

MACKWORTH NEIGHBOURHOOD BOARD

Minutes of the meeting held on Monday 28 March 2011 at 6.30pm at the Mackworth Library

Present:	Councillor Tuplin	- Derby City Council (Chair)
	Councillor Higginbottom	- Derby City Council
	Councillor Whitby	- Derby City Council
	Joanne Lawton	- New Zealand Resident
	Mandy Coons	- New Zealand Resident
	Nathan Coons	- New Zealand Resident
	Lynn Marley	- New Zealand Resident
	Richard Gerrard	- Mackworth Resident
	Terry Rogerson	- Mackworth Resident
	Ray Baxter	- Mackworth Resident
	Pete Matthews	- Neighbourhood Manager
	Helen Faulconbridge	- Community Safety & Engagement Officer
	Emma Tidbury	- Derby Homes - Housing Officer
	Chris Morris	- Youth Service – Derby City Council
	Inspector Roberts	- Police
	Steve Ratcliffe	- Derbyshire Fire and Rescue Service

Apologies:	Paul Pegg	- Mackworth Resident
	Angie Bird	- New Zealand resident
	Nicola Murton	- Extended Services
	Janet Winters	- PCT
	Kully Raju	- Street Pride – Derby City Council

1.	WELCOME, INTRODUCTIONS & APOLOGIES The Chair welcomed those present and introductions were made. Apologies were noted.	<u>ACTION</u>
2.	DECLARATIONS OF PERSONAL AND / OR PREJUDICIAL INTEREST No declarations of interest were recorded.	
3.	LATE ITEMS No late items	
4.	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING	

	<p>Accuracy The minutes were agreed to be a true record.</p> <p>Matters Arising</p> <p>Page 4 – Inspector Roberts confirmed that he had met with Paul Pegg in relation to the costs for setting up basketball at Derby College. Basketball will be starting at the college for young people to attend free of charge. Inspector Roberts has linked in with the Mackworth Basketball team and the Trailblazers. Mandy requested publicity for the basketball so this can be displayed at the Lonny Wilsoncroft Centre so the young people in New Zealand area are aware they can attend. Chris Morris advised that he would be promoting the activity within Murray Park school.</p> <p>DPPO / AFZ – this item was on the agenda for discussion and for feedback on the breakdown of costs.</p> <p>Abstraction figures for the Safer Neighbourhood Team – Inspector Roberts stated these figures were included in his report under item 6 on the agenda.</p> <p>Page 6 – Streetpride priorities – Pete Matthews advised the meeting that the priorities have been agreed by the board and these have now been approved for work to commence in the next financial year.</p> <p>Page 7 – The Ward committee meeting for the ratification of the Streetpride allocation of funds took place on 8 February 2011.</p> <p>Page 7 – Pete Matthew advised that Roy Godfrey from Arriva had agreed to send a representative to the New Zealand Forum in April 2011 to listen to the resident's concerns regarding changes made recently to the bus services. He was unable to attend the Mackworth Forum due to commitments.</p> <p>Page 7 – Stepping Lane one way consultation has been carried out and the results are being collated. Once the results are available these will be fed back to the board and the forums.</p> <p>Page 8 – The Youth Service have provided a report prior to the board meeting and the statistics requested were included in the report.</p> <p>Page 9 – Neighbourhood Justice Panels – This is an item on the agenda.</p>	<p>Helen to send basketball publicity to Mandy Coons</p>
5.	FIRE SERVICE – FIRE SAFETY CHECKS	

