



Annual Report 2013/14

SUMMARY

- 1.1 The Council produces an Annual Report each year to publicise its achievements and progress made in delivering its Council Plan priorities.
- 1.2 The Annual Report has been produced in two parts. Firstly, a summary document which contains highlights and case studies for each Council Plan 2011-14 priority as shown in **Appendix 2**. Secondly, a consolidated version of the Annual Report which includes the Statement of Accounts, Annual Governance Statement and Annual Performance Results (shown in **Appendix 3**).
- 1.3 Subject to approval from Audit and Accounts Committee and Council Cabinet, the Annual Report will be published on the Council's website in October 2014.

RECOMMENDATION

- 2.1 To approve the Annual Report 2013/14.

REASON FOR RECOMMENDATION

- 3.1 The Annual Report provides evidence to the local community of the progress made by the Council in achieving its Council Plan priorities and demonstrating value for money. The Report also helps meet the Best Value duty and Code of Recommended Practice on Local Government Transparency.

SUPPORTING INFORMATION

- 4.1 The Council produces an Annual Report each year to publicise its achievements and report progress against...
 - Priorities contained within the Council Plan 2011-14.
 - Key Performance Indicators from the Council Scorecard.
 - Medium Term Financial Plan (MTFP).

- 4.2 The audience for the Annual Report is primarily external, in terms of members of the public, local community groups, businesses and partner agencies. However the report also meets internal reporting requirements to ensure rigorous review of the Council Plan, MTFP and key performance targets.
- 4.3 The Annual Report has been produced in two parts....
- **Summary Annual Report** - to communicate headline performance and financial information based on the statement of accounts and year-end performance reports presented to Cabinet on 25 June 2014.
 - **Consolidated Annual Report** – which brings together governance information such as the Statement of Accounts and Performance Results. This is consistent with good practice and creates an accessible and transparent online governance resource.
- 4.4 The Annual Report is key to evidencing the delivery of our Council Plan. 2013/14 is the final year of the Council's work on the Council Plan 2011-14. Performance indicators and measures included in the Plan have been monitored throughout the three years as part of the Council scorecard and directorate business plans.
- 4.5 The Summary Annual Report is shown in **Appendix 2**. This includes performance highlights against each priority in the Council Plan 2011-14 with case studies to show the impact and outcomes of the Council's work in these areas.
- 4.6 This is supported by more detailed performance information in the Annual Performance Results – as shown in **Appendix 3**. In relation to the year ending 31 March 2014, performance results for Council Plan measures and actions are ...
- 83% of Council Plan measures and actions have met / exceeded target or are on track / completed.
 - 60% of Council Plan measures have improved compared to last year.
- 4.7 The Annual Report will be presented to Council Cabinet on 1 October 2014.
- 4.8 Subject to approval by Council Cabinet, the Annual Report will be published on the Council's website <http://www.derby.gov.uk/council-and-democracy/vision-values-priorities/annual-report/>

OTHER OPTIONS CONSIDERED

- 5.1 The Council could choose not to produce an Annual Report. However this is not deemed appropriate in light of recommended good practice to publish regular performance and financial information to local communities.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Head of Legal Service Director of Finance and Procurement Director of Strategic Services and Transformation Head of Governance and Assurance
For more information contact: Background papers: List of appendices:	Heather Greenan 01332 643462 email:heather.greenan@derby.gov.uk Appendix 1 – Implications Appendix 2 – Annual Report 2013/14 Appendix 3 – Annual Performance Results 2013/14

IMPLICATIONS

Financial and Value for Money

- 1.1 The Annual Report communicates our performance in achieving a balanced outturn compared to budget published in the Medium Term Financial Plan and delivery of value for money. The costs of producing the Annual Report are minimal and covered through existing budget provision.

Legal

- 2.1 Beyond the requirements to publicise the report as set out paragraph 3.1, there are no specific legal implications to the report.

Personnel

- 3.1 The Annual Report includes performance against some of the people indicators in the Council Plan.

Information Technology

- 4.1 None arising.

Equalities Impact

- 5.1 The Annual Report provides information on how well the Council has met its equality objectives.

Health and Safety

- 6.1 None arising.

Environmental Sustainability

- 7.1 None arising.

Property and Asset Management

- 8.1 None arising.

Risk Management

- 9.1 None arising.

Corporate objectives and priorities for change

- 10.1 The Annual Report provides evidence of performance against all priority outcomes contained within the Council Plan.