



**DERBY CITY COUNCIL**

**AUDIT AND ACCOUNTS COMMITTEE  
THURSDAY 2 APRIL 2009  
AT 6.00PM**

**AT THE COUNCIL HOUSE**

## **A G E N D A**

1. Apologies
2. Late items to be introduced by the Chair
3. Declarations of Interest
4. Minutes of the meeting held on 4 February 2009  
*To approve the minutes.* **Attached**

### **External Audit**

5. Annual Audit and Inspection Letter  
*To note the Annual Audit and Inspection Letter* **To Follow**

### **Updates**

6. Progress and Performance of the Derbyroads Partnership  
*To note the report and receive an oral update* **Attached**
7. Contract Procedure Rules – Non-Compliance in Regeneration and Community  
*To receive an oral update* **Christine Durrant**

### **Items requested by Audit & Accounts Committee**

8. Concessionary Fares  
*To receive an oral update* **Chris Hegarty**
9. IT Security – Virus Infection  
*To note the report and future actions and recommendations* **Attached**
10. Cash Advances  
*To note the report* **Attached**

### **Called in Audits**

11. Parking Enforcement  
*To consider the recommendations in the report* **Attached**

## **Accounts**

- |     |   |                 |
|-----|---|-----------------|
| 12. | International Financial Reporting Standards<br><i>To note the report</i>              | <b>Attached</b> |
| 13. | External Audit Action Plan Progress – 2007/2008 Accounts<br><i>To note the report</i> | <b>Attached</b> |

## **Performance Issues**

- |     |  |                  |
|-----|--|------------------|
| 14. | Data Quality<br><i>To note progress in delivering the Data Quality Action Plan</i> | <b>To Follow</b> |
|-----|--|------------------|

## **Items referred from Cabinet**

- |     |  |                 |
|-----|--|-----------------|
| 15. | Contract Waivers<br><i>To consider and make recommendations to the Council Cabinet on the Contract and Financial Procedure Matters Report.</i> | <b>Attached</b> |
|-----|--|-----------------|

## **Internal Audit and Governance**

- |     |   |                 |
|-----|---|-----------------|
| 16. | Internal Audit Progress Report<br><i>To note the activity and performance of Internal Audit</i>   | <b>Attached</b> |
| 17. | Governance Update<br><i>To note the report</i>  | <b>Attached</b> |
| 18. | Cost of Fraud<br><i>To note the report</i>  | <b>Attached</b> |
| 19. | Internal Audit Planning<br><i>To consider the proposed change to the 2009/10 internal audit planning period</i>   | <b>Attached</b> |
| 20. | Exclusion of the Press and Public<br><br><i>To consider a resolution to exclude the press and public during consideration of the following items:</i><br><br><i>“that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of the following items on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 and 7 of Part 1 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information”</i> |                 |
| 21. | Internal Audit – Completed Audit Investigations<br><i>To note the report</i>  | <b>Attached</b> |

## NOTES:

- (1) For more information on this agenda or the meeting please contact Karen Squires on Derby 255467 e-mail [karen.squires@derby.gov.uk](mailto:karen.squires@derby.gov.uk) If you are planning to attend the meeting and have any specific requirements please contact us on the number above for assistance.
- (2) Meetings at the Council House are held in the Council Suite. Please use the electronic notice boards on arrival to check which meeting room will be used. Members of the public should use the Derwent Street entrance for evening meetings.
- (3) Documents can be accessed on the Council's website [www.derby.gov.uk/CMIS](http://www.derby.gov.uk/CMIS). Click on the link 'Council Management Information System', click on 'Committees' and select Audit and Accounts from the list.
- (4) Any items marked **To Follow** will be posted onto the Council's website and emailed to Members when they are available. Please contact Karen Squires if you require a hard copy.
- (5) Please note that refreshments for members of this Committee will be served in the Riverside Restaurant 30 minutes before the meeting. If you have any special requirements please contact Kath Endor – Catering Manager on 01332 255388.