



DERBY CITY COUNCIL

SCRUTINY MANAGEMENT COMMISSION

TUESDAY 6 JANUARY 2004 AT 6.00 PM

MEETING ROOM 5 AT THE COUNCIL HOUSE
DERWENT STREET ENTRANCE

1. Apologies
2. Late items to be introduced by the Chair
3. Confirmation of the minutes of the meetings held on 2 December 2003
4. Declarations of Interest
Members are invited to declare interests they have in the business on the agenda, including:
 - *personal interests*
 - *prejudicial interests*
 - *whether the Group Whip has been applied in respect of any of the matters under consideration*

Call-In

5. Consideration of any matter referred to the Commission in relation to a call-in of a decision

Items for Discussion

6. Topic Review to Determine Whether Posts having Similar Function of Offering a Similar Service to the Public have been Established by Different Council Departments
Ed Cicinski Corporate Personnel Advisor - Reviews will attend to give information to Members
7. Implications of Recommendation by the Electoral Commission of Areas for All-Postal Pilots in 2004
To consider if the Commission wishes to continue with the topic review in view of the proposed all postal vote pilot for the Elections in June 2004
8. Development of an Interactive Training Aid for Local Authorities
To approve, in principle, development by the City Council of an interactive training aid for local authorities subject to a further report on the detailed implications

To Follow

9. Report on the Scope of the Planning and Environment Commission's Review of the Control of the Sale of Age Restricted Items
To approve the scope of the Planning and Environment Commission's review of the Control of the Sale of Age Restricted items
10. Draft Protocol on Call-in of Executive Decision
To approve in principle the draft protocol on call in of executive decisions

Responses of the Council Cabinet to any reports of the Commission

11. The Roundhouse **To Follow**
To note the response from Council Cabinet on the Call-in

Council Cabinet Forward Plan

12. To identify items in the Council Cabinet Forward Plan for consideration at future meetings of the Commission

All Members will have received a copy of the January Forward Plan
– Please bring your copy to the meeting.

Matters referred to the Commission by Council Cabinet

13. Council Tax Discounts on Unoccupied and Second Homes
To consider and comment on a report approved by Council Cabinet at its meeting on 16 December 2003

NOTES:

- (1) Meetings at the Council House are held in the Council Suite, notices show which meeting room will be used. Members of the public should use the Derwent Street entrance for access to evening meetings.
- (2) For more information on this agenda or the meeting please contact Karen Squires on Derby 255467, e-mail karen.squires@derby.gov.uk. If you are planning to attend the meeting and have any special requirements please contact us on the number above for assistance.