

Time commenced 6:00 pm  
Time finished 6.26pm

**GENERAL LICENSING COMMITTEE  
4 SEPTEMBER 2014**

**Present:** Councillor J Khan (Chair)  
Councillors Barker, Eldret, Hezelgrave, A Holmes, Keith, Pegg, Poulter,  
Skelton, Whitby and Wright

**06/14 Apologies for Absence**

Apologies for absence were received from Councillors Hickson, Jackson and Sandhu

**07/14 Late Items to be Introduced**

There were no late items.

**08/14 Declarations of Interest**

There were no declarations of interest.

**09/14 Minutes of the Previous Meeting**

correct  
Roberts The minutes of the meetings held on 17 July 2014 were agreed as a record and signed by the Chair subject to the removal of Councillor from the attendance list and the addition of Councillor Wright.

**10/14 Derby and Derbyshire Licensing Enforcement Protocol**

The Committee considered a report from the Strategic Director of Neighbourhoods on the protocol that had been updated to reflect recent changes in licensing legislation. It was noted that this protocol was adopted by the General Licensing Committee in October 2009. The presenting officer reported that all nine Derbyshire authorities adopted the protocol, which formalised the agreement between all the relevant licensing authorities in Derby and Derbyshire.

Members requested that the presenting officer raise their concerns regarding responsible authorities representations being received once an application was received by the local authority, at the next meeting of the group. It was noted that Members were often provided with the detail of no response when dealing with applications from many

responsible authorities, including internal departments. The Committee were informed that all responsible authorities had been written to on occasion explaining to them the importance of their response, albeit no representation. It was requested the officers request, at the next group meeting, that a variation was made to the protocol to request that all responsible authorities respond to application, even if it is a nil return/response.

**Resolved that Committee adopt the revised version of the protocol subject to Mrs Ann Walker, Licensing Officer, requesting the proposed variation at the next group meeting.**

11/14      General Licensing Administration and Compliance Activities –  
Quarter 1 (2014/15)

The Committee considered a report from the Strategic Director of Neighbourhoods on the activities the general licensing service has undertaken during Quarter 1 of the 2014/15 financial year.

**Resolved to note the contents of the report.**