

# SPONDON NEIGHBOURHOOD BOARD

## Minutes of the Meeting held on Wednesday 12 October 2011 at St Werburgh's Church Parish Rooms, Spondon

### Present:

Councillor Jennings (Chair)	- Derby City Council
Councillor Chris Poulter	- Derby City Council
Inspector Roberts	- Police
Susan Miller	- Resident
Angie Doughty	- Resident
Mark Davis	- Spondon Traders Association
Alan England	- Resident
Susan Miller	- Resident
Tom Strachan	- Neighbourhood watch
Jennifer Slatcher	- Spondon Community Association
Sian Howard	- Youth Club

### In Attendance:

Ruth Hardy	- MAT Member
Richard Smail	- Neighbourhood Manager
Jonathan Oakes	- Streetpride Area Coordinator
Paul Riley	- Road Safety Team Leader
Kirsty Alldread	- Housing PFI Project Manager
Karen Lingard	- Housing Development Officer
Sian Martin-Baez	- Riverside Housing
Dave Winslow	- Community Parks officer
Steve Bowdler	- Observer

Item		Action
26/11	<p><b>Welcome, Introductions and Apologies</b></p> <p>Councillor Jennings welcomed everyone to the meeting and thanked the members for their work and commitment during the past year. Apologies for absence were received from:</p> <p>Councillor Williams, Father Julian Hollywell, Emma Donald, Carole Chambers, Bethany Austin, Courtney Austin, Kirsty Shelton, Xenia Kapasi, Shannon Whaley</p>	
27/11	<p><b>Minutes of Last Meeting and Matters Arising</b></p> <p><b>Minutes</b></p> <p>The Minutes of the meeting held on Wednesday 22 June 2011 were noted as an accurate record.</p> <p><b>Matters Arising.</b></p> <p>All actions outlined in the minutes were noted as being completed. In particular it was reported that Councillor Williams had a response from Trent Barton turning down the request to amend their Flyer route to include parts of Asterdale estate. However, Notts and Derbys Bus Company had taken decision to continue the service as a commercial route but with fewer services. The Board noted the service would</p>	

	<p>need to be used or it would be lost.</p> <p>It was also reported that the Spondon Access Guide had been put on hold. Tom Strachan had now volunteered to progress the work.</p> <p><b>ACTION:</b></p> <p><b>Tom Strachan to liaise with Richard Smail to hand over the details of work done so far.</b></p>	<b>Tom Strachan</b>
<b>28/11</b>	<p><b>Late Items Agreed</b></p> <p>Agreed to accept a late funding request from Parks for Brunswood Park community clean up day – to be considered under funding.</p>	
<b>29/11</b>	<p><b>Declarations of Interest</b></p> <p>Mark Davies declared a prejudicial interest for the STA funding application.</p>	
<b>30/11</b>	<p><b>Young people in Spondon</b></p> <p>Sian reported that she was involved in both youth clubs and the Zumba dance club. With Ruth Hardy she explained that every six weeks in holiday time an intergenerational event is arranged at Craddock Avenue – the next one is on Friday 21 October which is a Cream Tea event and all Board members are welcome. About 30 to 35 people normally attend. Councillor Jennings thanked Sian for her report and the invite to the cream tea event.</p>	
<b>31/11</b>	<p><b>Police Report</b></p> <p>Inspector Roberts reported that</p> <ul style="list-style-type: none"> <li>• Operation Selset was continuing</li> <li>• Campaigns in place over bonfire weekend and Halloween – including visits to shops and stores about fireworks and eggs. Patrols have been moved to late shift that week</li> <li>• Issue with vehicle number plate thefts</li> <li>• ASB appears to be reducing when looking at statistics</li> <li>• PCSO Harris has now moved on – there will be no PCSO replacement – possible further reductions take place</li> <li>• Crime – 12 thefts from motor vehicles</li> </ul> <p>Councillor Poulter raised an issue about residents complaining that Police SNT condone poor parking or riding bikes on pavement by taking no action. Insp Roberts agreed to take this comment back</p> <p>The Board wished to express their thanks to the Spondon SNT for work being done to reduce ASB and Crime in Spondon. And that this continues by close partnership working together.</p>	
<b>32/11</b>	<p><b>Strategic Intelligence Assessment</b></p> <p>The Strategic Intelligence Assessment (SIA) is a statutory requirement, which looks to identify the key risks and threats to our communities. It forms the basis of the annual plan for crime and disorder reduction in Derbyshire, which describes what specific actions need to be undertaken to reduce risk and threats to the city.</p>	

