



DERBY CITY COUNCIL

**NEIGHBOURHOODS  
CABINET MEMBER MEETING  
2 February 2011**

Report of the Strategic Director of  
Neighbourhoods

# ITEM 5

## NEIGHBOURHOODS DIRECTORATE FEES AND CHARGES

### SUMMARY

- 1.1 In order to maximise income and contribute to meeting budget challenges, it is proposed to increase certain fees and charges for a range of services

### RECOMMENDATION

- 2.1 To approve the increases in fees and charges set out in Appendix 2, 3 and 4

### REASONS FOR RECOMMENDATION

- 3.1 The proposals contribute to funding the pressures within the Department in 2011/12, and are in line with the principles approved by the Council Cabinet.

### SUPPORTING INFORMATION

- 4.1 At their meeting on 14 December 2010, Council Cabinet considered a report reviewing fees and charges across the Council and agreed to:
- note the action taken so far in relation to fees and charge setting.
  - approve the principles outlined in paragraph 6.1 of the report.
  - delegate the implementation of specific detailed proposals to the relevant Cabinet Members in conjunction with the relevant Strategic Director

- 4.2 The principles referred to in paragraph 6.1 of the Cabinet report were:
- the January 2011 VAT increase will be passed on to customers. This is particularly relevant to VAT inclusive supplies
  - standard inflation is assumed at 4.6% for 2011/12
  - standard inflation for 2012/13 to 2014/15 is estimated at 2.5% for budget modelling purposes to account for the assumed levelling-off of inflation rates over a longer period
  - above standard inflationary increases will be applied where practical and appropriate, without having a detrimental effect on demand
  - some income will be exempt from the increase because either the fees are nationally set, or the current rates form part of an existing agreement for a period of time
  - new charges will be applied, which have never previously been charged, or to a new client group based on changes to eligibility
- 4.3 A review of fees and charges within the Environment and Regulatory Services Department has been undertaken. Proposals for increases, in line with the principles set out in paragraph 4.2 above, are set out in Appendix 2 of this report.

## OTHER OPTIONS CONSIDERED

- 5.1 Comparisons have been made with fees and charges levied by other local authorities in the region and, where appropriate, the proposals in Appendix 2 have been set to reflect regional average charges

**This report has been approved by the following officers:**

<b>Legal officer</b>	Stuart Leslie
<b>Financial officer</b>	Toni Heathcote
<b>Human Resources officer</b>	Not applicable
<b>Service Director(s)</b>	Not applicable
<b>Other(s)</b>	

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<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications Appendices 2 - 4 – Fees and Charges Proposals for Neighbourhoods Portfolio

<b>IMPLICATIONS</b>
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**Financial**

- 1.1 Included within the budget proposals for 2011/12 is an anticipated increase in income of £200,000 from bereavement services charges.
- 1.2 The 2011/12 prices charged will be more in line with prices charged regionally by other Local Authorities. The Council is also currently investing around £1.5 million in capital improvements in adapting the cremators at Markeaton Crematorium to meet legislative requirements over emissions plus works to the Crematorium building.

**Legal**

- 2.1 Fees and charges for the items set out in appendix 2 are not fixed in statute and are set at the discretion of the local authority.

**Personnel**

- 3.1 None.

**Equalities Impact**

- 4.1 The proposed changes will apply equally to all groups within the community and no particular group(s) will be disadvantaged.

**Health and Safety**

- 5.1 None.

**Carbon commitment**

- 6.1 None.

**Value for money**

- 7.1 The new fee levels will better reflect the true cost of providing the services.

**Corporate objectives and priorities for change**

- 8.1 None.

**Neighbourhoods Directorate Charges Review - Jan 2011****Environment & Regulatory Services****Neighbourhoods Portfolio**

<u>Section</u>	<u>Description of charge</u>	<u>Proposed charge Feb 11 to Mar 12 £</u>	<u>Current charge £</u>	
<b>Corporate Health &amp; Safety</b>	Full day training course	58.00	55.00	Increased in line with inflation
	Half day training course	37.00	35.00	Increased in line with inflation
	ADHOC Courses arranged in schools	209.00	200.00	Increased in line with inflation
<b>CREMATION FEES</b>	Including strewing of ashes, container for cremated remains, recorded music and Cremation Certificate if required:			
	Adult	445.00	395.00	This sets the fee at the regional average level. NB £345 to be charged for first two daily slots to improve take-up
	Medical Referee Fees Levy - subject to any increase from GMC	20.00	20.00	Nationally set fee - always added to basic cremation fee
	Abatement levy	45.00	45.00	* To be set at the recommended levy from Federation of British Cremation Authorities
	Additional Time Slot	137.00	105.00	Increased above inflation to compensate for lost cremation slot and assoc. revenue
	Bodyparts	282.00	270.00	In line with inflation
	Foetal Remains (Batch)	149.00	142.00	In line with inflation
	Child - Under 16 years of age	75.00	72.00	In line with inflation
	Child - Under 5 years (Including Stillborn)	0.00	0.00	In line with national practice
<b>OPTIONAL CHARGES</b>	Strewing of Ashes – Cremation Elsewhere	36.00	31.00	Increased above inflation to reflect actual cost of service
	Witness to Markeaton Remains	21.00	17.00	Increased above inflation to reflect actual cost of service