	<p>Steve Ratcliffe advised the meeting that the Fire Service are no longer using the Arthur Neal site for training. The property is due to be demolished week commencing 4 April 2011. Steve stated that it needs to be ensured that prior to the demolition the site does not become targeted by people setting fires.</p> <p>Steve stated that there have been a number of fires at the rear of Derby College on the path to Murray Park. Steve stated that the fire service will be talking to Murray Park regarding this issue. Ray Baxter stated that the railway cutting needs clearing of rubbish as this could become a target for fires. Pete Matthews stated that he liaising with the Mickleover Neighbourhood Manager to try and get the area cleared and they will liaising with Estates and the Legal Department at Derby City Council to see what powers are available to enforce that the land is cleared. Pete will provide updates on this situation at the future board meetings. Inspector Roberts asked whether restorative justice could clear the area. Pete Matthews stated that he would look into this.</p> <p>Pete Matthews advised that Derby Homes staff have now received training from the Fire Service on carrying out Home Fire Safety Checks and Housing Officer's will be carrying these out on properties. If any residents are aware of any properties which may pose a fire risk to let the Fire Service or Derby Homes know.</p> <p>Steve Ratcliffe suggested that holding a "Sponsor a skip day" could be considered for the area. Pete stated that this idea would be discussed via the Tasking meeting. Inspector Roberts stated this initiative had been successful in other areas of the city.</p> <p>Pete Matthews stated that recycling facilities across the city are being removed from Supermarkets which could lead to an increase in fly tipping. Agencies need to be mindful of this.</p> <p>The Fire Service are requesting local residents become "Community Fire Safety Champions". Paperwork will be made available on how to become a champion at the forum meetings. Steve Ratcliffe stated that the Derby Evening Telegraph have been carrying out publicity around this.</p>	
6.	<p>POLICE – DPPO / STAFF DEPLOYMENT</p> <p>Inspector Roberts advised the meeting that Sergeant Frost would be leaving the SNT to commence a new Sergeant post on 4 April 2011. Sergeant Shinfield who currently works on the Derwent SNT will be her replacement. Councillor Higginbottom requested that Councillor Tuplin sends a letter to Sergeant Frost thanking her for</p>	<p>Councillor Tuplin to send a letter thanking Sergeant Frost for her work</p>

	<p>her work in the area.</p> <p>Inspector Roberts advised that there has been an increase in metal thefts in Mackworth and Spondon. These are the two main areas in the city where this crime has been prominent. Nationally this is also a current issue. An extra 30 hours of patrols have been put on in Mackworth to try and tackle this issue. St Francis Church on Prince Charles Avenue has recently been targeted and CCTV images of someone involved in this offence have been obtained. These images will be released to the media to see if the perpetrators can be identified. Scrap metal dealers have been made aware that the number of thefts have increased and that they need to be checking when buying metal of individuals that it is not stolen. Officers have been visiting the dealers and checking their records.</p> <p>Inspector Roberts stated that only 1 dwelling burglary has occurred, this was an empty property and 1 person has been arrested for this and remains in custody. Non dwelling burglaries have reduced since last year. Helen Faulconbridge advised that shed alarms are still available free of charge to residents who requested these.</p> <p>Assaults have increased by 38%, residents are reminded that these figures will include incidents which take place on Friargate in the City Centre. Robberies have decreased.</p> <p>Thefts from motor vehicles have decreased. Residents need to ensure that the community are educated to ensure that they are not leaving their vehicles unlocked as in a number of offences there have been no signs of forced entry. Thefts of motor vehicles has also reduced.</p> <p>Criminal damage in the ward has reduced. The number of drug related incidents have increased. This is due to proactive policing in the area.</p> <p>Residents need to be aware that the drilling of petrol tanks on vehicles has started taking place across the city. The number of shoplifting offences have also increased. This could largely be due to the current financial climate.</p> <p>Reports of anti social behaviour in the area have increased from 841 last year to 955. These figures include the Friargate area.</p> <p>Abstraction figures for the Police Constables for the SNT stood at 3.6% for the period from 1 January 2010 until 20 March 2011 and PCSO's - 1%.</p> <p>OZ Box is continuing on Tuesday nights at the college and two</p>	
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	<p>residents have now been trained by the Police in delivering the sessions. Basketball is starting at the college on a Tuesday evening. Joint coffee mornings with Derby Homes are taking place every month and these are being well attended by elderly residents.</p> <p>Increased patrols have taken place in the ward funded by the Neighbourhood Board on the following dates:</p> <p>8 January 2011 – Patrol of the area, all hotspots visited. No issues. 14 January 2011 – 5 Youths issues with encounter forms. Drug searches carried out all with negative results. Youth club visited – no issues. 15 January 2011 – Patrol of the area – 15 youths encountered on Willesden Avenue. Encounter forms completed and ASB referrals made. 22 January 2011 – Patrol of the area – 3 young people witnessed cutting through the Derby College site – spoken to by Officers. 29 January 2011 – 2 arrested at the college for non dwelling burglary, dealt with by method of restorative justice. 5 February 2011 – patrol of the area. No issues.</p> <p>Councillor Higginbottom requested that this report is delivered at forum meetings. Inspector Roberts stated he would speak to the Sergeant about delivering this at the forums.</p> <p>Inspector Roberts stated that on 25 March 2011 there was an incident on Humbleton Drive where a female resident was verbally abused by a number of young people. Officers are currently viewing CCTV from the area to try and identify who the young people involved were. Inspector Roberts stated that some of the CCTV in the area was not working. Helen stated that there is currently a 3G camera on Highgate Green that is working. Councillor Higginbottom stated that a request could be made to the Kingsway pub to see if they would be happy for a camera to be installed.</p> <p>Inspector Roberts stated that there has been 7 residents from the New Zealand area trained on Community Speed Watch and 5 residents from Mackworth are due to be trained tomorrow.</p> <p>Terry Rogerson advised that he had to call the Police in recent weeks due to young people tampering with building equipment near his property. The Police attended the call promptly; Terry thanked Inspector Roberts for the prompt response by the Police.</p> <p>Councillor Higginbottom asked if the individuals who broke in to the bungalows at the Arthur Neal site were detained. Inspector Roberts stated he was unaware whether they were detained. Councillor Higginbottom thanked Inspector Roberts for the Officers work on this.</p>	
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7.	<p>YOUTH ISSUES</p> <p>Reports from the Youth Service had been circulated to all board members prior to the meeting. Chris Morris advised the meeting that a high level of engagement had been taking place with the young people and all the sessions which were being held at the Youth and Community Centre were being well attended. New projects which have been established are the junior youth club which takes place on a Tuesday night and a drop in session at Murray Park School on a Thursday lunch time. Chris has been carrying out publicity for the activities in the ward in Murray Park School. Targeted youth support is taking place and this will be developed. The restructure of the Youth Service is taking place and the team will sit within the Integrated Youth Support Team. A new Team Leader will be appointed. These changes will not affect the</p>	

