



Derby Safeguarding Children Board Meeting
8 June 2011
Kedleston Road Training Centre, Derby at 1.00 pm

Present:

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| Christine Cassell | Independent Chair , Derby Safeguarding Children Board |
| Heather Tomlinson | Interim Strategic Director for Children and Young People, Derby City Council |
| Suanne Lim | Head of Youth Offending Service , Community Safety Partnership, Vice Chair of DSCB |
| Jacqui Jensen | Director for Integrated Services, Derby City Council |
| Brigid Stacey | Director of Nursing , Derby Hospitals Foundation Trust |
| Maggie Boyd | Director of Clinical Quality and Nursing, NHS Derbyshire County |
| Stephen Edgeley | Deputy Director of Nursing Derbyshire Healthcare NHS Foundation Trust |
| Debbie Platt | Detective Superintendent, Derbyshire Police |
| Mick Cooper | Detective Chief Inspector, Derbyshire Police |
| Rosemary Plang | Director of Derbyshire Probation Trust |
| Liz Adamson | Designated Doctor (Adviser) |
| Ray McMorro | Designated Nurse (Adviser) |
| Hannah Hogg | Head of Service, Legal, Derby City Council |
| Cllr Evonne Williams | Cabinet Member, Derby City Council |

In attendance:

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| Nina Martin | Head of Service, Children's Quality Assurance, Children and Young People's Directorate |
| Mark Sobey | Policy Officer, Derby Safeguarding Children Board |

| ITEM | | ACTION |
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| 17/11 | Welcome and Introductions <ul style="list-style-type: none"> All members introduced themselves to the group. Debbie Platt introduced DCI Mick Cooper as an observer. Apologies were received from Neville Hall. | |
| 18/11 | Previous minutes/matters arising | |

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| 19/11 | <p>Inspection Feedback</p> <ul style="list-style-type: none"> Confirmed as an accurate record <u>Matters arising</u> 02/11_Rapid Response - nothing to discuss at this stage although there may be in due course. 04/11 Home Visits Mark reports that the document just needs an update and then will be circulated. Christine re-iterated the need to circulate new pieces of guidance at the time they are signed off by the Board. 05/11 Social Networking Same applies as for Home Visits. 06/11 Sexual Health Documents are being printed now and Mark to update. 07/11 SCR update – the chairing if the sub group will be dealt with under Governance. This also applies to all on page 4. 09/11 Budget formula The Police have agreed on an uplift of 2%. Mark to progress with the algorithm. Could all respond on this year's budget by the end of this week. Mark to get proposals for the principles of the algorithm out to all by the end of July to enable the Board to sign off the proportion of funding for each agency by the September meeting. 12/11 Self Harm Strategy – Jacqui sent some alterations to the paperwork. Ray is awaiting a response from Jane Parfremment re a leaflet. He also has a meeting with Bon Ndili on training issues and will then go forward on that. The launch is planned for early September. This will then be adopted and the monitoring of its implementation and impact will be picked up by the Quality Assurance Group. It was agreed that this should be included in the training programme with immediate effect rather than wait until the Launch. Stephen Edgeley recommended that the workforce sub group consider a joint City and County training strategy on all new policies. 14/11 report on Bullying - Christine suggested that this might be considered by one of the sub groups. 15/11 Family Nurse Partnership – Ray is now satisfied with the report. 16/11 Future agenda planning – Christine apologised that we had not managed to get all the papers ready in time for when the agenda was sent out. She asked for everyone's support in ensuring that papers were ready for circulation a week in advance of the meeting in all but the most exceptional circumstances. | <p>ALL/MS</p> <p>MS/ALL</p> <p>RMcM</p> <p>DP</p> <p>ALL</p> |

| ITEM | | ACTION |
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| | <ul style="list-style-type: none"> Christine thanked all for their part in the inspection process. We now have the 1st draft of the Inspection feedback. Issues that emerged: 2 key aspects for the Board <ul style="list-style-type: none"> comments/recommendations on the functioning of the Board Improvements which we as a board have a responsibility to challenge regarding other agencies. Also in question was the quality assurance function of the board and it's failure to use multi agency audit consistently On a positive note there was clear ambition on the Business Plan, good comments on SCR and joint working arrangements – a tribute to all members present that this was achieved. Christine read out details of the comments and both the 3 and 6 month recommendations. Missing Children, Fostered Children and Ethnicity were featured as areas to be improved on and it was recognised that once the final report is out then we will need to action some auditing etc. Heather Tomlinson then read out a lot of positive feedback form the draft report. There are some key strengths which were highlighted and she feels there is a lot to feel pleased and confident about in the report. The general feedback was that the Board had managed things well in a climate of turbulence and they have met the challenge. There is confidence in the Independent Chair. There were 24 recommendations – some of which may be easy to fulfil, others may be challenging. The Board has a particular role to reflect and challenge and it was suggested that we could think collectively about this and discuss on the development day. Ray McMorro reported that Health will receive a separate report which will be brought to this group. The question to consider is who is going to challenge these recommendations. Maggie Boyd felt that we need to 'bite the bullet' with streamlining across the boundaries – consistency is needed for the future. The final version will be out on the 20 June and embargoed until the 27th. Christine will circulate the recommendations. This will be followed by a planning process for the response which will be undertaken by the new Director Andrew Bunyan who starts in post on the 20 June. There might also be changes in response to the Munro report. The indications are that the role of LSCBs will be strengthened. This Board together with its sub groups has a key role to play in providing scrutiny and challenge. | <p>CC/ALL</p> |
| 20/11 | Governance and Membership | |

