



Derby City Council

Forward Plan

**Published
9 November 2021**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 14 December 2021.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
10 November 2021	Strategic School Place Planning – Landau Forte College Expansion Proposal	04/20	September 2020
10 November 2021	Long Term Waste Contract	12/21	September 2021
10 November 2021	Acquisition of Padley House	16/21	October 2021
10 November 2021	Future Management of Allestree Park	18/21	October 2021

New Items added November 2021		Forward Plan Item No	Directorate
Market Hall Transformation Phase 2		19/21	Communities and Place
Anchor Charter		20/21	Peoples Services
Changes to Discretionary Rate Relief Policy for 2022/23		21/21	Corporate Resources
Marketing of Part of the Council Estate		22/21	Corporate Resources
Grant Award Review of Community Managed Libraries		23/21	Communities and Place

Withdrawn Items			Reason
Children and Young People's Accommodation and Sufficiency		14/21	Decision not required

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	09/20 October 2020
Decision	Osmaston Regeneration Update
What is the decision to be taken?	To receive an update on Osmaston Regeneration
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 01332 641621
Summary – The report will give an update on the Osmaston Regeneration Project.	
Reference / Date Inserted into Forward Plan	38/20 – May 2021
Decision	Our City Our River Next Steps
What is the decision to be taken?	To receive and update on the Our City Our River next steps
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Principal Project Co-ordinator 07812 300591
Summary – The report will give an update on the plan for Our City Our River next steps.	

Reference / Date Inserted into Forward Plan	40/20 – May 2021
Decision	Queen's Leisure Centre Next Steps
What is the decision to be taken?	To decide on the future of Queen's Leisure Centre, following the expectation that it will close when Moorways Sports Village opens
Who will be consulted?	The public, staff, Councillors, key stakeholders, key users, key partners
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ben Clawson-Chan, Head of Leisure & Business Development, 01332 640460
Summary – From previous Council Cabinet reports about Moorways Sports Village there is an expectation that Queen's Leisure Centre will close once it opens in spring 2022.	
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	13/21 – October 2021
Decision	Adoption of the Leisure Services Build Strategy
What is the decision to be taken?	The Strategy aims to assess the extent to which the existing supply of sports halls and swimming pools meet current levels of demand and to assess how the impact of changes in population to 2028 and changes in the supply of sports halls and swimming pools impact on the demand for those built facilities and their distribution across Derby in the future.
Who will be consulted?	Key Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills - Area Leisure Centre Manager 01332 641267
<p>Summary – The built Leisure Facilities Strategy (LFS) forms part of the Council's evidence base for physical activity and sport. The LFS provides an opportunity to think differently about future indoor built provision and roles in which the Council in partnership with others should take to maximise the opportunities across the city to provide an active city for all, improving health and quality of life. The LFS will assist in determining the priorities for investment, any developments will still be subject to sources of funding being made available.</p>	

Reference / Date Inserted into Forward Plan	15/21 – October 2021
Decision	Preparing a New Local Plan for Derby
What is the decision to be taken?	To authorise the preparation of a new Local Plan for Derby
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 01332 642124
<p>Summary – The report provides an update on Local Plan matters and seeks authority to commence preparation of a new Local Plan looking forward over the next 15-20 years rather than the current date of 2028. The report also considers a schedule of Local Plan policies that need updating as well as proposals for a new Local Plan timetable and cross-party Members Working Group.</p>	
Reference / Date Inserted into Forward Plan	19/21 November 2021
Decision	Market Hall Transformation Phase 2
What is the decision to be taken?	A budget needs to be approved and added to the Capital Programme, including funding from the Future High Street fund, in order to progress with the Market Hall phase 2 scheme internal transformation and public realm works. The report will also consider the estimated operating model.
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Caroline Allen, Assurance Lead. 01332 647875
<p>Summary – This item relates to the delivery of the Market Hall Phase 2 scheme transformation and public realm works, together with the estimated operating model on completion.</p>	