	<p>As part of this years review local communities were being involved more. Board members contributed by identifying their four key priorities for Spondon and a quick analysis indicated the priorities are – Antisocial behaviour, Drugs, Alcohol and Safeguarding children. This information will be submitted to the wider review.</p> <p>It was suggested that the Spondon Neighbourhood Watch Group could meet on 10 November to be engaged in the process, to be led by Tom Strachan. Maybe involve young people at the Youth Club as well, to be led by Angie and Ruth Hardy.</p>	<p><b>Tom Strachan, Angie Doughty</b></p>
32/11	<p><b>Craddock Avenue – Public Open Space</b></p> <p>Kirsty Alldread from the Housing Development Team outlined the proposals. She identified the brief was to address the challenges that were expected to be experienced as a result of the public open space being isolated as result of the planned housing development, including potential anti social behaviour. The proposal was to not have a play area but to develop a space that could be managed and give ownership to community such as a community garden or allotments.</p> <p>Riverside Housing are engaged in the feasibility study looking at the potential to use the land for allotments as were Parks who maintained the land currently. She explained that has started conversations with Horticultural Society about possible use as an allotment as there are waiting lists for allotments in Spondon.</p> <p>Councillor Poulter provided some additional background information regarding the previous use of the land that included play area and some problems with anti social behaviour (ASB). He recognised it was important not to replicate any similar problems in the future. He explained that while some people recognise the need for a play area there is no funding available for a play area. He expressed concern that if it is left as an open space it will attract ASB especially as the land would have only one access.</p> <p>He confirmed that there would only be one access point to the land after the development as an access point direct from Craddock Avenue would reduce number of properties by two which would prevent government funding found being agreed.</p> <p>Angie Doughty explained that she understood a new play area would be provided and this was the view of many residents in the area, she felt that having no play area will not be the best solution.</p> <p>Dave Winslow reported that the original play area was removed years ago and that there were no plans to reinstate a new one as no funding to either provide or more importantly to maintain it were available.</p> <p>There was concern that no play facilities are included in the proposed housing development. Kirsty explained that government required a 10% reduction in initial costs and this meant some facilities were not</p>	

	<p>possible as these costs had to be offered up to allow development.</p> <p>Kirsty explained that consultation was only just beginning and that there had not been a decision to turn the land into allotments, other options than allotments are available. She explained that the options will come out of the consultation.</p> <p>Councillor Jennings noted that the allotments scheme is not ideal – but the primary issue is to develop the land, which is not easily accessible in such a way that it is supported by residents.</p> <p>Ruth Hardy expressed her concern about the lack of recreational facilities in the neighbourhood.</p> <p>Sian from Riverside stressed that there was a commitment to engage with the local communities and to develop a sustainable solution for the land. She confirmed that there was no external funding available for play areas but other options such as allotments could receive funding from external grants.</p> <p>Kirsty pointed out that if there is a change of land use proposed then she would aim to submit the planning application at the same time as Riverside submit the housing development plans.</p> <p><b>ACTION: It was agreed that the Housing Development Team would:</b></p> <ul style="list-style-type: none"> <li>• Identify local consultation options that they could deliver - this would cover identifying what local residents would like for the space but making sure information was provided about what is feasible and deliverable with cost constraints and a steering group.</li> <li>• Consider setting up a Steering Group to include Board members and local residents</li> <li>• Keep the Board updated on progress</li> </ul>	<p><b>Kirsty Alldread</b></p>
33/11	<p><b>Streetpride Devolved Budget 2012/13 and 2011/12 Update</b></p> <p>The Board considered the minutes of the Highways Cleaner, Greener, Planning sub group meeting of 30 September.</p> <p>2012/13 - The Subgroup will be identifying the list of £20k of work to be delivered next year and will aim to get the best value. Sub group to meet again before the December Board meeting to draw up a list of recommendations to share with the Board on 14 December. Jonathan oakes confirmed next year no extra grit bins would be allowed unless meet the standard Council criteria and there would be a limit of 30 hours for civil enforcement in the year.</p> <p><b>ACTION: Jonathan Oakes will share the latest ‘shopping list’ to support the sub group's work.</b></p> <p>2011/12 - Regarding the 2011/12 budget update it was proposed that the potential underspend from the extra Civil Enforcement work (there</p>	<p><b>Jonathan Oakes</b></p>