	Use of Chapel for Memorial Service	137.00	105.00	Increased above inflation to compensate for lost cremation slot and assoc. revenue
<b>INSCRIPTION IN BOOK OF REMEMBRANCE</b>	Two Lines	49.00	46.00	In line with inflation and VAT increase
	Five Lines	67.00	63.00	In line with inflation and VAT increase
	Eight Lines	79.00	74.00	In line with inflation and VAT increase
	Flowers with five and eight line entries only	38.00	36.00	In line with inflation and VAT increase
	Badges/Crests/etc with five and eight line entries only	47.00	44.00	In line with inflation and VAT increase
<b>ADDITIONAL LINES IN EXISTING MINIATURE BOOKS OF REMEMBRANCE</b>				Fees removed
	Two Line Inscription	n/a	20.50	
	Five Line Inscription	n/a	27.50	Fees removed
	Eight Line Inscription	n/a	34.50	Fees removed
<b>MEMORIAL CARDS</b>	Two Lines	25.00	23.50	In line with inflation and VAT increase
	Five Lines	32.00	30.50	In line with inflation and VAT increase
	Eight Lines	40.00	37.50	In line with inflation and VAT increase
	Flowers with five and eight line entries only	38.00	36.00	In line with inflation and VAT increase
	Badges/Crests/etc with five and eight line entries only	47.00	44.00	In line with inflation and VAT increase
<b>MISCELLANEOUS</b>	Search of Statutory Records - per name/per year	15.00	8.10	Time consuming duty - fee realigned to reflect actual cost to service
	Search of Statutory Records - per name/per year including colour photograph	20.00	14.50	Time consuming duty - fee realigned to reflect actual cost to service
	* Plaques on Pergola	218.00	205.00	In line with inflation and VAT increase
	* Kerbs around existing paths - 10 years	367.00	345.00	In line with inflation and VAT increase
	* Kerbs around Round Garden - 10 years	367.00	345.00	In line with inflation and VAT increase
	* Kerbs around Baby Garden - 10	140.00	205.00	Poor current level of take-up. Reduced price will encourage sales

	years			
	* Plaques on tower in Baby Garden	140.00	230.00	Poor current level of take-up. Reduced price will encourage sales
	* Replacement Plaque	81.00	76.00	In line with inflation and VAT increase
	Recording of Service	32.00	22.30	To reflect actual recharge
	* Single Leather Plaques - 5years	135.00	184.00	Poor current level of take-up. Reduced price will encourage sales
	* Double Leather Plaques - 5years	170.00	356.00	Poor current level of take-up. Reduced price will encourage sales
	Storage of cremated remains	30.00 pcm	n/a	New fee. No charge for first month, monthly fee thereafter
	* Charges inclusive of VAT			
<b>CEMETERIES</b>	<b>THE FEES GIVEN FOR INTERMENTS, EXCLUSIVE RIGHTS OF BURIAL AND EXHUMATIONS ARE APPLICABLE ONLY TO</b>			
	<b>INHABITANTS OF THE CITY OF DERBY. THE FEES ARE INCREASED BY 100% FOR NON-INHABITANTS.</b>			
<b>BURIALS</b>	Adult	n/a	460.00	Fee removed in favour of graduated fee structure - see below
<b>(OTHER THAN WOODLAND)</b>	Adult - to a depth of 4' 6" (Nottingham Rd)	510.00	n/a	Cost set at regional average for this service
	Adult - to a depth of 4' 6" (All other cemeteries)	663.00	n/a	To account for additional costs to service
	Adult - to a depth of 6' 0" (Nottingham Rd)	600.00	n/a	Cost set at regional average for this service
	Adult - to a depth of 6' 0" (All other cemeteries)	780.00	n/a	To account for additional costs to service
	Adult - to a depth of 7' 6" (Nottingham Rd)	700.00	n/a	Cost set at regional average for this service
	Adult - to a depth of 7' 6" (All other cemeteries)	910.00	n/a	To account for additional costs to service
	Child - Under 12 years of age (Nottingham Rd)	128.00	115.00	National guidance states this should be 25% of adult fee
	Child - Under 12 years of age (All other cemeteries)	165.00	n/a	To account for additional costs to service
	Child - 12-16 years to a depth of 4' 6" (Nottingham Rd)	255.00		New fee equivalent to 50% of Adult fee
	Child - 12-16 years to a depth of 4' 6" (All other cemeteries)	330.00	n/a	To account for additional costs to service

