

Report sponsor: Councillor Naitta, Chair of the
Corporate Services Scrutiny Review Board
Report author: Democratic Services Officer

Corporate Services Scrutiny Review Board Topic Review

Purpose

- 1.1 Members of the Corporate Services Scrutiny Review Board agreed at the meeting held on 30 September 2021 to carry out a topic review into Procurement during COVID-19.
- 1.2 During informal discussions, consideration was given to the scope of the topic review and the following possible lines of enquiry were identified
 - How the Board could ensure that procurement procedures are followed correctly.
 - Whether errors have been made in procurement due to the COVID-19 pandemic.
 - If any errors could be addressed through the Derby City Council Contract Procedure Rules
 - The focus of the topic review should be 'what has the Council done to ensure that procurement procedures are implemented correctly during the Covid-19 pandemic'.
- 1.3 The work programme of the Board already had a procurement update item scheduled for this meeting. This item and the procurement update have been merged which will provide an opportunity to consider the scope of the topic review and gather evidence.
- 1.4 A presentation on procurement has therefore been prepared for consideration by the Board.

Recommendations

- 2.1 To consider and comment on the presentation on procurement.
- 2.3 To consider and approve the scope of the Topic Review.

Reason

- 3.1 To enable work on the topic review to commence.

Supporting information

- 4.1 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year.

Public/stakeholder engagement

- 5.1 Procurement officers have been consulted and will provide evidence to assist the topic review.

Other options

- 6.1 None.

Financial and value for money issues

- 7.1 None arising directly from this report.

Legal implications

- 8.1 None arising directly from this report.

Climate implications

- 9.1 None arising directly from this report.

Other significant implications

- 10.1 None arising directly from this report.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	N/A	20/10/2021
Finance	N/A	
Service Director(s)	N/A	
Report sponsor	Councillor Naitta	
Others		

Background papers:

List of appendices: Appendix 1 – Scoping report