	<p>is now a limit of 30 extra hours a year) could be allocated to cleaning jitties. The sub group to consider more details</p> <p>The Board noted that the investigation into vehicles and pedestrians on Dale Road has shown no support for a pedestrian crossing and proposed the continuation of a school crossing patrol officer. Therefore no case to put forward to 2012/13 for an LTP priority</p> <p>.</p>	
34/11	<p><b>LTP Priorities 2012/13 and Update on 2011/12 Priorities</b></p> <p>Paul Riley shared the details of locations in Spondon over the last 3 years where traffic collisions and casualties have occurred. This will allow the Board to base some decisions on facts and not just perceptions.</p> <p><b>Feedback on 2011/12 LTP priorities</b> -The Board noted the progress on the two Local Transport Plan priorities in Spondon.</p> <p><b>ASDA island</b> - Paul reminded the board that the existing white lining is in place to address previous accidents involving vehicles using the roundabout. He doesn't want to reintroduce the previous problems.</p> <p>Councillor Poulter responded that the Board feels there is a simple solution to the ASDA roundabout problem and this involves reconfiguring the existing white lines. He recognised the Council had identified bigger issues relating to this corridor up to Raynesway Roundabout/Acorn Way but any investigations and projects should be pulled in by the Council with any wider LTP city wide transport structures.</p> <p>The problems at the ASDA roundabout are delays at peak times especially the single lane element as go under the A52 towards exit to ASDA. The sub group considered box markings and potential additional signage.</p> <p>Paul reported that officers have developed a brief to deliver the work by March 2012. Site visits are taking place and proposals will be brought to a future Board sub group meeting</p> <p><b>Glendale Drive</b></p> <p>The work on Glendale Drive has progressed and:</p> <ul style="list-style-type: none"> <li>• The parking bays in the Glendale Drive verge have been installed</li> <li>• Traffic Regulation Order (TRO) aims to be actioned by end of November to allow painting of the yellow lines around the junction. Three comments have been made but not expected to delay the work</li> </ul> <p><b>2012/13 LTP Priorities</b></p> <p>The Board received the recommendations from the Sub group for work that could be investigated or resolved by being included as one of the 2012/13 priorities:</p> <p><b>Agreed:</b></p>	