				National guidance states this should be free
	Child - Stillborn and under 5 years of age	0.00	0.00	
	Cremated Remains (Nottingham Rd)	94.00	90.00	In-line with inflation
	Cremated Remains (All other cemeteries)	122.00	n/a	To account for additional costs to service
	Bodyparts (Nottingham Rd)	94.00	90.00	In-line with inflation
	Bodyparts (All other cemeteries)	122.00	n/a	To account for additional costs to service
	Digging beyond 7' in length (new graves on special section only) - REMOVED	0.00	225.00	Fee removed from schedule - considered discriminatory
	Headstone Foundation	107.00	102.00	In-line with inflation
	Cremated Remains - Saturday Interment - additional charge	170.00	163.00	In-line with inflation
<b>WOODLAND BURIALS</b>	Adult	575.00	550.00	In-line with inflation
	Child - Under 12 years	329.00	315.00	In-line with inflation
	Cremated Remains	184.00	176.00	In-line with inflation
	Scattering of Cremated Remains	36.00	n/a	New fee - reflects actual cost of service
<b>EXCLUSIVE RIGHTS</b>	Standard grave for 50 years	750.00	462.00	Increased above inflation to reflect regional average (£767)
<b>Nottingham Road Cemetery</b>	Casket grave for 50 years	1,234.00	760.00	Same percentage increase as per standard grave
	Cremated Remains Plot in Garden of Remembrance	160.00	153.00	In line with inflation
	Childs Grave (under 16 years)	89.00	55.00	Same percentage increase as for standard and casket graves
	To extend the exclusive right of burial for 10 years	89.00	85.00	In line with inflation
<b>EXCLUSIVE RIGHTS</b>	Standard grave for 50 years	750.00	462.00	As for Nottingham Rd Cemetery
<b>Spondon, Chellaston and Normanton</b>	Cremated Remains Plot in Garden of Remembrance	220.00	153.00	As for Nottingham Rd Cemetery
	Childs Grave (under 16 years)	89.00	55.00	As for Nottingham Rd Cemetery
	To extend the exclusive right of burial for 10 years	89.00	85.00	In line with inflation

<b>MEMORIALS</b>	For the right to erect or place a headstone on a grave or vault including the first inscription (new or replacement) for 30 years			
	Not exceeding 3' 6" height/3' 0" width/4" thick	192.00	184.00	In line with inflation
	Not exceeding 4' 6" height/3' 0" width/4" thick	226.00	216.00	In line with inflation
	Not exceeding 2' 0" height/1' 6" width/4" thick (Babies section only)	159.00	152.00	In line with inflation
	To extend the right to erect or place a headstone on a grave or vault for 10 years after initial 30 years - REMOVED			
	To purchase and erect a temporary memorial	76.00	73.00	In line with inflation
	Memorial Vase - not exceeding 12"	35.00	33.50	In line with inflation
	Kerb Set - Full Set	164.00	157.00	In line with inflation
	KerbSet - Babies Section	35.00	33.50	In line with inflation
	Plaque / Tablet	35.00	33.50	In line with inflation
	Additional Inscription	25.00	23.50	In line with inflation
	Replacement of existing memorial	35.00	n/a	Not previously charged for
	Additional work to existing memorial	35.00	33.50	In line with inflation
<b>MISCELLANEOUS CHARGES</b>				
	Use Of Chapel Organ	65.00	62.00	In line with inflation
	Exhumation - Adult	1,230.00	1,177.00	In line with inflation (For comparison, Nottm City Council charge = £1584)
	Exhumation - Child	294.00	281.00	In line with inflation
	Exhumation - Cremated Remains - Ashes Depth	212.00	203.00	In line with inflation
	Exhumation - Cremated Remains - Coffin Depth	500.00	1,168.00	Fee reduced - currently deemed excessive for work involved
	Search of Statutory Records - Per grave or per name/per year	15.00	8.50	Fee currently set too low to cover staff costs (NB NCC charge = £31)
	Search of Statutory Records - Per grave or per name/per year including colour photograph of memorial and register entry	20.00	14.50	Fee currently set too low to cover staff costs (NB NCC charge = £57)