Reference / Date Inserted into Forward Plan	23/21 November 2021
Decision	Grant Award Review of Community Managed Libraries
What is the decision to be taken?	A decision is required on the grant review of Community Managed Libraries. A grant is provided to Direct Help & Advice (DHA) to deliver front line services at 10 library sites in the city
Who will be consulted?	Council departments and key stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Elliott, Library Service Manager 01332 641725
Summary – A Council Cabinet decision in 2021, stated that a grant award review should be completed. The scope included a review of the levels of grant, the grant allocation mechanism and the support packages provided to the Community Managed Library delivery partner.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	08/21 – September 2021
Decision	Council Tax Support Scheme 2022/23
What is the decision to be taken?	To approve a Council Tax Support Scheme for the financial year 1 April 2022 - 31 March 2023
Who will be consulted?	As no changes are envisaged a consultation exercise will not be required
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services 01332 643774
<p>Summary – Each financial year the Council must agree a Council Tax Support Scheme for its Council Tax Payers. The scheme is means tested and determines how much council tax support working age households will receive, depending upon their individual circumstances. Pensioners are not affected as they are treated separately under different legislation.</p>	
Reference / Date Inserted into Forward Plan	09/21 – September 2021
Decision	Council Tax Base for 2022/23
What is the decision to be taken?	To approve the Council Tax Base for the financial year 1 April 2022 - 31 March 2023
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 January 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services 01332 643774
<p>Summary – The Council has a legal requirement to calculate a Council Tax base for each financial year and to notify its Council Tax base to both The Police and Crime Commissioner for Derbyshire and Derbyshire Fire & Rescue Authority. The Council Tax base is an estimated figure of the number of domestic properties expressed in terms of 'band D' equivalents in the Council's area during the financial year concerned. It is used to determine a headline charge for band D properties in the city. Charges for other bands are calculated as defined fractions of the headline charge.</p>	

Reference / Date Inserted into Forward Plan	21/21 – November 2021
Decision	Changes to Discretionary Rate Relief Policy for 2022/23
What is the decision to be taken?	The Council's discretionary rate relief policy sets out the broad criteria for when we will grant discretionary rate relief, from business rates. Following announcements at the Autumn Budget 2021, changes are required to the scheme from 1 April 2022
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services 01332 643774
<p>Summary – The Council operates a discretionary rate relief scheme for business rates which sets out the broad criteria when we will award discretionary rate relief, resulting in reduced or remitted business rates bills, for businesses. The Government, in the Autumn Budget 2021, have announced changes to existing discretionary rate reliefs that will be effective from 1 April 2022. As these changes are fully funded by Government this requires amendments to our policy to make sure businesses get the benefit of such changes.</p>	
Reference / Date Inserted into Forward Plan	22/21 – November 2021
Decision	Marketing of Part of the Council Estate
What is the decision to be taken?	To approve the potential to lease out part of the council estate
Who will be consulted?	Should there be interest, any parties impacted by letting the space will be consulted.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sandra Flannery, Head of Corporate Buildings and FM Services. 01332 641822
<p>Summary – Due to changes in how services operate we potentially have 'spare space-capacity' within the council estate that could support other government departments or commercial businesses giving a new income stream to the Council.</p>	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	10/21 – September 2021
Decision	Adult Social Care Fees and Charges 2022/23
What is the decision to be taken?	To review of fees and charges for Adult Social Care services for 2022/23
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Cath Young, Head of Commissioning and Market Management 01332 642703
Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2022/23.	
Reference / Date Inserted into Forward Plan	17/21 – October 2021
Decision	Determination of the 2023-2024 Admission Arrangements for Derby City Community and Voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2021 and the School Admissions Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 February 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Sansum, Admissions Manager, 01332 642727
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.	

Reference / Date Inserted into Forward Plan	20/21 – November 2021
Decision	Anchor Charter
What is the decision to be taken?	To agree to sign up to an Anchor Charter. The major anchor organisations across Derby and Derbyshire have worked together and developed an Anchor Charter as a way of securing commitment from individual organisations and provides a framework to make changes to support and benefit communities.
Who will be consulted?	City Partnership Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 December 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smith, Strategic Director for People Services 01332 643556
<p>Summary – Anchor organisations are large institutions that are 'anchored' in their surrounding communities. They have sizeable assets that can be used to support local community wealth building and development, through things like procurement and spending power, workforce and training, buildings and land. For the first time in Derby, all the major anchor institutions across the whole footprint such as city and county councils, NHS and businesses like Rolls Royce, have been working together on agreeing a set of strategic priorities. This includes the development of an Anchor Charter with the aim of harnessing the power of anchor institutions and maximising impact on delivering against agreed strategic priorities. Each anchor organisation agreed to take the Anchor Charter through their internal governance processes to get sign up.</p>	