	<ol style="list-style-type: none"> <li>1. Investigate, design and potential delivery of a casualty reduction scheme at A52 exit onto Lodge Lane</li> <li>2. Resurface/Slurry Seal Sitwell Street footways from Moor Street to Willowcroft Road mini roundabouts. This is deemed good value as there is large footfall and the road has been recently resurfaced and will compliment the work done already on Sitwell Street This had been suggested in 2010.</li> </ol> <p><b>ACTION: Richard Smail to inform Highways and Transport</b></p>	<b>Richard Smail</b>																					
<b>35/11</b>	<p><b>Neighbourhood Board Community Budget and Funding</b>  The Board received a report detailing the Neighbourhood Board Budgets for 2011/12. The Spondon Neighbourhood Board has a total of £16,000 available to allocate this financial year 2011/12. The Board noted the contents of the report including the £310 previously allocated to SCA Village Improvement Committee which is available for reallocation as their costs were lower than anticipated. The Board agreed the following funding proposals.</p> <table border="1"> <thead> <tr> <th>Detail</th><th>Budget</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Spondon Historical Society</td><td>Community Budget</td><td>£200</td></tr> <tr> <td>Spondon Communications Project – ( £650 to SCA to manage and £408 to C&amp;C Magazines)</td><td>Community Budget</td><td>£1,058</td></tr> <tr> <td>Spondon Traders Association</td><td>Youth, Highways and Safer Budget</td><td>£2,000</td></tr> <tr> <td>Spondon Street Dance and Zumba - CYP</td><td>Youth, Highways and Safer Budget</td><td>£325</td></tr> <tr> <td>Spondon Young Team of the Year Award – (Managed by SYI)</td><td>Youth, Highways and Safer Budget</td><td>£300</td></tr> <tr> <td>Brunswood Community Tidy Up - Parks Management Team</td><td>Youth, Highways and Safer Budget</td><td>£255</td></tr> </tbody> </table> <p><b>Funding Proposals</b></p> <p><b>1. Spondon Historical Society</b>  The proposal aims to kick start a bigger programme of Spondon Archive Booklets/documents. The first booklet is an Anniversary Booklet and will have 500 copies. The Board acknowledged the significant match funding and the commitment to develop the projects sustainability by charging for the copies produced  <b>Agreed: The Board agreed to support and fund £200 to the Historical Society from the Community Budget</b></p> <p><b>2. Spondon Communications Project</b>  The proposal adds funding to the Boards commitment to deliver its Communications and Engagement plan to make Spondon Community Stronger. The funding will be used to ensure contributions are available in C&amp;C of Spondon until July 2012, that funding is in place for the Village Wide SCAN in Summer 2012 and the Spondon e newsletter annual costs are funded.</p>	Detail	Budget	Amount	Spondon Historical Society	Community Budget	£200	Spondon Communications Project – ( £650 to SCA to manage and £408 to C&C Magazines)	Community Budget	£1,058	Spondon Traders Association	Youth, Highways and Safer Budget	£2,000	Spondon Street Dance and Zumba - CYP	Youth, Highways and Safer Budget	£325	Spondon Young Team of the Year Award – (Managed by SYI)	Youth, Highways and Safer Budget	£300	Brunswood Community Tidy Up - Parks Management Team	Youth, Highways and Safer Budget	£255	
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	<p><b>Agreed: The Board agreed to support and fund £1,058</b> with £408 C&amp;C costs paid direct to C&amp;C magazines and Spondon Community Association receiving the remaining £650</p> <p><b>3. Spondon Traders Association (STA)</b></p> <p>The Spondon Alight proposal aims to add to the event held in 2010. It will involve extending the trees with permanent lighting to include one in the precinct and one by the Library and festoon lighting. The Board noted the significant match funding being raised by the group, the fact that efforts are being made to make it sustainable as the costs will be less next year. The Board also praised STA for Spondon Alight as one of the most significant events in the year that is making the Spondon Community Stronger as it benefits so many people. The STA are aiming to not apply for funding from the Board in 2012/13.</p> <p><b>Agreed: The Board agreed to support and fund £2,000 to STA</b></p> <p><b>4. Spondon Street Dance and Zumba</b></p> <p>The proposal aims to provide additional dance instructor funding from Jan to March 2012 once existing funding finishes. The Board recognised the value of a Friday night activity. The Board suggested that the prices charged could be reviewed to help make the sessions sustainable. The Board also advised the organisers in Children and Young people service to approach Spondon Youth Initiative after January 2012 to look at other funding options beyond April 2012.</p> <p><b>Agreed: The Board agreed to support and fund £325 to CYP</b></p> <p><b>5. Spondon Young team of the Year Award</b></p> <p>The proposal builds on the success of the proposal last year which recognised the achievements of 6 junior teams in Spondon. The Board agreed the initiative helps recognise the achievements of young people. It was suggested that the funding is managed by a community organisation such as Spondon Youth Initiative (SYI).</p> <p><b>Agreed: The Board agreed to support and fund £300 to be managed by SYI</b></p> <p><b>6. Brunswood Community Event – Parks Management Team</b></p> <p>The proposal was agreed as a late item to pay for paint allowing the Parks Management Team to paint the play equipment as part of a day of activities to tidy up and clean the whole park. This will build on the work done recently to refurbish the play area on Brunswood park. The paint will be used to complete some work which could not be afforded in the original budget including the painting of some equipment.</p> <p><b>Agreed: The Board agreed to support and fund £255 to Parks</b></p>	
36/11	<p><b>Spondon Neighbourhood Board 2011/12 Priorities and Derby Plan</b></p> <p>The Board noted the report outlining the similarity of the boards 2011/12 priorities and the Derby Plan Outcomes. The Board recognised the opportunity to align the wording of the Boards priorities</p>	