	Strewing ashes - cremation at Markeaton Crematorium	30.00	not available	Not previously charged for
	Strewing ashes - cremation not at Markeaton Crematorium	60.00	not available	Not previously charged for
	Replacement / Updating of Deeds/Change of ownership	35.00	33.00	In line with inflation
	Wooden Shoring	107.00	102.00	In line with inflation
	Opening of grave not subsequently required - to a depth of 4' 6"	255.00	n/a	New fee - set at 50% of cost of grave - see above
	Opening of grave not subsequently required - to a depth of 6' 0"	300.00	n/a	New fee - set at 50% of cost of grave - see above
	Opening of grave not subsequently required - to a depth of 7' 6"	350.00	n/a	New fee - set at 50% of cost of grave - see above
	Late arrival for a burial service - over 20 minutes	150.00	n/a	Not previously charged for - fee to be introduced in line with national practice/guidance
	Re digging of Grave for Late Amendment	220.00	n/a	Not previously charged for - fee to be introduced in line with national practice/guidance
<b>WEEKEND &amp; BANK HOLIDAY EARTH GRAVES</b>	Late Funerals - per hour for every hour after 3.00pm	47.00	45.00	In line with inflation
	Saturday Funeral	2,720.00	2600.00	In line with inflation
	Saturday Funeral - additional hourly charge	47.00	45.00	In line with inflation
	Sunday Funeral	2,720.00	2600.00	In line with inflation
	Sunday Funeral - additional hourly charge	65.00	62.00	In line with inflation
<b>WEEKEND &amp; BANK HOLIDAY VAULTED GRAVES</b>				In line with inflation
	Concrete Vault	1,169.00	1118.00	
	Exclusive Rights of Burial	523.00	500.00	In line with inflation
	Late Funerals - per hour for every hour after 3.00pm	21.00	20.00	In line with inflation
	Saturday Funeral - first two hours - hourly charge	73.00	70.00	In line with inflation
	Saturday Funeral - additional hourly charge	21.00	20.00	In line with inflation
	Sunday Funeral - first two hours - hourly charge	110.00	105.00	In line with inflation
	Sunday Funeral - additional hourly	21.00	20.00	In line with inflation

	charge		
<b>NB Cemeteries charges are non-VATable</b>			

**Neighbourhoods Directorate Charges Review - Jan 2011****Streetpride Department****Highway Maintenance Portfolio**

Section	Description of charge	Income cost code and subjective code	Current charge £	Proposed charge Feb 11 to Mar 12 £	Comments
<b>Highways</b>	Skip permit	5000132 S1001	30.00	40.00	Regional average charge
	Scaffolding permit	5000132 S1001	60.00	150.00	Regional average charge
	Rechargeable works	5000132 S1003	Actual cost + 20%	Actual cost + 20%	Already the highest admin charge in the region
	Highways records information (A4)	5000132 S1049	25.00	40.00	Regional average charge
	Highway records information – additional A4	5000132 S1049	15.00	N/A	Discontinue charge and replace with per hour basis – see below
	Highway records information (A3)	5000132 S1049	40.00	50.00	Regional average charge
	Highway records information – charge after the first hour	5000132 S1049	N/A	35.00	Regional average charge

**Neighbourhoods Directorate Charge Review – January 2011****Streetpride****Parking Services Portfolio**

Proposal	Issues
<p>Amend off-street surface car parking tariffs to:</p> <p>Up to 1 hr (+ 10p)</p> <p>1-3 hrs (As existing 2-3 hr tariff + 10p)</p> <p>3-5 hrs (As existing 4-5 hr tariff + 10p)</p> <p>+5 hrs (Reduction in 'all day' tariff)</p> <p>Season Ticket prices reduced in accordance with reduced 'all day' tariff.</p>	<p>Encourage longer stays.</p> <p>Small direct increase in parking costs.</p> <p>Existing 2 and 4 hour tariffs no longer available.</p> <p>May appear contrary to Transportation objectives.</p>
<p>Amend outer area on-street parking tariffs to:</p> <p>Up to 30 mins (Deleted)</p> <p>Up to 1 hr (+ 10p)</p> <p>1-3 hrs (As existing 2-3 hr tariff + 10p)</p> <p>3-5 hrs (As existing 3-4 hr tariff + 10p)</p>	<p>Encouraging longer stays.</p> <p>No direct increase in parking costs.</p> <p>Existing 30 min and 2 hour tariffs no longer available.</p> <p>May appear contrary to Transportation objectives.</p>
<p>VAT increase to 20%:</p> <p>Add 10p to all tariffs.</p>	<p>Necessary increase.</p> <p>Approx £40,000 loss of income if tariffs are not increased.</p>
<p>Increase residents parking permits by £5 per year each year for next three years.</p>	<p>No increase since introduction in 2003.</p>