



Derby City Council

FORWARD PLAN

**PUBLISHED 9
OCTOBER 2012**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➤ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Constitutional Services, 5th Floor Saxon House, Friary Street, Derby DE1 1AN.

committee@derby.gov.uk 01332 643654.

The next Forward Plan will be published on 9 October 2012.

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CONTENTS

Adults and Health	Page 4
<ul style="list-style-type: none">• Short Breaks for Adults with Learning Disabilities• Daytime Support for Adults with Learning Disabilities• Review of Funding for the Carelink Service	
Business, Finance and Democracy	Page 6
<ul style="list-style-type: none">• Adoption of a Local Council Tax Support Scheme• Adoption of a new Local Assistance Scheme for Derby	
Children and Young People	Page 7
<ul style="list-style-type: none">• Alternative School Organisation Models• Admission Arrangements for City, Community and Voluntary Controlled Schools for the 2014-15 Academic Year• Consultation on School Place Planning• Outcome of Consultation on School Place Planning Proposals• Outcome of Statutory Notice on School Place Planning Proposals• Expansion of Lakeside Primary School	
Housing and Advice	Page 9
<ul style="list-style-type: none">• Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week• New Housing Allocations Policy• Revised Derby Homes' Memorandum and Articles of Association• Review of Housing Management	
Leader of the Council	Page 11
<ul style="list-style-type: none">• Approval of Terms for Land Acquisition• Citywide Highspeed Data Network• Procurement of a Contractor for the refurbishment and Conversion of the Marble Hall• Procurement of a Delivery Partner for the Osmaston Vision Project• Derby Regeneration Fund Full Street	

Leisure and Culture

Page 13

- Local Studies Library
- Lease Agreement Between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
- Disposal of some of the Museum Reserve Collection
- Option to Retender the Council's Two Golf Courses

Neighbourhoods and Streetpride

Page 15

- Waste Management Contract
- Installation of a Waste Management Facility at Sinfin
- Private Residents Funding of Tree Works on Public Land

Planning, Environment and Public Protection

Page 16

- Proposed Amendments to the Boundaries of the Conservation Areas at Friargate and the City Centre
- Revocation of PM10 Air Quality Management Area
- Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions
- Approval of the 2013/14 Programme of Schemes for the Local Transport Plan
- Approval of the Local Transport Plan 3
- A New Cemetery for Derby

ADULTS AND HEALTH	
Reference	31/12
Decision	Short Breaks for Adults with Learning Disabilities
What is the decision to be taken?	To approve the way forward regarding modernising the way the Council offers short breaks and the future of Ashlea Hostel
Who will be consulted?	Public consultation involving a wide range of stakeholders including adults with learning disabilities, their families, carers and staff
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Brian Frisby, Director of Younger Adults and Housing 642696
Reference	32/12
Decision	Daytime Support for Adults with Learning Disabilities
What is the decision to be taken?	To approve the way forward regarding modernising the way the Council offers short breaks and the future of Ashlea Hostel
Who will be consulted?	Public consultation involving a wide range of stakeholders including adults with learning disabilities, their families, carers and staff
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Brian Frisby, Director of Younger Adults and Housing 642696
Reference	43/12
Decision	Review of Funding for the Carelink Service
What is the decision to be taken?	To consult on a new charging structure for Carelink customers
Who will be consulted?	All current customers and their support networks
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Phil Holmes, Head of Integrated Commissioning – Older People and

	Enablement 642845

CABINET PORTFOLIO AREA BUSINESS, FINANCE AND DEMOCRACY	COUNCILLOR RUSSELL
Reference	18/12
Decision	Adoption of a Local Council Tax Support Scheme
What is the decision to be taken?	To approve the adoption of a local Council Tax scheme
Who will be consulted?	Major precepting authorities, advice agencies, community groups, citizen panels and customers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Dean Horton, Local Council Tax Support Development Manager 643764
Reference	34/12
Decision	Adoption of a new Local Assistance Scheme for Derby
What is the decision to be taken?	To approve a new model for the delivery of the Local Assistance Scheme from April 2013
Who will be consulted?	DWP and Jobcentres, Voluntary and Advisory Organisations, Social Housing Landlords and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Kirsty Alldread, Housing Project Manager 256303

