



Derby City Council

# Forward Plan

**Published  
6 September 2016**

## What is the Forward Plan?

**ITEM 5**

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 11 October 2016.

# **Forward Plan**

## **Published 6 September 2016**

### **Contents**

<b>Communities and Place</b>	<b>Page 3</b>
<ul style="list-style-type: none"><li>• Building Energy Management Strategy and Policy</li><li>• Support for the Delivery of Phase 2 of the Castleward Urban Village</li><li>• Flood Risk Management Strategy for Derby</li><li>• Use of Section 106 Money for Improvement to Leisure Facilities in Littleover and Blagreaves</li><li>• Revised Communities, Environment and Regulatory Services Enforcement Policy</li><li>• Our City Our River Flood Alleviation and Regeneration Scheme – Acquisition of Package 1 Sites</li><li>• Revised Statement of Community Involvement</li><li>• Adoption of Markets Rights Policy</li><li>• Derby Enterprise Growth Fund</li><li>• Highway Maintenance Funding Options</li><li>• Acquisition of Dwellings Funded by the Housing Revenue Account</li><li>• Victory Road Alignment</li><li>• City Energy Saving Programme (CESP) – Warm Zone Funding</li><li>• Development of the Former Britannia Court Site</li><li>• E4E Programme Sustainability</li><li>• Performance Venue</li></ul>	
<b>Organisation and Governance</b>	<b>Page 12</b>
<ul style="list-style-type: none"><li>• Procurement of Projects on the 2016/17 Property and Schools Capital Programme</li><li>• Changes to the Council Tax Support Scheme from 1 April 2017</li><li>• Council Tax Base for 2017/18</li></ul>	
<b>People Services</b>	<b>Page 14</b>
<ul style="list-style-type: none"><li>• Soft Market testing Outcome – Council Care Homes and Day Centres</li><li>• Consultation on the Reduction of Council Funding for Housing Related Support Services</li></ul>	
<b>Changes since the Last Forward Plan</b>	<b>Page 15</b>

<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR CHRISTINE DURRANT</b>
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Jim Harvey, Principal Energy Officer 640206
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Patrick Middleton, Principal Regeneration Manager 641621
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	39/15 – November 2015
Decision	Flood Risk Management Strategy for Derby
What is the decision to be taken?	To approve the proposed Flood Risk Management Strategy for Derby before entering the public consultation period
Who will be consulted?	Cabinet Member, Chief Officer Group, External Stakeholders and Members of the Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Dave Bartram, Head of Highways and Grounds Maintenance, Engineering and Street Cleansing 641516
Summary – To approve the proposed Flood Risk Management Strategy for Derby before entering the public consultation period as required by the provisions of Section 9 of the Floods and Water Management Act 2010. As lead authority for this area, Derby City Council must develop, maintain, apply and monitor a local Flood Risk Management Strategy.	

Reference / Date Inserted into Forward Plan	41/15 – November 2015
Decision	Use of Section 106 Money for Improvement to Leisure Facilities in Littleover and Blagreaves
What is the decision to be taken?	To approve schemes to improve leisure facilities in Littleover and Blagreaves, using Section 106 money from Heatherton development.
Who will be consulted?	Local ward Members and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124
<p>Summary – £330k of money was secured as part of a section 106 agreement for part of the Heatherton development to be spent on improving leisure facilities within a mile radius of that phase of the estate. Originally intended to be used to help implement a City park on adjacent land, alternative schemes are now being considered in light of the City park proposal no longer being a realistic option. Various proposals have been put forward for using this money and choices will need to be made as there is insufficient money to implement them all. Given the amount of money involved and the range of alternative options being put forward, it is appropriate for Council Cabinet to decide how to spend the money. The Leader has considered the options and is presenting his selection for Council Cabinet's approval.</p>	