	<p>delivery of the service but will increase the level of support for the young people. A coordinated list of the all the activities which take place in the ward will be put together. This is to ensure that duplication does not take place and that the young people are offered a variety of activities. Councillor Tuplin asked if new young people are attending the youth club. Chris Morris stated that a number of new young people have been attending the Thursday night sessions and the 11yr old to 13 yr old sessions are being well attended. Chris stated that these types of sessions are aimed at early intervention and prevention.</p> <p>Joanne Lawton asked if the sessions at the Youth and Community Centre are open to Young People from the New Zealand area to attend. Chris Morris stated that the activities are open for all young people to attend. Joanne stated that she felt that the young people from New Zealand area may not attend the centre due to rivalry between the young people from New Zealand and the young people from Mackworth. Chris Morris stated that Enthusiasm carry out outreach in the New Zealand area and currently the youth service have no capacity to carryout outreach in the New Zealand area. Joanne requested a list of activities which take place at the youth centre from Chris. Councillor Higginbottom stated that it would be a good idea if the New Zealand Community Association publicised the activities at the Youth and Community Centre, so the young people from the area are aware of the activities which are available. Nathan Coons asked if Surestart are still working in the area. Chris Morris stated that Surestart currently hold sessions in the Youth and Community Centre. Councillor Whitby stated that Surestart in the Mackworth area should largely be unaffected by the cuts. Nathan asked if it would be possible for the Youth Service to deliver activities in the New Zealand area. Chris Morris stated that the Youth Service currently do not have the capacity to carry out activities specifically in that area. Councillor Whitby asked if the mobile bus could be used in the area. Pete Matthews stated he would look into this and feedback to the board.</p>	<p>Chris Morris to send details of activities to Joanne Lawton / Mandy Coons</p> <p>Pete Matthews to investigate the use of the Youth Service mobile bus in the New Zealand area</p>
8.	<p>FORUM REVIEW – SURGERIES</p> <p>Pete Matthews circulated a report to all board members prior to the meeting. The report advised the meeting that a reduction in a number of forum meetings which take place within the ward is required to be considered. These changes are due to financial constraints. It is proposed that the forums will reduce to 4 per year. This would reduce the number of forums within the ward to 8 per year. It is suggested that the surgeries which are held prior to the meeting from 6.30pm until 7.00pm would continue. Councillor Higginbottom stated that a vote should be held at each forum meeting to see if the residents agree to a reduction in the number of meetings. Further information should also be provided by the</p>	<p>Pete Matthews to provide a figure on the savings that will be made from a reduction in the number of</p>