	for 2012/13 more closely with the Derby Plan outcomes where relevant. The actions and activities put in place to deliver against these priorities/outcomes can then be put into an action plan under each theme. The board noted the link between the theme to make Spondon Stronger and the existing priority to improve Community Engagement and Empowerment and the Communications Plan.	
<b>37/11</b>	<p><b>Board Sub Groups and Action Plan</b></p> <p>a) Highways, Cleaner, Greener, Planning sub group minutes from 30 September were circulated and noted by the board and used to inform the decisions in item 34/11.</p> <p><b>ACTION: Sub group to meet again before 14 December to identify Streetpride items for 2012/13</b></p> <p>b) Safer Spondon – Sue Miller updated the Board on progress being made to purchase Smartwater. The group is researching ways to get the cost down from £60 a set as this is not going to be affordable. The group would like to source at least 40 sets and plans to submit a funding proposal to the next Board meeting</p> <p>c) Communications sub group – the Board noted that this group has not met formally for sometime. This is because work is managed by email and by individuals taking responsibility for actions. The Board noted that the existing communications plan that helps to deliver a Stronger Spondon needs to be updated and populated for 2012/13. Angie agreed to arrange a meeting for all those who are part of the Communications Sub group to update the plan and link it to Making Spondon Stronger</p> <p><b>ACTION: Angie to arrange a meeting of Communications Group</b></p>	<b>Angie Doughty</b>
<b>38/11</b>	<p><b>Neighbourhood Services Reports</b></p> <p>a) The Strategic Intelligence Assessment was considered in item 32/11</p> <p>b) South Avenue Park Play Equipment – Dave Winslow reported the two pieces of play equipment at the bottom of the park have reached the end of their useable life and maintenance costs were growing, including £1,500 for new matting and over £1,000 vandal damage. Proposal is to remove the equipment, posters will be displayed on the equipment to invite comments. Depending on the results the equipment will be removed and the site made good.</p> <p>c) Neighbourhood Justice Panel (NJP) – Richard Smail reported that the NJP was being amended as there had been no calls for it to meet in the first 4 months since going live. The proposal was to include youth restorative disposals as part of the criteria after 1 November which is likely to mean more young people will be referred. It also means the Police SNT will have more involvement. There are no more training sessions planned at the moment. Emma Donald is still the Single Point of Contact.</p>	
<b>39/11</b>	<b>Dates of Future Meetings</b>	



	Board – 14 December Forum - 30 November	
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### **Summary of Actions**

<b>27/11</b>	<b>Tom Strachan to liaise with Richard Smail on Access Guide</b>
<b>32/11</b>	<b>Housing Development Team to progress feasibility study at Craddock Avenue open space</b>
<b>33/11</b>	<b>Jonathan Oakes to share the latest Streetpride 'shopping list'</b>
<b>34/11</b>	<b>Richard Smail to inform Highways of Board priorities</b>
<b>37/11</b>	<b>Highways group to meet again before 14 December to identify Streetpride items for 2012/13</b>
<b>37/11</b>	<b>Angie Doughty to arrange Communications Group meeting</b>