Reference / Date Inserted into Forward Plan	44/15 – December 2015
Decision	Revised Communities, Environment and Regulatory Services Enforcement Policy
What is the decision to be taken?	To approve changes and revisions to the Communities, Environment and Regulatory Services Enforcement Policy
Who will be consulted?	Overview and Scrutiny
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regulatory Services – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Michael Kay, Head of Environmental Protection, Licensing and Housing Standards 641940
Summary – The Communities, Environment and Regulatory Services Enforcement Policy was created in 2009 and requires updating to reflect changes in relation to the introduction of the Regulators Code and other enforcement powers that are now available.	
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City Flood Alleviation and Regeneration Scheme – Acquisition of Package 1 Sites
What is the decision to be taken?	To approve the acquisition of package 1 sites in order to progress proposed Our City Our River flood defences and wider regeneration of City Road area
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Barbara Roberts, OCOR Principal Regeneration Manager 641627
Summary – Members are requested to consider and approve the acquisition of premises required to deliver the Package 1 OCOR flood defences and wider regeneration aspirations for City Road. Details will be provided in the report including proposed heads of terms and the budget allocation for these acquisitions.	

Reference / Date Inserted into Forward Plan	56/15 – February 2016
Decision	Revised Statement of Community Involvement (SCI)
What is the decision to be taken?	To approve the content of the draft revised Statement of Community Involvement for public consultation and to delegate approval for the adoption of the document
Who will be consulted?	Statutory bodies, developers, planning agents, local businesses and the community
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Brown, Senior Planning Officer 642120
Summary – The Council is required to prepare a Statement of Community Involvement which sets out how it will consult on planning applications and Development Plans. Members will be asked to approve the document for consultation and to delegate authority to adopt the Statement of Community Involvement following the consultation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	62/15 – March 2016
Decision	Derby Enterprise Growth Fund
What is the decision to be taken?	To agree to re-profile the re-payment of the Derby Enterprise Growth Fund Internal Loan
Who will be consulted?	Accountancy and Legal services
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Emma Dann, RGF Programme Manager 643047
Summary – The report will outline the current position with Derby Enterprise Growth Fund, the pipeline of projects seeking support through the fund and impact on the DEGF cashflow.	
Reference / Date Inserted into Forward Plan	15/16 – September 2016
Decision	Highway Maintenance Funding Options
What is the decision to be taken?	To note the highway network overall condition and the necessary funding to manage its deterioration
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Bartram, Head of Highways and Grounds Maintenance, Engineering and Street Cleansing 641516
Summary – The report will cover the current and required spend levels and the impact this has on the overall condition of our road and footway network.	



Reference / Date Inserted into Forward Plan	16/16 – September 2016
Decision	Acquisition of Dwellings Funded by the Housing Revenue Account
What is the decision to be taken?	To approve the acquisition of new build dwellings funded via the Housing Revenue Account to provide affordable rented housing
Who will be consulted?	Chief Officers, Cabinet Member and standard consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development and HRA Team Leader 640316
Summary – the report will set out the proposals to acquire new build dwelling funded via the Housing Revenue Account to provide affordable rented housing.	
Reference / Date Inserted into Forward Plan	17/16 – September 2016
Decision	Victory Road Alignment
What is the decision to be taken?	To approve the cost of the Victory Road project, seek approval to enter into contracts with Rolls Royce and Balfour Beatty for the delivery of the project and provide an update on project progress
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Chris Morgan, Regeneration Manager 641596
Summary – To approve the cost of the Victory Road project, seek approval to enter into contracts with Rolls Royce and Balfour Beatty for the delivery of the project and provide an update on project progress. Victory Road is one of Infinity Park Derby, Local Growth Fund 1 projects that were approved by Council Cabinet on 9 December 2015.	

