

## **BEST VALUE REVIEW OF SERVICES TO ROAD USERS – TERMS OF REFERENCE**

Report of the Director of Development and Cultural Services

### **SUMMARY OF REPORT**

- 1.1 This review into Services to Road Users is part of the Council's 2003-2005 programme of Best Value Reviews.
- 1.2 A scoping session, risk assessment and public focus groups have been carried out to assist in the development of the key issues associated with services to road users.
- 1.3 The report sets out the key issues and terms of reference for review.

### **OPTIONS CONSIDERED**

2. A range of issues, from minor to significant, were raised and considered. However in order to make the review a manageable size it needs to be focussed on the key issues. Whilst a large number of the issues were amalgamated to arrive at the final list included in this report, there were inevitably some areas that have not been included. These issues have however been noted and will be followed up, either individually or within other work areas.

### **RECOMMENDATIONS**

3. To endorse the Terms of Reference for the Best Value Review of Services to Road Users outlined in Appendix A.

### **REASONS FOR RECOMMENDATIONS**

4. The Terms of Reference need to be endorsed by Members in order to progress to the next stage of the review.

## MATTER FOR CONSIDERATION

- 5.1 As part of the 2003/2005 programme of Best Value Reviews, the Council is carrying out a review of Services to Road Users.
- 5.2 The term road users covers a whole range of groups of people including pedestrians, cyclists, bus users, taxis, car users, motorcyclists and freight operators. The review largely covers the work carried out by the Highways, Transportation and Waste Management Division. The services that are provided can be covered within the following areas:
- Maintenance of the road network
  - Road Safety and Traffic Management
  - Improvements to the Transport Network
  - Public Transport Co-ordination
  - Transportation Policy and Funding
- 5.3 A Scoping Session was carried out on the 5 February 2003 and involved Councillors, officers of the Review Team, representatives from other departments and a range of external partners and organisations who have a link with transport and services to road users. The session followed the Guide to Scoping and Risk Assessment within the Best Value Toolkit.
- 5.4 Focus Groups with people selected from the Derby Pointer also took place on the 18 and 27 February 2003. Albeit this was a small sample, it did give us an indication of the general transport issues that concern the public.
- 5.5 In developing the key issues and terms of reference for this review we have also been able to use consultation information that has been collected over a number of years during the development and monitoring of the Local Transport Plan. Also many of the specific issues raised at Area Panels relate to services to road users and we have considered these types of issues in developing our terms of reference.
- 5.6 The Terms of Reference, including the key issues to be addressed by the review are in Appendix A. A brief explanation of the scope of each of the issues is also included.
- 5.7 Identifying and assessing risk is a key element of the Scoping process. As part of the Scoping Session and at subsequent review team meetings, the key issues and notes associated with the service were identified. These risks were subsequently assessed against the Council's agreed risk assessment framework. Details of the risk assessment have been placed in Member rooms and on Derbynet as a background document to this report.
- 5.8 The Terms of Reference need to be considered by the Cabinet before being reviewed by the Planning and Prosperity Overview and Scrutiny Commission. They must then be approved by Cabinet, taking account of any comments made in the scrutiny process.

## **FINANCIAL IMPLICATIONS**

- 6.1 The costs incurred in carrying out this review will be met from within the Highways, Transportation and Waste Management budgets.
- 6.2 As part of the options appraisal and resulting action plan, the review will endeavour to achieve a 3% efficiency saving across the service.

## **LEGAL IMPLICATIONS**

- 7. The Best Value Review for Services to Road Users is being carried out under the requirements of the Local Government Act 1999.

## **PERSONNEL IMPLICATIONS**

- 8. None arising directly out of this report.

## **ENVIRONMENTAL IMPLICATIONS**

- 9. Many of the services to road users are aimed at developing a safer and sustainable environment. This includes promoting travel choice for all, and reducing people's reliance on the private car.

## **EQUALITIES IMPLICATIONS**

- 10. Delivery of services to road users affects all people in society. Promoting travel choice is a key objective of the service. Careful consideration needs to be given to how this is achieved equally across the City.