	<p>Neighbourhood Manager on the exact savings which would be made by a reduction in the number of meetings. Pete Matthews stated that currently there is no administration support provided for the meetings so a large amount of Officer time is spent on producing minutes. Councillor Whitby stated that the number of board meetings should remain the same. Joanne Lawton stated that if the residents are made aware of the reasons for a reduction in meetings there would be very few objections to this. Ray Baxter asked who funded the current cost of administration and resources. Pete Matthews stated Derby Homes are currently funding this. Lynn Marley stated that the resident board members agreed the reduction in meetings at the New Zealand sub group. Pete Matthews stated that this was also agreed at the Mackworth Sub Group. All agreed that a vote should be taken by the residents at the forum meetings in relation to the reduction in the number of meetings.</p>	<p>forum meetings</p> <p>Vote to be taken at forum meetings re the reduction in the number of meetings</p>
9.	<p>FUNDING BIDS – BUDGET REPORTS</p> <p>No funding bids have been received.</p> <p>Board members were advised that each board had been allocated £36,000 for the next financial year. This was made up of £10,000 Highways budget, £10,000 Streetpride budget, £10,000 youth and safety budget and £6,000 community budget. The board have already allocated the Streetpride budget and the Highways budget for 2011/12.</p>	
10.	<p>PROJECT UPDATES</p> <p>Neighbourhood Justice Panels – Pete Matthews advised the meeting that training for the Neighbourhood Justice panels will take place during May 2011 with a view to the panels starting in June 2011. Helen will confirm the training dates / times and venue with the board members when this has been agreed.</p> <p>Allotments - Pete advised the meeting that the site is nearly cleared. The Allotments Association and the Friends of the Allotments group met on 9 March 2011 with the Landscape Architect. The next meeting is scheduled for 30 March 2011. This will be an onsite meeting to discuss the plans. Over 110 people have expressed an interest in having an allotment and are currently on the waiting list. Pete advised that the plot sizes will be smaller than the standard allotment plots and the site will include a wildlife area and plots for communal use. The local schools have expressed an interest in having access to the communal areas. The lease for the site has been granted for 40 years. Pete is liaising with Severn Trent over the installation of a water supply at the site.</p>	<p>Helen to advise board members of NJP training</p>

	<p>Be Inspired - Pupils from Brackensdale School have worked with students from Derby University to design plans to regenerate the area outside the Library / Co-op. They have requested a seating area made from recycled products and for bulbs to be planted around the trees. An order has been placed for the seating. Grass Crete will also be laid on the grass bank next to the Library to try and prevent the grass being damaged by people walking over the bank. Local young people will be involved in the planting of the bulbs to try and get them to take ownership of the area.</p>	
11.	<p>SUB GROUP UPDATES – MACKWORTH / NEW ZEALAND</p> <p>Minutes of the subgroup meetings were circulated to all board members prior to the meeting. Pete Matthews advised the meeting that the priorities for the board have been set and the actions, milestones and who is responsible for achieving the actions have been agreed at the sub groups. This will ensure that all agencies are accountable for achieving the priorities. Once this document is complete it will be sent out to all board members.</p>	<p>Pete Matthews to send out action plan for the priorities to board members</p>
12.	<p>BOARD MEMBERSHIP</p> <p>Pete Matthews advised the meeting that all board members had received an application form to complete if they wished to remain a member on the Mackworth Neighbourhood board. If there are vacancies for resident board members adverts will be placed in the forum paperwork requesting new members.</p>	
13.	<p>AGENCY REPORTS / ISSUES AND QUESTIONS</p> <p>Pete Matthews advised the meeting that there had been some minor errors on the report he had distributed. Councillor Higginbottom asked when a summary of tasking meeting minutes will be given to the board. This report could be a cleansed document so data protection would not be breached. Pete Matthews stated that quarterly a report will be given to the board on the numbers of issues which are being dealt with through the Tasking group and the nature of the issues.</p>	<p>Pete to produce a report on Tasking meetings for board members</p>
14.	<p>AOB</p> <p>Mandy Coons stated that the New Zealand Community Association have received permission from the Parks Department to carry out a sponsored walk at Markeaton Park on 30 May 2011. Anyone wanting to take part is welcome to attend. She also advised that Joanne Lawton will be carrying out a parachute jump after the gala day to try and raise funds for the installation of a kitchen at the</p>	

	<p>Lonny Wilsoncroft Centre. £240 is required to pay for the jump so any donations / sponsorship for this event would be welcomed.</p> <p>Councillor Whitby stated that he had been in talks with Stepping Family Centre and they had agreed to allow board members to use the car park during board meetings which are held at the Lonny Wilsoncroft Centre. They have requested a member of the New Zealand Community Association sign a disclaimer and take responsibility for the car park whilst it is being used. Mandy Coons agreed to sign the document.</p> <p>Date of next meeting – Wednesday 18 May 2011 at 6.30pm at the Lonny Wilsoncroft Centre</p>	
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