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| | <ul style="list-style-type: none"> • The draft Governance document was circulated with the agenda. • This reflects Working Together 2010 and we are also aware that the Munro report will have further recommendations. • The details of Derby City Council's Leadership Board are not yet finalised with regard to protocols and procedures. Heather and Christine are meeting up with Karen Johnson to progress this. • We don't have a protocol on how the different boards relate to one another – Heather and Christine to progress this and may need to ask a member of this group to assist. • Maggie questioned the Health Boards and how they fit in with this. This will need further discussion and re visiting. Brigid suggested that she and Maggie write a piece for the next meeting around changes in Health and how this affects safeguarding. • All agreed that we continue with the current recommendation for who should sit on the Board • Christine suggested that we have a standing agenda item from the Adult Safeguarding Board and all agreed that we re-visit the possible representation from Adult Social Care on this Board when the revision of Working Together come out. • The chairing of the SCR Panel was raised – Christine agreed to liaise with Ian Johnson on this. • There was also discussion around designated members of the board and advisers to the board. Christine suggests that we deal with this in the job descriptions of each member – all are equal partners. • The balance of representation was also highlighted – currently school are not represented. This needs to be resolved. • Chairs of subgroups are really important. We are currently looking to have shared groups with Derbyshire for Policies and Procedures and Workforce Development Groups. • Joint meetings have been set up for both to sort out terms of reference , membership etc. Policies and Procedures meeting has been set up for 20 July and Workforce Development has been set up for 11 July. • Quality Assurance will remain as City only and a meeting to sort out membership etc has been set up for July 6. • Suanne Lim voiced an interest in chairing the Workforce Development Group and Nina Martin to do Vice Chair of Policies and Procedures. This will be confirmed later when the joint meetings have taken place. | <p>HT/CC</p> <p>MB/BS</p> <p>CC/IJ</p> |
| 21/11 | Committing to a Development Session for Board | |

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| | <ul style="list-style-type: none"> Christine asked for views emphasising the need to drive forward future plans and to reflect on the effectiveness of the Board. All were in agreement to a long half day session in August. Sue Phillips to canvas on dates. | SP |
| 22/11 | <p>Annual Plan for the coming year and revised action plan</p> <ul style="list-style-type: none"> The Plan was circulated with the agenda. Mark Sobey explained that the revised action plan illustrated the challenges experienced over the year and asked the group for comments on any missed challenges etc, If all are in agreement with the document we now need to add the recommendations. Mark re-iterated the need to start this process early as an annual plan. | |
| 23/11 | <p>Risk Assessment of Safeguarding Children Procedures</p> <ul style="list-style-type: none"> A report was circulated with the agenda. Mark Sobey explained that the Government are expected to respond to the Munro Review later this year. In the meantime the Board need to satisfy itself that in this interim period the procedures meet statutory requirements and specific concerns about areas of local practice that have been identified through Serious Case Reviews. Jacqui Jensen informed the group that she had been involved in a discussion (together with Ian Johnson from Derbyshire) with a company called Triex. They are an independent provider for the production and revision of the Safeguarding Procedures and had quoted £23,000. The details of what the quote provides are unsure at this stage but Jacqui welcomed an initial response from Board members around using an independent provider – emphasising the need for continued input from the DSCB Policy Officer as part of the process. Both Jacqui and Debbie Platt felt we need to hold off making any changes until this is all resolved and Board members agreed to commission this piece of work by the Policies and Procedures group to have it available for the next meeting. Christine to meet up with Ian Johnson to develop a mechanism as to how to resolve this. | CC/IJ |
| 24/11 | <p>Appointment of Board Manager</p> <ul style="list-style-type: none"> Nina Martin explained that agreement on job description had been made at a previous meeting. We now need to progress with advertising the appointment etc. There was a discussion around whether the appointment | |

