



DERBY CITY COUNCIL

SCRUTINY MANAGEMENT COMMISSION

TUESDAY 1 JULY 2008 AT 6.00PM

**AT THE COUNCIL HOUSE,
DERWENT STREET ENTRANCE**

AGENDA

1. Apologies
2. Late items to be introduced by the Chair
3. Declarations of Interest
Members are invited to declare any interests they have in the business on the agenda, including;
 - *personal interests*
 - *prejudicial interests**whether the Group Whip has been applied in respect of any of the matters under consideration*
4. Minutes
To confirm the minutes of the Scrutiny Management Commission meeting held on 4 June 2008
5. **To consider the response of the Council Cabinet member for Direct and Internal Services and the Director of Environmental Services to the petition opposing the decision to close the animal enclosure at Allestree Park**
The lead petitioner has been invited to attend the meeting

Steve Medlock
6. **To consider the response of the Council Cabinet member for Direct and Internal Services and for Leisure and Culture, together with that of the Director of Regeneration and Community to the petition concerning the medieval Augustinian Abbey at Darley Abbey**
The lead petitioner has been invited to attend the meeting. The most up-to-date report of the situation will be provided at the meeting.

Councillor Les Allen
Harry Hopkinson
7. **Call-in**
To consider any matter referred to the Commission in relation to a call-in of a decision

David Romaine

Items for Discussion

- | | | |
|-----|---|--------------------------|
| 8. | To receive a briefing from the Director of Resources on the Budget Scrutiny process
<i>This item is intended to provide background information relevant to the SMC review of the budget scrutiny process</i> | Don McLure |
| 9. | Performance Framework
<i>To consider a report to the Council Cabinet meeting on 8 July 2008 on proposals for the new performance framework and reporting timetable for 2008/09</i> | Gordon Stirling |
| 10. | To receive a briefing requested at the SMC meeting on 4 June from Bernard Fenton, Head of Customer Service, on Derby Direct
<i>This item was requested because several SMC members had expressed concern about the time it took for telephone calls to Derby Direct to be answered.</i> | Bernard Fenton |
| 11. | To receive an update from Steve Meynell, Chief Estates Officer, on progress with Forward Plan Item 23/05, the Council's Accommodation Strategy Programme
<i>Item requested at the SMC meeting on 4 March</i> | Steve Meynell |
| 12. | To receive an update from Ian Wheatley, Grounds Maintenance Manager and Kate Day, Bereavement Services Manager, on Forward Plan item 30/07 – a review of the Council's Bereavement Services.
<i>Item requested at the SMC meeting on 4 March</i> | Ian Wheatley
Kate Day |
| 13. | To receive a briefing from David Romaine, Scrutiny and Complaints Manager, on the Corporate Complaints Procedure
<i>Item requested at the SMC meeting on 4 June</i> | David Romaine |
| 14. | Work Plan 2008/09
<i>Briefing on the outcomes of the workshop for members and representatives of the Council's Partner organisations held on 24 June 2008. Consideration of next steps in the review of scrutiny structure</i> | David Romaine |
| 15. | Forward Plan
15a. To consider and comment upon the new format of the Forward Plan
15b. To consider those Forward Plan items that fall within the remit of the Scrutiny Management Commission | |

16. **Performance Eye**

To consider those Performance Eye indicators relevant to the Scrutiny Management Commission and to scrutinise any indicators that Members have identified prior to the meeting.

David Romaine

Note: Members should inform the Co-ordination Officer as soon as possible before the meeting of any Performance Eye indicators on which they would like more information

A summary of the Commission's Quarterly Performance Eye indicators has been provided

A list of 'bottom quartile' indicators has been provided in response to a previous request of the Commission

17. **Retrospective Scrutiny**

To consider any items identified for retrospective scrutiny by Members of the Commission

Note: Members should inform the Co-ordination Officer as soon as possible before the meeting of any items they would like to be the subject of retrospective scrutiny

David Romaine

17a Overview report for period February 2008 – June 2008.
Standing item as requested by the Commission

18. **Matters referred to the Commission by Council Cabinet**

19 **Response of Council Cabinet to the recommendations and reports of the Commission**

NOTES:

- (1) For more information on this agenda or the meeting please contact Karen Squires on Derby 255467, e-mail karen.squires@derby.gov.uk or minicom Derby 256666. If you are planning to attend the meeting and have any specific requirements please contact us on the number above for assistance.
- (2) Please note that refreshments for members of this Committee will be served in the Riverside Restaurant from 5.30pm. If you have any special requirements please contact Kath Endsor – Catering Manager on 01332 255388.