Reference / Date Inserted into Forward Plan	21/16 – September 2016
Decision	City Energy Saving Programme (CESP) – Warm Zone Funding
What is the decision to be taken?	To approve a new phase to the City Energy Saving Programme using Warm Zone funding in addition to secured loans over a 4 year period.
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Henry Cipcer, Housing Renewal Manager 640135
Summary – To approve a new cost neutral phase to the Council's successful City Energy Saving Programme (CESP) external all insulation programme through offering secured loans to homeowners in addition to a subsidy through Warm Zone funding.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

Reference / Date Inserted into Forward Plan	24/16 – September 2016
Decision	Enterprise for Education - E4E - Programme Sustainability
What is the decision to be taken?	To consider options for the continuation and ongoing sustainability of the E4E Programme
Who will be consulted?	HR, Finance, Legal, Schools Improvement
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Arshad Iqbal, E4E Manager 641622
Summary – To consider the outcome of research and stakeholder discussions into new funding streams and potential alternative governance models for the E4E programme.	
Reference / Date Inserted into Forward Plan	25/16 – September 2016
Decision	Performance Venue
What is the decision to be taken?	To approve the first phase of development of a new performance venue
Who will be consulted?	Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Catherine Williams, Principal Regeneration Manager 641639
Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council.	

<b>CHIEF EXECUTIVE</b>	<b>PAUL ROBINSON</b>
Reference / Date Inserted into Forward Plan	34/15 – November 2015
Decision	Procurement of Projects on the 2016/17 Property and Schools Capital Programme
What is the decision to be taken?	To approve the undertaking of tender processes prior to approval of the Capital Programme to improve the resourcing and delivery of the 2016/17 schools and property programme
Who will be consulted?	Chief Officer Group and Corporate Capital Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report relates to improved delivery of school and property projects on the Capital Programme. By beginning the procurement earlier we will be in a better position with secured resources to implement projects in the school holiday periods and to better programme and resource the property capital projects. No commitment or expenditure from the 2016/17 programme will be made prior to Council Cabinet approval of the programme.	
Reference / Date Inserted into Forward Plan	18/16 – September 2016
Decision	Changes to the Council Tax Support Scheme from 1 April 2017
What is the decision to be taken?	To approve changes to the Council Tax Support Scheme from 1 April 2016
Who will be consulted?	Major Preceptors and a public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – A public consultation was undertaken between 5 August and 28 October 2016 regarding proposed changes to the Council Tax Support Scheme from 1 April 2017. Changes to the Scheme need to be approved by 31 January 2017 in order for the new scheme to be implemented.	

Reference / Date Inserted into Forward Plan	22/16 – September 2016
Decision	Council Tax Base for 2016/17
What is the decision to be taken?	To determine the Council Tax Base for the 2017/18 financial year
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – The Council has a statutory duty to determine a Council Tax Base for each financial year. This is part of the budget process and is used to determine council tax charges by Debry City Council and its major preceptors.	

<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	19/16 – September 2016
Decision	Soft Market Testing Outcome – Council Care Homes and Day Centres
What is the decision to be taken?	To consider the outcome of the soft market testing exercise for the Council's care homes and day centres
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Kirsty Everson, Acting Service Director – Integration and Direct Services 642743
Summary – Council Cabinet has previously agreed that a soft market testing exercise be undertaken to establish options for an alternative delivery model for the Council's in house care services.	
Reference / Date Inserted into Forward Plan	20/16 – September 2016
Decision	Consultation on the Reduction of Council Funding for Housing Related Support Services
What is the decision to be taken?	To achieve savings relating to Housing Related Support Services
Who will be consulted?	Service users, organisation delivering services and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 October 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Kirsty Everson, Acting Service Director – Integration and Direct Services 642743
Summary – Housing related support services support vulnerable, often homeless people, to access housing and support. As part of the budget strategy it is proposed that the Council ceases funding these areas and that some of the services are funded by alternative means from 2017/18	

## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
7 September 2016	Food and Feed Law Enforcement Plan 2 Health and Safety Enforcement Service Plan 2016/17 016/17	13/16	August 2016	
7 September 2016	Approval of the Smoke and Carbon Monoxide Alarm (England) Regulations 2015 Statement of Principles	61/15	March 2016	
7 September 2016	Primary School Places – Additional Capacity	09/16	July 2016	
7 September 2016	Employ Local Contract Acceptance	14/16	August 2016	
	Regeneration Capital Programme	01/16	June 2016	Withdrawn
	Application for a Loan and Grant Agreement from the City Living Fund	12/16	August 2016	Withdrawn – dealt with under delegated powers