

## Outline Work Programme and Topic Reviews

### SUMMARY

- 1.1 As this is the last meeting of the board for this municipal year, there is no work programme to agree at this meeting. The draft work programme for the next municipal year will be circulated to board members prior to the first meeting and amended and agreed as appropriate at this meeting.
- 1.2 The scrutiny officer will aim to agree a full agenda for the first meeting of the new municipal year with the Chair and Vice Chair of the Board following the approval of constitutional appointments at Council in June.

### RECOMMENDATION

- 2.1 To note the report.

### REASONS FOR RECOMMENDATION

- 3.1 To ensure that the board is aware that this meeting is the last meeting of the municipal year, and to inform members of the arrangements for the agenda for the first meeting of the new municipal year.

### SUPPORTING INFORMATION

- 4.1 The Overview and Scrutiny Board should agree a work programme at each meeting to enable board members, the supporting Scrutiny Officer and departmental officers to plan in advance for meetings throughout the year in a strategic way and take account of any new items for inclusion in the programme.
- 4.2 The work programme is not restrictive, and board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board Agenda at the Chair's discretion.
- 4.3 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the board wishes to conduct in-depth reviews in the current year, it is suggested that members should aim to agree a topic for review at the

earliest opportunity.

- 4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

## OTHER OPTIONS CONSIDERED

- 5.1 None.

This report has been approved by the following officers:

<b>Legal officer</b>	N/A
<b>Financial officer</b>	N/A
<b>Human Resources officer</b>	N/A
<b>Estates/Property officer</b>	N/A
<b>Service Director(s)</b>	N/A
<b>Other(s)</b>	Mahroof Hussain, Overview and Scrutiny Manager

<b>For more information contact:</b>	Clare Harrison 01332 643648 <a href="mailto:clare.harrison@derby.gov.uk">clare.harrison@derby.gov.uk</a>
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 None arising directly from this report.

**Legal**

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented and includes power to recommend that the decision be reconsidered by the person who made it.

**Personnel**

- 3.1 None arising directly from this report.

**Equalities Impact**

- 4.1 Effective scrutiny benefits all Derby people.

**Health and Safety**

- 5.1 None arising directly from this report.

**Environmental Sustainability**

- 6.1 None arising directly from this report.

**Property and Asset Management**

- 7.1 None arising directly from this report.

**Risk Management**

- 8.1 None arising directly from this report.

**Corporate objectives and priorities for change**

- 9.1 The work of this board contributes to the Council's ambitions to give people in Derby an inspiring start in life, particularly by improving educational attainment. The work of the board also contributes to the ambition of improving inner city areas and the city's vision for people in the city to enjoy good health and wellbeing, achieve their learning potential and to be and feel safe.