| ITEM | | ACTION |
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| | <p>should be a permanent one or on a short term basis initially. Would the budget be able to sustain the post should we suggest sharing the post with Derbyshire and if so can we sustain the half person's costs?</p> <ul style="list-style-type: none"> Christine will take this up with Derbyshire and asked for details of costs where possible. Nina to provide Christine also informed the group that we may need to get approval before the next meeting to progress the appointment. | CC/NM |
| 25/11 | <p>Review of increase in numbers of children subject to plans</p> <ul style="list-style-type: none"> A report was circulated with the agenda. Nina Martin explained that the report was produced to get the Board's attention to this in relation to upward trends as shown on the charts. This is causing significant pressure on resources and Nina asked for co-operation from members on the analysis of this over a three month period. She will report back to the Board in September for discussion and identification of any action needed. Christine said this was a very good piece of work and perfectly illustrated the type of project that this group need to be focussing on. She also suggested we look at trends within the County for comparison. Nina asked for comments from all to be sent to her. | ALL/NM |
| 26/11 | <p>Minute taking for Child Protection Conferences</p> <ul style="list-style-type: none"> A report was circulated with the agenda. This links in with the previous agenda item and concerns the current pressures for the conference minute takers Nina explained that they are unable to continue to provide the level of detail that is normally provided in the minutes which are produced following a conference. The amount of detail will be reduced in the appropriate sections until the backlog is cleared and new staff are in post and fully operational. However, once this is reviewed in 3 months time it may be appropriate to continue with this revised system. Nina asked that agencies cascade this information to all relevant staff and she will keep everyone updated. | ALL/NM |
| 27/11 | <p>Oral report from Subgroups</p> <ul style="list-style-type: none"> Serious Case Review Panel - Jacqui reported that decisions had been made to close off some of the action plans as they had been implemented. A report from the AS Review is still outstanding – Jacqui and Nina are working on this. | |

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| | <ul style="list-style-type: none"> • The Inquest on CD09 will be the end of the year. • Quality Assurance - the next meeting on July 6 to finalise membership etc. • CDOP with regard to the chair the future is uncertain at the moment • Workforce Development – pending joining with a Derbyshire . A joint meeting date to be finalised to sort out membership etc. • Once the subgroups are established the reporting back will be a permanent agenda item for this group. | |
| 28/11 | <p>Private Fostering Report</p> <ul style="list-style-type: none"> • A report was circulated with the agenda. • The report informs the Board of the reduced numbers of children being supported in this way and suggests this is due to under reporting. • Nina asked for the Board's assistance in endorsing an extensive awareness raising programme currently being undertaken currently – details of which are in the report. • Members suggested that an audit could be done to establish possible barriers ie communities with language barriers etc. • The need for a task and finish group was suggested – Ray McMorro and Brigid Stacey for Health and Education as lead – this should come out of the action plans. • The report and actions arising have been noted and they need to be built into the Ofsted plan. | |
| 29/11 | <p>Children Social Care First Contact and Mart Arrangements</p> <ul style="list-style-type: none"> • The link for these arrangements was circulated with the agenda. • Jacqui Jensen apologised for not producing a report and gave some background to the set up which evolved as part of an action plan from the unannounced inspection. • Inspectors from the recent inspection were impressed by the arrangements and feel there is real potential in this for the future. • Jacqui informed the group that there was too much work going into this team which is entirely disproportionate to the children who need help. She asked that partners support this problem by encouraging staff to use the CAF process. MART should be a multi-agency team but together with Early Intervention this has been 'parked' and there is currently no partner sign up. • Christine asked that this be brought to the Development Day and for a draft paper to be circulated prior to the meeting. | |

| ITEM | | ACTION |
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| 30/11 | <p>Any other business</p> <ul style="list-style-type: none"> Derby City Council's Careline are moving to the Royal Derby Hospital on 14 June when a new telephone number will be in use. The old number will be automatically forwarded to the new one for 3 months. Mark suggests this is extended to 6 months alongside a strong communication strategy. Debbie reported that Operation Kern was very successful. There is a disclosure issue to be discussed at a meeting on the 24th of this month. Debbie will keep us informed There are issues around funding for the CSE post which bring into question the provision of admin support, mileage claims, travel costs etc . Christine indicated that this was not an appropriate issue for AOB. Partners could not be expected to comment without having seen a supporting paper. The issue of a Vice Chair for this meeting needs to be an agenda item for the next meeting. Christine closed the meeting at 5.10pm and suggests we discuss some of these issues on the Development Day. Another item for discussion is that some members have not been able to commit to a full session this afternoon. | DP |
| 31/11 | <p><u>Next Meeting</u> WEDNESDAY 14 SEPTEMBER 2011 KEDLESTON ROAD TRAINING CENTRE AT <u>1PM.</u></p> | |