CABINET PORTFOLIO AREA CHILDREN AND YOUNG PEOPLE	COUNCILLOR RAWSON
Reference	33/12
Decision	Alternative School Organisation Models
What is the decision to be taken?	To consider the outcome of consultation on alternative school organisation models following the change in policy position on academies
Who will be consulted?	Schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Alan Stubbersfield, Interim Head of Quality, Performance and Standards 256343 and Lynda Poole, Director of Learning and Inclusion 642665
Reference	35/12
Decision	Admission Arrangements for City, Community and Voluntary Controlled Schools for the 2014-15 Academic Year
What is the decision to be taken?	To confirm arrangements in line with the requirements of the Schools Admissions Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Diane Whitehead, Admission Manager 642724
Reference	38/12
Decision	Consultation on School Place Planning
What is the decision to be taken?	To approve proposals to develop to provide sufficient school places
Who will be consulted?	Schools, parents and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720

Reference	39/12
Decision	Outcome of Consultation on School Place Planning Proposals
What is the decision to be taken?	To consider the outcome of consultation on proposals relating to school place planning
Who will be consulted?	Schools, parents and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
Reference	48/12
Decision	Outcome of Statutory Notice on School Place Planning Proposals
What is the decision to be taken?	To consider the outcome of the Statutory Notice relating to school place planning
Who will be consulted?	The public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 May 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Planning 642720
Reference	49/12
Decision	Expansion of Lakeside Primary School
What is the decision to be taken?	To consider the outcome of consultation on the expansion of Lakeside Primary School
Who will be consulted?	Schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Planning 642720

CABINET PORTFOLIO AREA HOUSING AND ADVICE	COUNCILLOR SHANKER
Reference	32/11
Decision	Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week
What is the decision to be taken?	To agree to end the practice of allowing tenants a free rent week when transferring from one Council tenancy to another Council tenancy
Who will be consulted?	Chief Officer Group, Resources, Legal and Cabinet Member for Housing and Advice
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 287237
Reference	98/11
Decision	New Housing Allocations Policy
What is the decision to be taken?	To approve a new housing allocations policy which will provide the policy basis for the allocation of social housing in Derby
Who will be consulted?	Customers, member and partner organisations through focus group discussions, written and online responses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Lisa Callow, Head of Housing Options and Advice 256734
Reference	37/12
Decision	Revised Derby Homes' Memorandum and Articles of Association
What is the decision to be taken?	To approve changes to Derby Homes Memorandum and Articles of Association to account for agreed changes to Derby Homes' sphere of operation and the requirements of their Registered Provider status
Who will be consulted?	Legal, Housing Revenue Account Strategic Planning Board, Adults Health and Housing Management Team, Chief Officer Group and

	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 256734
Reference	46/12
Decision	Review of Housing Management
What is the decision to be taken?	To review the Council's Housing Management Arrangements
Who will be consulted?	Council tenants and leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Cath Roff, Strategic Director of Adults, Health and Housing 643550 and Ian Fullagar, Head of Strategic Housing 256734

CABINET PORTFOLIO AREA LEADER OF THE COUNCIL	COUNCILLOR BAYLISS
Reference	99/11
Decision	Approval of Terms for Land Acquisition
What is the decision to be taken?	To approve strategic land acquisition to support office market
Who will be consulted?	Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Stephen Meynell, Head of Estates 643337
Reference	02/12
Decision	Citywide Highspeed Data Network
What is the decision to be taken?	To approve the signing of a contract with a delivery partner for a citywide highspeed data network for the City
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Neil Johnson, Regeneration Projects Manager 641619
Reference	15/12
Decision	Procurement of a Contractor for the refurbishment and Conversion of the Marble Hall
What is the decision to be taken?	To approve the procurement of a contractor for the refurbishment and conversion of the Marble hall to accommodate a medical practice and associated health services, community uses and enterprise units
Who will be consulted?	Leadership and Chief officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Don Smith, Regeneration Projects Officer 641479
Reference	16/12

Decision	Procurement of a Delivery Partner for the Osmaston Vision Project
What is the decision to be taken?	To approve the appointment of a private sector partner for the Osmaston Regeneration in a Joint Venture Vehicle
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Neil Johnson, Regeneration Projects Manager 641619
Reference	44/12
Decision	Derby Regeneration Fund Full Street
What is the decision to be taken?	To approve amendments to existing approvals for the Derby Regeneration Fund Full Street Project
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Mark Leach, Development Officer 642063

