



Report sponsor: Robyn Dewis, Director of Public Health & Andy Smith, Strategic Director of People Services
Report author: Alison Wynn, Assistant Director of Public Health

Update to Health and Wellbeing Board Terms of Reference

Purpose

- 1.1 The purpose of this report is to share for review and approval updated Terms of Reference of the Health and Wellbeing Board (HWB) to reflect changes agreed as part of the recent development sessions.
- 1.2 The report highlights proposed amendments to the currently agreed Terms of Reference for consideration of HWB members.

Recommendation(s)

- 2.1 To recommend to Council the approval of revised terms of reference for the Health and Wellbeing Board, as detailed at Appendix 1.
- 2.2 To further review the Terms of Reference in September following work to develop the relationship between the Integrated Care Partnership and Derby and Derbyshire Health and Wellbeing Boards.

Reason

- 3.1 To ensure the Terms of Reference of the HWB remain fit for purpose.
- 3.2 Agreeing and amending the terms of reference for boards and committees is a matter reserved to the Full Council under the Council's Scheme of Delegations, contained within the Council Constitution.

Supporting information

- 4.1 The current Terms of Reference of the HWB were last updated in July 2020.
- 4.2 Whilst there have been no changes to the statutory requirements of the HWB since the current Terms of Reference were approved there are significant changes in the national and local health and care landscape with the development of the Integrated Care System.

- 4.3 In response to this and to improve its impact, the HWB has undertaken a number of development sessions to consider its role, purpose and way of working. The changes proposed during this work are incorporated in the revised Terms of Reference.
- 4.4 Mapping of local groups already in existence that maybe involved in activity that will support our agreed outcome areas is still ongoing. When complete the sub-groups of the HWB will be updated as appropriate.
- 4.5 The key changes to the Terms of Reference are:
- Addition of section 2 Vision and Objectives
 - Addition of section 3, parts e, f and g.
 - Amendments to section 4.2 non-statutory membership.
 - Amendments to section 5 Governance and reporting relationships
 - Addition of 6.6 Meeting principles and way of working
 - Addition of paragraph at the end of 6.7 Agenda and meeting format
 - References to the Clinical Commissioning Group (CCG) replaced with Integrated Care System (ICS) as appropriate.

Public/stakeholder engagement

- 5.1 The changes proposed reflect changes to the HWB within recent development sessions including Board members and wider stakeholders.

Other options

- 6.1 None considered.

Financial and value for money issues

- 7.1 None.

Legal implications

- 8.1 The Health and Social Care Act 2012 formally established Health and Wellbeing Boards as committees of the council. It sets out the statutory responsibilities and membership of the Board. Under the Localism Act 2011, all councillors and co-opted members of council committees are required to comply with a Code of Conduct.

Climate implications

- 9.1 None.

Other significant implications

- 10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal		
Finance		
Service Director(s)		
Report sponsor	Andy Smith, Strategic Director of People Services	24/04/2022
Other(s)	Alex Hough, Head of Democratic Services	03/05/2022

Background papers:	
List of appendices:	Appendix 1 – Revised Terms of Reference