an interest in two applications for funding.	
44/09	LATE ITEM The Chair of the Board agreed to receive an application for funding on behalf of An Noor Nursery.	
45/09	MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING	

	<p>The minutes of the meeting held on Monday 13 July 2009 were noted as an accurate record of meeting with the exception of: Peter Pegg's apologies had not been noted at the meeting and Surtal had been omitted from Gopa Nath's organisation details on the list of attendees.</p> <p>Matters Arising</p> <p>Item 37/09 Highways Consultation Update – Trevor Lamb reported that work on improving pedestrian safety in the vicinity of Village Infant School had not yet commenced. It was noted that previous plans had advised that work would be carried out in the school summer holidays during August. Stuart Felce updated the Board and advised that work had been rescheduled to start in October.</p> <p>ACTION – Stuart Felce is to contact Belfar Beatty and Village Infant School to ensure work on the street lighting columns is not being duplicated.</p> <p>Item 37/09 Highways Consultation Update - Cavendish area public car park. Councillor Williamson reported that new bollards will shortly be installed to help resolve the car parking issues. Also options for introducing waiting restrictions on the car park were discussed.</p> <p>Item 38/09 Budget and Funding Report – Stuart Felce reported that he had contacted Roundabout UK for additional information regarding the services the organisation intends to provide in the community. It was noted, that Roundabout UK will create five football teams for men, women and a children's team. A number of friendly football matches will be played against other football teams which are part of the Roundabout UK initiative. There will be a number of recognised qualification schemes available for people to achieve qualifications and experience in sports.</p> <p>Stuart Felce reported that he had contacted Gill Collinson of NHS Derby City to raise the Boards concerns regarding the transport issues for residents to access the services at the new hospital, and advised that Emma Wilkinson had been researching a number of options for bus routes and a mapping process.</p> <p>Councillor Williamson asked Stuart Felce to email Emma Wilkinson for a follow up response to ensure the Board is kept up to date on any draft proposals. Councillor Williamson also advised that Rachel Gibson should also be copied in on Stuart Felce's follow up email.</p> <p>Action – Stuart Felce to provide an update on the</p>	<p>SF</p> <p>SF</p>
--	--	---------------------

	communications with NHS Derby City regarding transport at the next meeting of the Board in October.	
46/09	ENVIRONMENT ENFORCEMENT Councillor Dhindsa updated the Board on a reply email dated 3 August 2009 from Ian Donnelly in response to the fly tipping problems in the neighbourhood. The email included details on enforcement costs. The Board agreed that the problems need to be tackled to make a sustained impact on a long term period to make a permanent difference in the community. Councillor Dhindsa advised that the next stage of the process would be for "Councillors to call for an action process". The Board agreed to support the process for improving the fly tipping problems in the neighbourhood.	
47/09	CONTINGENCY BUDGET Fly Tipping – Councillor Williamson gave an update on the increasing fly tipping problems near a large majority of terrace houses which are Council and private owned properties in the community. The rubbish had been mainly deposited in walkways and property entrances. Trevor Lamb stated that potentially the fly tipping problems could be a dangerous fire hazard. It was noted that a member of the Derbyshire Fire and Rescue Service should be invited to join the COPs scheme. Gating and fencing - this was also a problem and a contingency budget to address this problem would be very beneficial when dealing with resident concerns, Councillor referrals and issues that arise from Cop's walkabouts. CCTV Camera Re-location – Stuart Felce advised that the approximate cost of re-locating a CCTV camera is £90.00 and that this could be included into the contingency budget as funding was not currently available to respond to local Crime concerns. Councillor Dhindsa felt that the costs should be included within the responsibility of the Community Safety Partnership budget. Councillor Williamson suggested setting up a contingency budget to tackle the ongoing fly tipping problems, gating and fencing and CCTV re-location. An amount of £5,000 from the Highways, Community Safety and Young people's budget and £5000 from the Highways budget was proposed, totalling £10,000. The Board agreed to fund a contingency budget of £10,000, (subject to the Highways budget being eligible for this use) and the condition that a protocol be drafted for the next Board	

	<p>meeting to be reviewed and agreed. This would include the Chair and Neighbourhood Manager approving works to be carried out up to £500, and to keep the Board updated on decisions taken at each future Board meeting.</p> <p>ACTION – Stuart Felce and Liz Reedy to draft a protocol procedure for the contingency budget and present it at the next Board meeting</p>	SF/LR
48/09	<p>COUNCILLOR AND CITIZENS ON PATROL (COP's)</p> <p>Councillor Williamson presented a protocol to the Board with details on the COPs scheme. The aims of the scheme would be to deal with the perception of crime (not crime itself as that is predominantly the job of the Police Service) and identify other public service issues. Also to build community spirit and cohesion.</p> <p>Councillor Williamson explained how the role of the volunteers would work within the community, and it was noted that a volunteer would make a note of the issues and collate information to feed back to Stuart Felce.</p> <p>Jackie Wyper, Gopa Nath, Charan Rattu, Trevor Lamb and Peter Pegg volunteered to be appointed as resident COP Co-ordinators. Councillor Williamson volunteered to be appointed as a Councillor COP Co-ordinator.</p> <p>The Board agreed to the Terms of Reference outlined in the protocol and agreed to the five volunteers to work with Councillor Williamson on the scheme.</p> <p><i>Councillor Dhindsa left the meeting at 6.50 pm and Councillor Williamson chaired the remainder of the meeting.</i></p>	
49/09	<p>TELEPHONE BOXES ON PORTER ROAD AND CLARENCE ROAD</p> <p>Councillor Williamson reported that he had received a letter of concern from a local resident in the Porter Lane/Clarence Road area regarding anti-social behaviour problems around the telephone boxes. Councillor Williamson advised that he had wrote a letter to British Telecom (BT) at the end of July to raise the concerns highlighted by the local resident, and to date a response had not yet been received.</p> <p>It was noted that British Telecom would most likely carry out a number of inspections to measure the usage of the telephone service from the two telephone boxes in question, and they would look into the removal of the doors of the telephone box to help resolve any anti-social behaviour problems in the area.</p>	

