

ITEM 11

Minutes Extract from Council Cabinet 22 February 2005

307/04 Internal Audit – Interim Report on Progress

The Council Cabinet considered a report from the Scrutiny Management Commission regarding the Internal Audit – Interim Report on Progress. The Commission had considered a report setting out details of internal audit reports conducted during the period April to December 2004. In considering the report the Commission expressed a view that the period of six weeks that managers were allowed in which to respond to a draft report was too long and suggested that this be reduced to four weeks. It also recommended that managers should be instructed that responding to Audit reports was mandatory.

Decision

To approve the recommendations of the Scrutiny Management Commission by reducing the time allowed for managers to respond to a draft report from six weeks to four weeks and instructing managers that providing a response was mandatory.