CABINET PORTFOLIO AREA LEISURE AND CULTURE	COUNCILLOR REPTON
Reference	79/10
Decision	Local Studies Library
What is the decision to be taken?	To approve the possible relocation sites and costs of the Local Studies Library
Who will be consulted?	Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Potton, Head of Libraries 641719
Reference	06/12
Decision	Lease Agreement Between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
What is the decision to be taken?	To approve the preferred option to be taken forward in relation to the lease agreement between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
Who will be consulted?	Estates and Leisure
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Beddow, Head of Leisure Facilities 641230
Reference	40/12
Decision	Disposal of some of the Museum Reserve Collection
What is the decision to be taken?	To consider whether or not to approve the list of items that have been assessed for disposal, which may include selling some items
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Stuart Gillis, Director of Museums Transformation 641907

Reference	41/12
Decision	Option to Retender the Council's Two Golf Courses
What is the decision to be taken?	To assess the future management options to operate and manage the Council's two golf courses and propose a preferred option
Who will be consulted?	Employees, unions, neighbourhood forums and the local golf clubs
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Andrew Beddow, Head of Leisure Facilities 641231

CABINET PORTFOLIO AREA NEIGHBOURHOODS AND STREETPRIDE	COUNCILLOR BANWAIT
Reference	53/10
Decision	Waste Management Contract
What is the decision to be taken?	To receive an update on the Waste Management Contract
Who will be consulted?	Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Tim Clegg, Director of Streetpride 641604
Reference	42/12
Decision	Installation of a Waste Management Facility at Sinfin
What is the decision to be taken?	To approve the installation of an energy from waste plant at Sinfin
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Tim Clegg, Director of Streetpride 641604 and Mick McLachlan, Head of Waste Management 641503
Reference	47/12
Decision	Private Residents Funding of Tree Works on Public Land
What is the decision to be taken?	To consider allowing private residents or groups of residents to fund tree works on public land
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Ian Wheatley, Head of Grounds Maintenance and Cleansing 641530

CABINET PORTFOLIO AREA PLANNING, ENVIRONMENT AND PUBLIC PROTECTION	COUNCILLOR DHINDSA
Reference	17/11
Decision	Proposed Amendments to the Boundaries of the Conservation Areas at Friargate and the City Centre
What is the decision to be taken?	To approve the proposed amendments to the boundaries of the Conservation Areas at Friargate and the City Centre
Who will be consulted?	Public and Local Businesses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Slinger, Environment Team Leader 256001
Reference	65/11
Decision	Revocation of PM10 Air Quality Management Area
What is the decision to be taken?	To approve the revocation of the declared Air Quality Management Area for PM 10 in the Victory Road area of Derby
Who will be consulted?	Department for Environment, Food and Rural Affairs - DEFRA
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Michael Kay, Head of Environmental Health and Licensing 641940
Reference	109/11
Decision	Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions
What is the decision to be taken?	To approve a new process and documentary audit trail for each online CRC Registry transaction
Who will be consulted?	Finance, Legal and Internal Audit
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012

Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Board
For More Information Contact	Paul Pearson, Energy Team Leader, Maintenance and Energy Division 287250
Reference	20/12
Decision	Approval of the 2013/14 Programme of Schemes for the Local Transport Plan
What is the decision to be taken?	To approve potential programme of schemes to be funded by the Council's Local Transport Plan allocation
Who will be consulted?	Neighbourhoods, LTP Steering Group, Highways and Transport Programme Board and Neighbourhood Boards
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse, Transport Programming and Performance Team Leader 641758
Reference	21/12
Decision	Approval of the Local Transport Plan 3
What is the decision to be taken?	To approve the Local Transport Plan 3 Implementation Plan
Who will be consulted?	LTP Steering Group and representatives of transport user groups
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse, Transport Programming and Performance Team Leader 641758
Reference	45/12
Decision	A New Cemetery for Derby
What is the decision to be taken?	To consider providing a new cemetery to serve the city's needs for the next approximately 40 years
Who will be consulted?	To be determined
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board

For More Information Contact	Julian de Mowbray, Head of Trading Standards and Bereavement Services 641972