	<p>Action – Liz Reedy is to invite a representative from British Telecom to explain the process for removing telephone boxes to the next meeting of the Board in October.</p>	LR
50/09	<p>NEIGHBOURHOOD MANAGERS REPORT</p> <p>Stuart Felce presented a report on the Community Budget 2009/10. It was noted that the report set out the status of the funds awarded to the Normanton Neighbourhood Board for 2009/10.</p> <p>The Board noted the contents of the updated report.</p> <p>Funding Applications</p> <p>The Board received an application for funding from LiveGood (Community Interest Company). Stuart Felce advised that the organisation, LiveGood, are based at 184 Pear Tree Road, and the purpose of the organisation is to engage young people in music, art and drama. 80% of young people who attend LiveGood are from the Normanton area.</p> <p>The Board agreed to part fund the application and would wish to contribute £500 subject to all of the funds being spent on the community projects.</p> <p>Councillor Williamson and Stuart Felce stated that they would be keen to visit the organisation to see the positive work carried out by young people in the community.</p> <p>The Board received an application for funding from An Noor Nursery. An Noor Nursery runs a community playgroup for children aged 3 to 5, set up in April 2008. Currently the nursery provides two and a half hour sessions per day and has 26 children attending.</p> <p>The Board agreed to delegate the proposal for funding to the Chair of the Board and Neighbourhood Manager because the Board were unclear of where the nursery is located.</p> <p>Action – Stuart Felce to contact An Noor Nursery and update the Board at the next meeting in October.</p> <p>The Board received an application for funding from Sunny Hill Community Centre. The funding will be used to run an “Open Day” for the community. The day will be held at Sunny Hill Community Centre on Sunday 27 September 2009 throughout the day.</p> <p>The Board agreed to fund £720.00 in support of the application on behalf of Sunny Hill Community Centre.</p>	SF

	<p>The Board received an application for funding from Surtal Arts. The grant will be used to deliver one full day 'Lantern making and mosaic arts activities' in the three local primary schools, Sunny Hill Community Centre and Hindi School which is a supplementary school that operates from Hindu Temple.</p> <p>The Board agreed to fund £980.00 in support of the application on behalf of Surtal Arts subject to approval from the local schools participating in the event. The Board also stated, that if only two of the local schools participate only half of the requested funding will be granted.</p> <p>Newsletter Options Paper – Normanton currently has recorded approximately 6408 households within the ward, and quotes for print and distribution are based on a total of 7000 unless otherwise stated.</p> <p>The Board agreed that Option 3 – Citiprint quoted £775.00 to produce an 8 page (4x4) newsletters, including trim, fold and stitch from artwork supplied. Distribution would cost approximately £300.00, would be the best optional idea for the newsletter.</p> <p>It was noted that local residents and businesses can prepare articles and ideas for the newsletter and forward any details to the Communications Sub Group, the sub group will then agree which articles will be published in the newsletter. The newsletter will be designed and published by the Community Safety Partnership, with design layout and content of the newsletter being decided by the Sub-group.</p> <p>New Environmental Services Telephone Number – the Board advised that they had been informed that there is a new telephone number for Environmental Services, 24 hour self service 033 200 6981.</p> <p>Community Achievement Awards – nomination forms had been circulated to Board Members and the closing date for return of the nomination forms is Friday 4 September 2009.</p> <p>“Not in my neighbourhood week” – Liz advised that she is in the process of working with the Police Service to help organise the event and further details will be available at the next meeting of the Board in October.</p> <p>Action – Liz to update the Board on the arrangements for the “not in my neighbourhood week” at the next meeting in October.</p>	<p>LR</p>
--	---	-----------

51/09	SUB GROUP DEVELOPMENT DISCUSSION There were no issues discussed at the meeting.	
52/09	DATE OF FUTURE MEETINGS Austin/Old Normanton Forum meeting – Tuesday 15 September 2009 New Normanton Forum meeting – Thursday 17 September 2009 Pear Tree Forum meeting – Thursday 24 September 2009 Board meeting – Monday 5 October 2009 at 6.00 pm, Austin Neighbourhood Base	

Meeting closed at 8.15 pm